

ANNUAL FINANCIAL STATEMENT FOR THE YEAR 2018  
(UNAUDITED)

POPULATION LAST CENSUS	8,187
NET VALUATION TAXABLE 2018	\$466,254,207.00
MUNICODE	0801

FIVE DOLLARS PER DAY PENALTY IF NOT FILED BY:  
COUNTIES - JANUARY 26, 2019  
MUNICIPALITIES - FEBRUARY 10, 2019

ANNUAL FINANCIAL STATEMENT REQUIRED TO BE FILED UNDER NEW JERSEY STATUTES ANNOTATED 40A:5-12, AS AMENDED, COMBINED WITH INFORMATION REQUIRED PRIOR TO CERTIFICATION OF BUDGETS BY THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES

Borough of Clayton County of Gloucester

SEE BACK COVER FOR INDEX AND INSTRUCTIONS. DO NOT USE THESE SPACES

	Date	Examined By:	
1			Preliminary Check
2			Examined

I hereby certify that the debt shown on Sheets 31 to 34a, 49 to 51a and 63 to 65a are complete, were computed by me and can be supported upon demand by a register or other detailed analysis.

Signature: Donna Nestore

(This MUST be signed by Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)

REQUIRED CERTIFICATION BY THE CHIEF FINANCIAL OFFICER:

I hereby certify that I am responsible for filing this verified Annual Financial Statement, and information required also included herein and that this Statement is an exact copy of the original on file with the clerk of the governing body, that all calculations, extensions and additions are correct, that no transfers have been made to or from emergency appropriations and all statements contained herein are in proof; I further certify that this statement is correct insofar as I can determine from all the books and records kept and maintained in the Local Unit.

Further, I do hereby certify that I Donna Nestore am the Chief Financial Officer, License #N-0741, of the Borough of Clayton, County of Gloucester and that the statements annexed hereto and made a part hereof are true statements of the financial condition of the Local Unit as at December 31, 2018, completely in compliance with N.J.S.A. 40A:5-12, as amended. I also give complete assurances as to the veracity of required information included herein, needed prior to certification by the Director of Local Government Services, including the verification of cash balances as of December 31, 2018.

Prepared by Chief Financial Officer: No

Signature	Donna Nestore
Title	CFO/Tax Collector
Address	125. N Delsea Drive Clayton, NJ 08312 US
Phone Number	(856) 881-2882 ext 105
Email	dnestore@claytonnj.com

IT IS HEREBY INCUMBENT UPON THE CHIEF FINANCIAL OFFICER, WHEN NOT PREPARED BY SAID, AT A MINIMUM MUST REVIEW THE CONTENTS OF THIS ANNUAL FINANCIAL STATEMENT WITH THE PREPARER, SO AS TO BE FAMILIAR WITH THE REPRESENTATIONS AND ASSERTIONS MADE HEREIN.

THE REQUIRED CERTIFICATION BY AN RMA IS AS FOLLOWS:

Preparation by Registered Municipal Accountant (Statement of Statutory Auditor Only)

I have prepared the post-closing trial balances, related statements and analyses included in the accompanying Annual Financial Statement from the books of account and records made available to me by the Borough of Clayton as of December 31, 2018 and have applied certain agreed-upon procedures thereon as promulgated by the Division of Local Government Services, solely to assist the Chief Financial Officer in connection with the filing of the Annual Financial Statement for the year then ended as required by N.J.S.A. 40A:5-12, as amended.

Because the agreed-upon procedures do not constitute an examination of accounts made in accordance with generally accepted auditing standards, I do not express an opinion on any of the post-closing trial balances, related statements and analyses. In connection with the agreed-upon procedures no matters came to my attention that caused me to believe that the Annual Financial Statement for the year end December 31, 2018 is not in substantial compliance with the requirements of the State of New Jersey, Department of Community Affairs, Division of Local Government Services. Had I performed additional procedures, or had I made an examination of the financial statements in accordance with generally accepted auditing standards, other matters might have come to my attention that would have been reported to the governing body and the Division. This Annual Financial Statement relates only to the accounts and items prescribed by the Division and does not extend to the financial statements of the municipality/county, taken as a whole.

