



Clayton Police Department

125 N. Delsea Drive, Clayton, New Jersey 08312

Telephone (856) 881-2301

Fax (856) 881-5859

Chief Andrew Davis

Application for Employment

Last Name: _____

First Name: _____

Middle Name: _____

Maiden Name
(If Applicable): _____

Contact Phone# _____

Mailing Address: _____

City, State, and Zip: _____

Date of Birth (MM/DD/YYYY): _____

Email Address: _____

*****The Borough of Clayton is an Equal Opportunity Employer*****

For official use only

Date Application was received: _____

Official Receiving Application: _____

Overall Physical Fitness Assessment Score: _____

Are the following attached: Copy of Birth Certificate: YES / NO

Resume: YES / NO Copy of Driver License: YES / NO

Copy of Social Security Card: YES / NO Photograph: YES / NO

INSTRUCTIONS

Read carefully prior to filling out application.

1. Your application for employment should be printed legibly in black ink. Answer all questions to the best of your ability.
2. If a question is not applicable to you, enter N/A in the space provided. Leave no blank spaces.
3. You are responsible for obtaining correct addresses. If you are not sure of an address, check it by personal verification.
4. You will be subject to a background check and will be fingerprinted. Please ensure that the “Release Authorization” contained within this application is signed and returned.
5. Please submit a photograph of yourself with this application. It is recommended to use a passport (2X2) or wallet size (2.5 X 3.5) photograph.
6. Please submit a copy of Current Driver’s License, Social Security Card, and Birth Certificate with this application.
7. An accurate and complete application will help expedite your background investigation. Deliberate omissions or falsifications may result in disqualification. Failure to return this application properly completed, by the required date in the job posting ad, may result in the removal of your name from further participation at this time.
8. It is encouraged but not required to attach a current up-to-date resume when submitting your application.
9. When completing application, you may run out of room for certain questions. Please finish answer on a separate piece of paper and attach to application. Please clearly identify which question you are answering. It will not be an acceptable excuse if information is omitted because of a lack of space on the application and you may be disqualified.

Personal Data

1. What is your Full Legal Name:

2. List any names or aliases that you may have used or been known by in any capacity (Officially or Unofficially). Attach on separate piece of paper if needed.

3. Where were you born (City, State, Country):

4. Date of Birth: _____ 5. Current Age: _____

6. Sex: _____ 7. Race: _____

8. Height: _____ 9. Weight: _____

9. Hair: _____ 10. Eyes: _____

11. Social Security Number: _____

12. Do you have corrected vision yes/no if so explain:

13. What is your Current Address:

14. How long have you resided there: _____

15. With whom do you reside, how long have you lived with this person and what is their relationship to you (Example: John Smith – 23 years – Father):

16. Please List all previous addresses and the approximate dates you resided there (If additional space is needed please use a separate piece of paper):

<u>Start</u>	<u>End</u>	<u>Address</u>

Social Status

17. Please check marriage status:

Single ____ Married ____ Separated ____ Divorced ____ Widow ____

18. If married in the past, please indicate numbers of times married: ____

19. Please list all former and current Spouse's address, contact number, and dates of marriage.

<u>Name</u>	<u>Address</u>	<u>Phone</u>	<u>Marriage Dates</u>

20. At anytime in your life was there ever any form of a “Restraining Order” or “No Contact Order” placed against you: Y/N

If So, explain circumstances: _____

21. Please list every child for which you are legal guardian and additional information below (If additional space is needed please use a separate piece of paper):

Name	D.O.B.	Natural Child Step-Child Adopted Guardianship	List with whom child resides

22. Are you now or have you ever been in arrears or behind in child support payments? If so explain the circumstances:

23. Please list the requested information of your immediate family (Mother, Father, Sister, Brother and Spouse:

Relationship	Name	Address	Occupation	Phone#

24. Please list 3 References (Friends or Associates):

Name	Time Known	Address	Occupation	Phone#
1.				
2.				
3.				

25. List in chronological order (with dates nearest present day appearing first) all schools, colleges, or professional training courses you have attended:

Name of School	Address	Dates	G.P.A

26. Please List your College Degree(s) and/or professional license(s)

27. Other than English list any other languages that you speak or understand and rate yourself on that level of understanding using the following scale, in addition explain how you came to learn the language.

Expert: You understand and speak language as if you were born or live in that country of origin.

Intermediate: You understand and speak language but may need to communicate slowly and in simple and direct terms.

Novice: You can understand and speak language in only the most elementary of phrases.

Foreign Language(s)	Level of understanding	Circumstances
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Military Service

28. Have you ever served in a military organization: Y / N.

29. Which Branch of Service: _____

30. Highest Rank Held: _____

31. Service Serial Number: _____

32. What is the type of your discharge(s) or separation(s) (honorable, dishonorable, honorable conditions, medical, etc.) Be exact and give reason(s):

33. Are you now or were you ever an active or inactive member of the Reserve Forces (any branch) of the United States, any foreign government, or the National Guard of any state:

YES or NO _____

Currently Active YES or NO _____

Branch, Regiment, and Unit: _____

Dates: _____

Employment

34. List Present Employer Information:

Name of Company

Address

Phone #

Date Hired

Duties

35. Are you now engaged in any business as an owner, partner, stockholder, or corporate member? YES or NO _____

If yes provide details: _____

36. Have you ever been a member of a Labor Union? YES or NO _____. If YES, which Unions?

37. Have you ever held an Executive Position in a Labor Union?

YES or NO _____

If Yes, please explain position and duties: _____

38. Please list in chronological order (starting with most current job) employment information for the last 10 years (Use an additional piece of paper if additional space is needed):

Dates of Employment	Name of Employer	Address	Contact Phone#	Reason for leaving

39. Have you made applications with this or any other police organizations in the past 2 years? YES or NO _____

If yes, please list which agency / organization and current status:

Where	When	Status

Medical History

40. Do you have any mental or physical illness, disability, or health condition which would disqualify you from police employment?

