

**CLAYTON PLANNING BOARD  
PLANNING BOARD MEETING MINUTES  
JANUARY 22, 2024**

The reorganization meeting of the Clayton Planning Board was called to order at 7:00 PM. Invocation was given and we had a Salute to the Flag.

**SUNSHINE LAW**

The public notice of this meeting pursuant to the Open Public Meeting Act of 1975 has been properly given in the following manner:

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Franklinville Sentinel.
- C. Filing written notices with the Clerk of the Borough of Clayton.

The following reappointed members were sworn in by Alexis Smith, Solicitor:  
Sue Miller, Darlene Vondran, Hope DePoe, Scott Wiseburn, Eric Thomas, Bill Culver, and Anthony "Doc" Cerone.

**ROLL CALL:**

Ayes: Cerone, Culver, Miller, B. Saban, T. Saban, Thomas, Vondran, Wise, DePoe, Wiseburn  
Absent: Abate, Bianco

**Motion to Appoint A Solicitor – Alexis Smith, Esquire of Parker & McCay**

M/ Vondran, S/ T. Saban

Ayes: Cerone, Culver, Miller, B. Saban, T. Saban, Thomas, Vondran, Wise, DePoe, Wiseburn

**Motion to Appoint a Chair Person – Joe Abate**

M/ Vondran, S/, T. Saban

Ayes: Cerone, Culver, Miller, B. Saban, T. Saban, Thomas, Vondran, Wise, DePoe, Wiseburn

**Motion to Appoint a Board Secretary – Debbie Schlosser**

M/ Miller, S/, B. Saban

Ayes: Cerone, Culver, Miller, B. Saban, T. Saban, Thomas, Vondran, Wise, DePoe, Wiseburn

**Motion to Appoint an Engineer – Wayne Roorda, Jr. of Bryson & Yates**

M/ Miller, S/ B. Saban

Ayes: Cerone, Culver, Miller, B. Saban, T. Saban, Thomas, Vondran, Wise, DePoe, Wiseburn

**Motion to Appoint a Planner – Wayne Roorda, Jr. of Bryson & Yates**

M/ Vondran, S/ Miller

Ayes: Cerone, Culver, Miller, B. Saban, T. Saban, Thomas, Vondran, Wise, DePoe, Wiseburn

**Motion to Appoint a Vice Chairperson – Barbara Saban**

M/ Vondran, S/ Miller

Ayes: Cerone, Culver, Miller, B. Saban, T. Saban, Thomas, Vondran, Wise, DePoe, Wiseburn

**Motion to Designate an Official Newspaper – The Sentinel of Gloucester County and the NJ Times**

M/ Vondran, S/ T. Saban

Ayes: Cerone, Culver, Miller, B. Saban, T. Saban, Thomas, Vondran, Wise, DePoe, Wiseburn

**Motion Designating the Regularly Scheduled Meeting Dates**

M/ Vondran, S/ T. Saban

Ayes: Cerone, Culver, Miller, B. Saban, T. Saban, Thomas, Vondran, Wise, DePoe, Wiseburn

**Motion Designating the Scheduled Dates for the Development Review Committee Meetings (DRC)**

M/ Vondran, S/ Miller

Ayes: Cerone, Culver, Miller, B. Saban, T. Saban, Thomas, Vondran, Wise, DePoe, Wiseburn

**APPROVAL OF MINUTES**

M/ Miller, S/ Cerone - Approve the Minutes of the regular meeting of the Clayton Planning Board/Zoning Board held on November 27, 2023.

Ayes: Cerone, Culver, Miller, B. Saban, T. Saban, Thomas, Wise, DePoe, Wiseburn

Absent: Abate. Bianco

Abstain: Vondran

**OLD BUSINESS:**

None.

**NEW BUSINESS:**

None.

**MOTION TO OPEN TO THE PUBLIC**

M/ Miller, S/ Thomas

**MOTION TO CLOSE TO THE PUBLIC**

M/ Vondran, S/ Miller

**CORRESPONDENCE:**

None.

**DISCUSSION:**

None.

**RESOLUTIONS:**

#01-2024 –Electing Officers (Chair, Vice Chair, and Secretary)

#02-2024 – Appointing Professionals (Solicitor, Professional Planner & Engineer)

#03-2024 – Appointing Official Newspapers

#04-2024 – Setting Forth A Schedule of Public Meetings

#05-2024 – Setting Forth a Schedule of DRC Meetings

M/ Miller, S/ Cerone – Motion to Adopt the above reorganization resolutions

Ayes: Cerone, Culver, Miller, B. Saban, T. Saban, Thomas, Vondran, Wise, DePoe, Wiseburn

**ADJOURNMENT**

M/ Vondran, S/ Miller

Ayes: Unanimous

Submitted by,



Debbie Schlosser  
Planning Board Secretary