Listing of agreed-upon procedures not performed and/or matters coming to my attention of which the Director should be informed:

Nick Petroni
Registered Municipal Accountant
Petroni & Associates LLC
Firm Name
102 High St. W, Ste 100
PO Box 279
Glassboro, NJ 08028
Address
(856) 881-1600
Phone Number
nlp@petroni.com
Email

Certified by me  
3/15/2019

MUNICIPAL BUDGET LOCAL EXAMINATION QUALIFICATION CERTIFICATION  
BY  
CHIEF FINANCIAL OFFICER

*One of the following Certifications must be signed by the Chief Financial Officer if  
your municipality is eligible for local examination.*

CERTIFICATION OF QUALIFYING MUNICIPALITY	
1. The outstanding indebtedness of the previous fiscal year is <b>not in excess of 3.5%</b>	
2. All emergencies approved for the previous fiscal year <b>did not exceed 3%</b> of total appropriations;	
3. The tax collection rate <b>exceeded 90%</b>	
4. Total deferred charges <b>did not equal or exceed 4%</b> of the total tax levy;	
5. There were <b>no "procedural deficiencies"</b> noted by the registered municipal accountant on Sheet 1a of the Annual Financial Statement; and	
6. There was <b>no operating deficit</b> for the previous fiscal year.	
7. The municipality did <b>not</b> conduct an accelerated tax sale for less than 3 consecutive years.	
8. The municipality did <b>not</b> conduct a tax levy sale the previous fiscal year and does not plan to conduct one in the current year.	
9. The current year budget does <b>not</b> contain a levy or appropriation "CAP" referendum.	
10. The municipality will <b>not</b> apply for Transitional Aid for 2019.	
The undersigned certifies that <u>this municipality has compiled in full in meeting ALL of the above criteria</u> in determining its qualification for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.	
Municipality:	<u>Clayton</u>
Chief Financial Officer:	<u>Donna Nestore</u>
Signature:	<u>Donna Nestore</u>
Certificate #:	<u>N-0741</u>
Date:	<u>3/15/2019</u>

CERTIFICATION OF NON-QUALIFYING MUNICIPALITY	
The undersigned certifies that this municipality does not meet item(s) # of the criteria above and therefore does not qualify for local examination of its Budget in accordance with N.J.A.C. 5:30-7.5.	
Municipality:	<u>Clayton</u>
Chief Financial Officer:	<u></u>
Signature:	<u></u>
Certificate #:	<u></u>
Date:	<u>3/4/2019</u>

<b>21-6000475</b>
Fed I.D. #
<b>Clayton</b>
Municipality
<b>Gloucester</b>
County

**Report of Federal and State Financial Assistance  
Expenditures of Awards**

Fiscal Year Ending: December 31, 2018

	(1) Federal Programs Expended (administered by the State)	(2) State Programs Expended	(3) Other Federal Programs Expended
TOTAL	<u>\$113,292.69</u>	<u>\$363,051.73</u>	<u>\$0.00</u>

Type of Audit required by OMB Uniform Guidance and N.J. Circular 15-08-OMB:	Financial Statement Audit Performed in Accordance with Government Auditing Standards (Yellow Book)
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- Note: All local governments, who are recipients of federal and state awards (financial assistance), must report the total amount of federal and state funds expended during its fiscal year and the type of audit required to comply with OMB Uniform Guidance and N.J. Circular 15-08 OMB. The single audit threshold has been increased to \$750,000 beginning with fiscal year starting 1/1/2015.
- (1) Report expenditures from federal pass-through programs received directly from state governments. Federal pass-through funds can be identified by the Catalog of Federal Domestic Assistance (CFDA) number reported in the State's grant/contract agreements.
  - (2) Report expenditures from state programs received directly from state government or indirectly from pass-through entities. **Exclude state aid (i.e., CMPTRA, Energy Receipts tax, etc.) since there are no compliance requirements.**
  - (3) Report expenditures from federal programs received directly from the federal government or indirectly from entities other than state governments.

<u>Donna Nestore</u>	<u>3/15/2019</u>
Signature of Chief Financial Officer	Date

**IMPORTANT!**  
**READ INSTRUCTIONS**

**INSTRUCTION**

The following certification is to be used ONLY in the event there is NO municipality operated utility.

If there is a utility operated by the municipality or if a "utility fund" existed on the books of account, do not sign this statement and do not remove any of the UTILITY sheets from the document.

**CERTIFICATION**

I hereby certify that there was no "utility fund" on the books of account and there was no utility owned and operated by the Borough of Clayton, County of Gloucester during the year 2018.

I have therefore removed from this statement the sheets pertaining only to utilities.

Signature: \_\_\_\_\_  
Name: \_\_\_\_\_  
Title: \_\_\_\_\_

(This must be signed by the Chief Financial Officer, Comptroller, Auditor or Registered Municipal Accountant.)