YES or NO _____

41. Do you have any mental or physical illness, disability, or health condition which could possibly hinder or impede you from safely carrying out the duties of a police officers?

YES or NO _____

If yes, please explain: _____

42. Are you currently prescribed medication? YES or NO: _____

*Medical Examination and additional medical questions may be asked before offer of employment.

General

43. Have you any Loan, debt, garnishes, wage assignments or judgments pending against you? YES or NO _____

44. Have you ever been involved in any kind of Civil Lawsuit as a plaintiff or a defendant? YES or NO? _____

45. Do you have any debt in excess \$2,000.00 to any entity? Examples which would include but not limited to a Vehicle Loan, Mortgage, Student Loan, Personal Loan, Credit Card Debt: YES or NO _____

If Yes, please list the following;

Entity Owed	Dollar amount owed	Date of Debt incurred

46. Have you ever declared bankruptcy or defaulted on any debt?
YES or NO _____

If yes, explain: _____

47. Do you have any outstanding debt due to gambling? YES or NO _____

If yes, explain: _____

48. Have you ever been arrested or taken into custody for any offenses either as an adult or a juvenile? YES or NO _____

If yes, please list the following information for each incident:

Date	Location	Offense	Disposition
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

49. Have you ever been summoned, subpoenaed, requested, or otherwise required to testify before any municipal, state, or federal agency, committee, or other investigative body? YES or NO _____

If yes, explain: _____

50. Have you ever received a summons for any violation of the Fish and Game Laws? YES or NO _____

If yes, please list the following information for each incident:

Date	Location	Offense	Disposition
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

51. Have you ever been charged with any Criminal or Municipal Ordinances (regardless if it was an indicatable or non-indicatable offense)?

YES or NO _____

If yes, please list the following information for each incident:

Date	Location	Offense	Disposition
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_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

52. Have you ever had a criminal arrest record expunged? YES or NO _____

If yes, provide details: _____

53. Please list all of your active and past social media accounts (such as but not limited to Facebook, Twitter, Instagram, TikTok, etc.):

Social Media Platform	User Name
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_____	_____
_____	_____
_____	_____

Subversive Affiliations

54. Are you now, or have you ever been, a member of a subversive organization, association, movement, or group, which advocates the overthrow of our constitutional form of government, or which seeks to alter the form of the government of the United States by unconstitutional or unlawful means? YES or NO _____

55. Are you a member or affiliate of any group which is categorized as a terrorist organization by the United States Government? YES or NO _____

56. Are you a member or affiliate of any group which may categorized as a hate group or an extremist organization by the United States Government? YES or NO _____

57. Are you now associating with, or have you ever associated with any individuals, including relatives, who you know or have reason to believe are, or have been members of any organizations or groups described in question #54 through #56? YES or NO _____

58. Have you ever participated in any of the following activities;

- Attendance or participation in any parade, picket line, delegation demonstration, affair, forum, or project sponsored or organized by any organization or group described in questions #54 - #56?
YES or NO _____
- Sale or distribution of any written or printed material prepared, reproduced, or published by a group or organization described in questions #54 - #56? YES or NO _____
- Payment or collection of any money dues, contributions or donations to any organization or group described in questions #54 - #56?
YES or NO _____
- Purchased or subscribed to any publication or periodical prepared, reproduced, or published by any group or organization described in questions #54 - #56. YES or NO _____

If Yes, Please Explain: _____

Motor Vehicle History

59. Have you ever received a summons for violations of the Motor Vehicle Laws in this or any other state? Exclude overtime parking violations.

Date	Offense	Court Disposition	Police Agency

60. Has your Driver's License or Vehicle Registration ever been revoked or suspended? YES or NO _____

If Yes, provide details: _____

61. Have you ever been involved in a motor vehicle crash either as a registered owner, operator, passenger, or pedestrian, which resulted in any personal injury or property damage to you or anyone else? YES or NO ____

If Yes, please provide details _____

62. Has your auto insurance ever been revoked or refused? YES or NO ____

If Yes, provide details: _____

Other Information

63. Have you ever possessed any Firearms ID Card, Permit to Purchase a Pistol, Permit to Carry Firearm, in this state or any other? YES or NO ____

If Yes, please provide details and if available ID Number and issuing police agency: _____

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and run across the width of the page. There are no margins, text, or other markings on the paper.

Notarized Signature Page

(State of New Jersey)

County Of _____) SS
 _____)

I, _____ being duly sworn, depose and say I am the above named person. I signed the foregoing statement. I personally read and printed by hand, answers to each and every question therein. I do solemnly swear that each and every answer is full, true and correct in every respect.

Applicant's Signature

Sworn to before me this

Day of _____, 20____

Notary Public

Borough of Clayton
Police Department
125 North Delsea Drive
Clayton, NJ 08312

Record Release Authorization

I, _____, am applying for employment with the Borough of Clayton Police Department. As a result, a background investigation is being conducted to determine my eligibility.

You are authorized to release to the Borough of Clayton Police Department (or its representative) any and all information (documentary or otherwise) pertaining to me that the Borough of Clayton Police Department (or its representative) may request for purposes of this background investigation.

A photostatic or electronic copy of this authorization will be considered as effective and valid as the original.

Printed Name: _____

Signature: _____

Date: _____