**MUNICIPAL CERTIFICATION OF TAXABLE PROPERTY AS OF OCTOBER 1, 2018**

☒ Certification is hereby made that the Net Valuation Taxable of property liable to taxation for the tax year 2019 and filed with the County Board of Taxation on January 10, 2019 in accordance with the requirement of N.J.S.A. 54:4-35, was in the amount of    **\$468,100,131**

\_\_\_\_\_  
Donna Nestore  
SIGNATURE OF TAX ASSESSOR  
\_\_\_\_\_  
Clayton  
MUNICIPALITY  
\_\_\_\_\_  
Gloucester  
COUNTY

**CURRENT FUND ASSETS**  
**COMPARATIVE BALANCE SHEET – REGULATORY BASIS**  
**AS OF DECEMBER 31, 2018**

	2018	
Cash:		
Cash	5,050,715.12	
Sub Total Cash	5,050,715.12	
Investments:		
Other Receivables		
Receivables and Other Assets with Full Reserves		
Delinquent Taxes	536,673.08	
Tax Title Liens	169,208.74	
Property Acquired by Taxes	1,119,500.00	
Clean Up Charges Receivable	4,947.00	
Miscellaneous Charges Receivable	12,272.06	
Revenue Accounts Receivable	3,857.44	
Tax Abatement Receivable	2,342.39	
Employee Advances	1,678.68	
Due from General Capital Fund	531.13	
Due from Trust Other	5,215.79	
Due from Animal Control Trust	7,126.34	
Sub Total Receivables and Other Assets with Reserves	1,863,352.65	
Deferred Charges		
Deferred Charges	51,400.00	
Sub Total Deferred Charges	51,400.00	
Total Assets	6,965,467.77	

**CURRENT FUND LIABILITIES, RESERVES AND FUND BALANCE  
COMPARATIVE BALANCE SHEET – REGULATORY BASIS  
AS OF DECEMBER 31, 2018**

	2018	
Liabilities:		
Encumbrances Payable	102,993.77	
Appropriation Reserves	966,956.33	
Accounts Payable	31,743.42	
Local District School Tax Payable	582,352.53	
Due County for Added and Omitted Taxes	23,658.08	
Prepaid Taxes	131,328.75	
County Abatement Payable	11,796.56	
Prepaid Tax Abatements	4,987.28	
Security Deposits	370.00	
Due Township of Elk	2,505.01	
Due to State of New Jersey - Senior Citizens & Veterans Deductions	4,797.64	
Due to State: Marriage License	225.00	
Fees Payable - State of New Jersey	1,700.00	
Reserve for Master Plan	1,535.00	
Reserve for Codification of Ordinances	124.00	
Police Donation (Equipment)	500.00	
Total Liabilities	1,867,573.37	
Total Liabilities, Reserves and Fund Balance:		
Reserve for Receivables	1,863,352.65	
Fund Balance	3,234,541.75	
Total Liabilities, Reserves and Fund Balance	6,965,467.77	

**FEDERAL AND STATE GRANT FUND**  
**COMPARATIVE BALANCE SHEET – REGULATORY BASIS**  
**AS OF DECEMBER 31, 2018**

	<u>2018</u>	<u></u>
Assets		
Cash	<u>51,573.42</u>	<u></u>
Federal and State Grants Receivable	<u>276,673.95</u>	<u></u>
Total Assets Federal and State Grant Fund	<u>328,247.37</u>	<u></u>
Liabilities		
Appropriated Reserves for Federal and State Grants	<u>328,247.37</u>	<u></u>
Total Liabilities Federal and State Grant Fund	<u>328,247.37</u>	<u></u>

**CAPITAL FUND**  
**COMPARATIVE BALANCE SHEET – REGULATORY BASIS**  
**AS OF DECEMBER 31, 2018**

	2018	
Assets		
Cash	1,223,704.53	
Amount to be Provided by Capital Leases	405,000.00	
Deferred Charges		
Deferred Charges to Future Taxation - Unfunded	493.00	
Deferred Charges	3,047,000.00	
Total Deferred Charges	3,047,493.00	
Total Assets General Capital Fund	4,676,197.53	
Liabilities		
Reserve for Encumbrances	90,165.31	
Improvement Authorizations - Funded	1,044,541.61	
General Capital Bonds	3,047,000.00	
Obligations Under Capital Lease	405,000.00	
Capital Improvement Fund	81,931.25	
General Capital Reserves	2,831.20	
Due Current Fund	531.13	
Total Liabilities and Reserves	4,672,000.50	
Fund Balance		
Capital Surplus	4,197.03	
Total General Capital Liabilities	4,676,197.53	

**TRUST ASSESSMENT FUND**  
**COMPARATIVE BALANCE SHEET – REGULATORY BASIS**  
**AS OF DECEMBER 31, 2018**

	2018	
Cash:		
Investments		
Assets not offset by Receivables		
Assets offset by the Reserve for Receivables		
Deferred Charges		
Liabilities and Reserves		
Fund Balance		

**OTHER TRUST FUND**  
**COMPARATIVE BALANCE SHEET – REGULATORY BASIS**  
**AS OF DECEMBER 31, 2018**

	2018	
Animal Control Trust Assets		
Cash	19,398.04	
Total Dog Trust Assets	19,398.04	
Animal Control Trust Liabilities		
Encumbrances Payable	236.50	
Accounts Payable	1.20	
Due Current Fund	7,126.34	
Reserve for Dog Fund Expenditures	12,034.00	
Total Dog Trust Reserves	19,398.04	
CDBG Trust Assets		
CDBG Trust Liabilities		
LOSAP Trust Assets		
LOSAP Trust Liabilities		
Open Space Trust Assets		
Open Space Trust Liabilities		
Other Trust Assets		
Cash	451,577.86	
Escrow Receivable	400.00	
Total Other Trust Assets	451,977.86	
Other Trust Liabilities		
Encumbrances Payable - Special Events	1,138.92	
Payroll Agencies Payable	27,269.79	
Due Current Fund	5,215.79	
Total Miscellaneous Trust Reserves (31-287)	179,319.90	
Total Trust Escrow Reserves (31-286)	239,033.46	
Total Other Trust Reserves and Liabilities	451,977.86	

**PUBLIC ASSISTANCE FUND**  
**COMPARATIVE BALANCE SHEET – REGULATORY BASIS**  
**AS OF DECEMBER 31, 2018**

	2018	
Assets		
Liabilities and Reserves		

# SCHEDULE OF TRUST FUND RESERVES

<u>Purpose</u>	<u>Amount Dec. 31, 2017 Per Audit Report</u>	<u>Receipts</u>	<u>Disbursements</u>	<u>Balance as of Dec. 31, 2018</u>
Affordable Housing	\$12,843.16	\$40.77	\$	\$12,883.93
Forfeited Funds	\$29,136.13	\$3,669.13	\$	\$32,805.26
Senior Clubhouse Donataion	\$67.37	\$	\$67.37	\$0.00
Special Events Donations	\$6,116.23	\$9,810.00	\$12,057.39	\$3,868.84
K-9 Unit Donations	\$2,397.00	\$	\$	\$2,397.00
Off-Duty Police	\$7,256.00	\$65,654.50	\$55,771.98	\$17,138.52
Park & Recreation	\$101,403.84	\$1,632.61	\$	\$103,036.45
Unemployment	\$7,664.65	\$27,761.94	\$28,236.69	\$7,189.90
Escrow Reserves	\$133,337.12	\$195,896.76	\$247,043.64	\$82,190.24
Performance Bond	\$20,346.50	\$10,622.75	\$	\$30,969.25
Tax Sale Redemptions	\$11,266.46	\$351,746.67	\$348,239.16	\$14,773.97
Tax Premiums	\$211,700.00	\$800.00	\$101,400.00	\$111,100.00
<b>Totals</b>	<b>\$543,534.46</b>	<b>\$667,635.13</b>	<b>\$792,816.23</b>	<b>\$418,353.36</b>

**ANALYSIS OF TRUST ASSESSMENT CASH AND INVESTMENTS PLEDGED TO  
LIABILITIES AND SURPLUS**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2017	Receipts		Other	Disbursements	Balance Dec. 31, 2018
		Assessments and Liens	Current Budget			
Assessment Bond Anticipation Note Issues:						
Other Liabilities						
Trust Surplus						
Trust Surplus	0.00					0.00
Less Assets “Unfinanced”						
Totals	0.00					0.00

CASH RECONCILIATION DECEMBER 31, 2018

	Cash		Less Checks Outstanding	Cash Book Balance
	On Hand	On Deposit		
Capital - General		1,223,704.53		1,223,704.53
Current	74,936.19	5,279,406.09	303,627.16	5,050,715.12
Federal and State Grant Fund		51,573.42		51,573.42
Municipal Open Space Trust Fund				
Public Assistance #1**				
Public Assistance #2**				
Trust - Assessment				
Trust - Dog License	25.00	19,373.04		19,398.04
Trust - Other		470,101.39	18,523.53	451,577.86
Water & Sewer Utility Assessment Trust		0.00		0.00
Water & Sewer Utility Capital		482,125.43		482,125.43
Water & Sewer Utility Operating	100.00	1,430,133.69		1,430,233.69
Total	75,061.19	8,956,417.59	322,150.69	8,709,328.09

\* - Include Deposits In Transit

\*\* - Be sure to include a Public Assistance reconciliation and trial balance if the municipality maintains such a bank account

REQUIRED CERTIFICATION

I hereby certify that all amounts shown in the "Cash on Deposit" column on Sheet 9 and 9(a) have been verified with the applicable bank statements, certificates, agreements or passbooks at December 31, 2018.

I also certify that all amounts, if any, shown for Investments in Savings and Loan Associations on any trial balance have been verified with the applicable passbooks at December 31, 2018.

All "Certificates of Deposit", "Repurchase Agreements" and other investments must be reported as cash and included in this certification.

(THIS MUST BE SIGNED BY THE REGISTERED MUNICIPAL ACCOUNTANT (STATUTORY AUDITOR) OR CHIEF FINANCIAL OFFICER) depending on who prepared this Annual Financial Statement as certified to on Sheet 1 or 1(a).

Signature: Nick Petroni Title: Registered Municipal Accountant

# CASH RECONCILIATION DECEMBER 31, 2018 (CONT'D)

## LIST BANKS AND AMOUNTS SUPPORTING "CASH ON DEPOSIT"

Bank	Amount
First National Bank of Elmer	
563022712	4,829,301.05
563033115	303,627.16
010011256	637,280.07
354040374	12,883.93
563022878	19,373.04
562205433	185.79
563034782	81,228.39
354039178	15,723.32
354040853	2,673.50
010052240	3,541.72
010074420	9,312.23
010080588	314.89
563033966	4,618.30
354043568	28,186.96
354042180	4,840.70
354044277	2,398.02
563039765	22,221.29
563022753	3,036.45
010011247	111,147.30
010011238	27,260.80
563039823	7,189.90
563022779	28,403.30
563022704	4,934.60
563034048	1,223,704.53
563022720	893,198.96
563034014	482,125.43
563034006	66,223.84
354036455	9,294.15
010114522	22,187.97
Certificate of Deposit 00400137836	100,000.00
Total	8,956,417.59

Note: Sections N.J.S.A. 40A:4-61, 40A:4-62 and 40A:4-63 of the Local Budget Law require that separate bank accounts be maintained for each allocated fund.

## MUNICIPALITIES AND COUNTIES FEDERAL AND STATE GRANTS RECEIVABLE

Grant	Balance Jan. 1, 2018	2018 Budget Revenue Realized	Received	Canceled	Other	Balance Dec. 31, 2018	Other Grant Receivable Description
Distracted Driving Campaign		2,200.00	2,200.00			0.00	
Community Development Block Grant		49,812.00	49,707.97	104.03		0.00	
Click It or Ticket		1,100.00	1,100.00			0.00	
Hazardous Discharge Site Remediation	24,763.95					24,763.95	
New Jersey DOT Trust - Roosevelt Blvd Phase I		185,000.00	166,286.24	18,713.76		0.00	
New Jersey DOT Trust - Roosevelt Blvd Phase II		220,418.00				220,418.00	
Drunk Driving Enforcement		2,823.73	2,823.73			0.00	
Environmental Commission Grant		500.00	500.00			0.00	
Clean Communities		16,804.76	16,804.76			0.00	
Bulletproof Vest Partnership	717.97	1,770.00	717.97			1,770.00	
Safe & Secure	17,500.00	60,000.00	60,000.00			17,500.00	
Municipal Alliance on Drug and Alcohol Abuse	11,122.00	11,122.00	11,122.00			11,122.00	
Community Policing Grant	9,714.17		9,714.17			0.00	
Drive Sober or Get Pulled Over	1,100.00	2,640.00	2,640.00	0.00		1,100.00	
<b>Total</b>	<b>64,918.09</b>	<b>554,190.49</b>	<b>323,616.84</b>	<b>18,817.79</b>	<b>0.00</b>	<b>276,673.95</b>	

**SCHEDULE OF APPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS**

Grant	Balance Jan. 1, 2018	Transferred from 2018 Budget Appropriations		Expended	Cancelled	Other	Balance Dec. 31 2018	Other Grant Receivable Description
		Budget	Appropriation by 40A:4-87					
Bulletproof Vest Partnership	381.67		1,770.00	381.67			1,770.00	
Clean Communities Program			16,804.76	11,515.24			5,289.52	
Click It or Ticket			1,100.00	1,100.00			0.00	
Community Development Block Grant		49,812.00		49,707.97	104.03		0.00	
Community Watch - 2008	450.00			450.00			0.00	
Distracted Driving Campaign			2,200.00	2,200.00			0.00	
Drive Sober or Get Pulled Over	1,100.00		2,640.00	2,640.00			1,100.00	
Drunk Driving Enforcement Fund	2,452.69	2,823.73		1,414.78			3,861.64	
Environmental Commission Grant	1,785.06		500.00				2,285.06	
FEMA Debris Removal	36,695.00			14,393.71	22,301.29		0.00	
Hazardous Discharge Site Remediation	392.90					65,136.02	65,528.92	Encumbrance Canceled
Municipal Alliance on Alcohol and Drug Abuse	12,061.00	13,903.00		13,903.00			12,061.00	
New Jersey DOT Trust Roosevelt Blvd Phase I		185,000.00		166,286.24	18,713.76		0.00	
New Jersey DOT Trust Roosevelt Blvd Phase II		220,418.00					220,418.00	
Police Body Armor	1,785.52			1,785.52			0.00	
Recycling Tonnage Grant	20,337.49			4,404.26			15,933.23	
Safe & Secure		96,775.00		96,775.00			0.00	
Total	77,441.33	568,731.73	25,014.76	366,957.39	41,119.08	65,136.02	328,247.37	

**SCHEDULE OF UNAPPROPRIATED RESERVES FOR FEDERAL AND STATE GRANTS**

Grant	Balance Jan. 1, 2018	Transferred from 2018 Budget Appropriations		Receipts	Grants Receivable	Other	Balance Dec. 31, 2018	Other Grant Receivable Description
		Budget	Appropriation By 40A:4-87					
Total	0.00							

LOCAL DISTRICT SCHOOL TAX

	Debit	Credit
Balance January 1, 2018	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable #	xxxxxxxxxx	463,132.53
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018)	xxxxxxxxxx	4,279,108.50
Prepaid Beginning Balance		xxxxxxxxxx
Levy School Year July 1, 2018- June 30, 2019	xxxxxxxxxx	9,766,528.00
Levy Calendar Year 2018	xxxxxxxxxx	
Paid	9,647,308.00	xxxxxxxxxx
Balance December 31, 2018	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable #	582,352.53	xxxxxxxxxx
School Tax Deferred (Not in excess of 50% of Levy -2018 -2019)	4,279,108.50	xxxxxxxxxx
Prepaid Ending Balance		xxxxxxxxxx
	14,508,769.03	14,508,769.03

Amount Deferred during year \_\_\_\_\_

\* Not including Type 1 school debt service, emergency authorizations-schools, transfer to Board of Education for use of local schools

# Must include unpaid requisitions

MUNICIPAL OPEN SPACE TAX

	Debit	Credit
Balance January 1, 2018	xxxxxxxxxx	0.00
2018 Levy	xxxxxxxxxx	
Added and Omitted Levy	xxxxxxxxxx	
Interest Earned	xxxxxxxxxx	
Expenditures		xxxxxxxxxx
Balance December 31, 2018	0.00	xxxxxxxxxx
	0.00	0.00

REGIONAL SCHOOL TAX

	Debit	Credit
Balance January 1, 2018	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable	xxxxxxxxxx	0.00
School Tax Deferred (Not in excess of 50% of Levy - 2017 -2018)	xxxxxxxxxx	0.00
Prepaid Beginning Balance		xxxxxxxxxx
Levy School Year July 1, 2018- June 30, 2019	xxxxxxxxxx	
Levy Calendar Year 2018	xxxxxxxxxx	
Paid		xxxxxxxxxx
Balance December 31, 2018	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable	0.00	xxxxxxxxxx
School Tax Deferred (Not in excess of 50% of Levy - 2018 -2019)	0.00	xxxxxxxxxx
Prepaid Ending Balance		xxxxxxxxxx
	0.00	0.00

Amount Deferred during Year \_\_\_\_\_  
# Must include unpaid requisitions

REGIONAL HIGH SCHOOL TAX

	Debit	Credit
Balance January 1, 2018	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable	xxxxxxxxxx	0.00
School Tax Deferred (Not in excess of 50% of Levy - 2017 - 2018 )	xxxxxxxxxx	0.00
Prepaid Beginning Balance		xxxxxxxxxx
Levy School Year July 1, 2018- June 30, 2019	xxxxxxxxxx	
Levy Calendar Year 2018	xxxxxxxxxx	
Paid		xxxxxxxxxx
Balance December 31, 2018	xxxxxxxxxx	xxxxxxxxxx
School Tax Payable	0.00	xxxxxxxxxx
School Tax Deferred (Not in excess of 50% of Levy - 2018 -2019)	0.00	xxxxxxxxxx
Prepaid Ending Balance		xxxxxxxxxx
	0.00	0.00

Amount Deferred during year \_\_\_\_\_  
# Must include unpaid requisitions

COUNTY TAXES PAYABLE

	Debit	Credit
Balance January 1, 2018	xxxxxxxxxx	xxxxxxxxxx
County Taxes	xxxxxxxxxx	0.00
Due County for Added and Omitted Taxes	xxxxxxxxxx	5,860.75
2018 Levy	xxxxxxxxxx	xxxxxxxxxx
General County	xxxxxxxxxx	3,071,196.74
County Library	xxxxxxxxxx	225,321.02
County Health	xxxxxxxxxx	
County Open Space Preservation	xxxxxxxxxx	192,042.58
Due County for Added and Omitted Taxes	xxxxxxxxxx	23,658.08
Paid	3,494,421.09	xxxxxxxxxx
Balance December 31, 2018	xxxxxxxxxx	xxxxxxxxxx
County Taxes	0.00	xxxxxxxxxx
Due County for Added and Omitted Taxes	23,658.08	xxxxxxxxxx
	3,518,079.17	3,518,079.17

Paid for Regular County Levies3,488,560.34

Paid for Added and Omitted Taxes5,860.75

SPECIAL DISTRICT TAXES

	Debit	Credit
Balance January 1, 2018	xxxxxxxxxx	0.00
2018Levy (List Each Type of District Tax Separately – see Footnote)	xxxxxxxxxx	xxxxxxxxxx
	xxxxxxxxxx	
Total 2018 Levy	xxxxxxxxxx	
Paid		xxxxxxxxxx
Balance December 31, 2018	0.00	xxxxxxxxxx
	0.00	0.00

Footnote: Please state the number of districts in each instance.

STATEMENT OF GENERAL BUDGET REVENUES 2018

Source	Budget -01	Realized -02	Excess or Deficit -03
Surplus Anticipated	1,078,043.70	1,078,043.70	0.00
Surplus Anticipated with Prior Written Consent of Director of Local Government			
Adopted Budget	2,317,964.73	2,324,729.70	6,764.97
Added by N.J.S.A. 40A:4-87	25,014.76	25,014.76	0.00
Total Miscellaneous Revenue Anticipated	2,342,979.49	2,349,744.46	6,764.97
Receipts from Delinquent Taxes	435,000.00	533,764.25	98,764.25
Amount to be Raised by Taxation:	xxxxxxxxxx	xxxxxxxxxx	xxxxxxxxxx
(a) Local Tax for Municipal Purposes	4,625,242.00	xxxxxxxxxx	xxxxxxxxxx
(b) Addition to Local District School Tax		xxxxxxxxxx	xxxxxxxxxx
(c) Minimum Library Tax		xxxxxxxxxx	xxxxxxxxxx
County Only: Total Raised by Taxation	xxxxxxxxxx		xxxxxxxxxx
Total Amount to be Raised by Taxation	4,625,242.00	4,620,599.29	-4,642.71
	8,481,265.19	8,582,151.70	100,886.51

ALLOCATION OF CURRENT TAX COLLECTIONS

	Debit	Credit
Current Taxes Realized in Cash	xxxxxxxxxx	17,327,892.01
Amount to be Raised by Taxation:	xxxxxxxxxx	xxxxxxxxxx
Local District School Tax	9,766,528.00	xxxxxxxxxx
Regional School Tax		xxxxxxxxxx
Regional High School Tax		xxxxxxxxxx
County Taxes	3,488,560.34	xxxxxxxxxx
Due County for Added and Omitted Taxes	23,658.08	xxxxxxxxxx
Special District Taxes		xxxxxxxxxx
Municipal Open Space Tax		xxxxxxxxxx
Reserve for Uncollected Taxes	xxxxxxxxxx	571,453.70
Deficit in Required Collection of Current Taxes (or)	xxxxxxxxxx	
Balance for Support of Municipal Budget (or)	4,620,599.29	xxxxxxxxxx
*Excess Non-Budget Revenue (see footnote)		xxxxxxxxxx
*Deficit Non-Budget Revenue (see footnote)	xxxxxxxxxx	
	17,899,345.71	17,899,345.71

\* These items are applicable only when there is no "Amount to be Raised by Taxation" in the "Budget" column of the statement at the top of this sheet. In such instances, any excess or deficit in the above allocation would apply to "Non-Budget Revenue" only.

**STATEMENT OF GENERAL BUDGET REVENUES 2018**  
**MISCELLANEOUS REVENUES ANTICIPATED: ADDED BY N.J.S.A. 40A:4-87**

Source	Budget	Realized	Excess or (Deficit)
Drive Sober or Get Pulled Over	4,840.00	4,840.00	0.00
Bulletproof Vest	1,770.00	1,770.00	0.00
Click It or Ticket	1,100.00	1,100.00	0.00
Environmental Commission Grant	500.00	500.00	0.00
Clean Communities	16,804.76	16,804.76	0.00
<b>TOTAL</b>	<b>25,014.76</b>	<b>25,014.76</b>	<b>0.00</b>

I hereby certify that the above list of Chapter 159 insertions of revenue have been realized in cash or I have received written notification of the award of public or private revenue. These insertions meet the statutory requirements of N.J.S.A. 40A:4-87 and matching funds have been provided if applicable.

CFO Signature: Donna Nestore

STATEMENT OF GENERAL BUDGET APPROPRIATIONS 2018

2018 Budget as Adopted		8,456,250.43
2018 Budget - Added by N.J.S.A. 40A:4-87		25,014.76
Appropriated for 2018 (Budget Statement Item 9)		8,481,265.19
Appropriated for 2018 Emergency Appropriation (Budget Statement Item 9)		
Total General Appropriations (Budget Statement Item 9)		8,481,265.19
Add: Overexpenditures (see footnote)		
Total Appropriations and Overexpenditures		8,481,265.19
Deduct Expenditures:		
Paid or Charged [Budget Statement Item (L)]	6,942,665.53	
Paid or Charged - Reserve for Uncollected Taxes	571,453.70	
Reserved	966,956.33	
Total Expenditures		8,481,075.56
Unexpended Balances Cancelled (see footnote)		189.63

FOOTNOTES - RE: OVEREXPENDITURES

Every appropriation overexpended in the budget document must be marked with an \* and must agree in the aggregate with this item.

RE: UNEXPENDED BALANCES CANCELED:

Are not to be shown as "Paid or Charged" in the budget document. In all instances "Total Appropriations" and "Overexpenditures" must equal the sum of "Total Expenditures" and "Unexpended Balances Canceled."

SCHEDULE OF EMERGENCY APPROPRIATIONS FOR  
LOCAL DISTRICT SCHOOL PURPOSES  
(EXCEPT FOR TYPE I SCHOOL DEBT SERVICE)

2018 Authorizations		
N.J.S.A. 40A:4-46 (After adoption of Budget)		
N.J.S.A. 40A:4-20 (Prior to adoption of Budget)		
Total Authorizations		
Deduct Expenditures:		
Paid or Charged		
Reserved		
Total Expenditures		

**RESULTS OF 2018 OPERATION**  
**CURRENT FUND**

	Debit	Credit
Prior Year Taxes Refunded	32,520.00	
Cancellation of Reserves for Federal and State Grants (Credit)		41,119.08
Cancellation of Federal and State Grants Receivable (Debit)	18,817.79	
Deferred School Tax Revenue: Balance December 31, CY		4,279,108.50
Deferred School Tax Revenue: Balance January 1, CY	4,279,108.50	
Deficit in Anticipated Revenues: Delinquent Tax Collections		
Deficit in Anticipated Revenues: Miscellaneous Revenues Anticipated	0.00	
Deficit in Anticipated Revenues: Required Collection of Current Taxes	4,642.71	
Excess of Anticipated Revenues: Delinquent Tax Collections		98,764.25
Excess of Anticipated Revenues: Miscellaneous Revenues Anticipated		6,764.97
Excess of Anticipated Revenues: Required Collection of Current Taxes		0.00
Interfund Advances Originating in CY (Debit)	1,678.68	
Miscellaneous Revenue Not Anticipated		269,770.90
Miscellaneous Revenue Not Anticipated: Proceeds of Sale of Foreclosed Property		
Payments in Lieu of Taxes on Real Property Not Anticipated		72,962.93
Prior Year Payable Canceled		4,890.46
Prior Year PILOT Funds Due County		
Prior Years Interfunds Returned in CY (Credit)		4,935.33
Refund of Prior Year Revenue (Debit)		
Sale of Municipal Assets (Credit)		
Senior Citizen Deductions Disallowed - Prior Year Taxes (Debit)	1,102.68	
Statutory Excess in Reserve for Dog Fund Expenditures (Credit)		
Unexpended Balances of CY Budget Appropriations		189.63
Unexpended Balances of PY Appropriation Reserves (Credit)		844,886.41
Surplus Balance	1,285,522.10	xxxxxxxxxx
Deficit Balance	xxxxxxxxxx	
	5,623,392.46	5,623,392.46

**SCHEDULE OF MISCELLANEOUS REVENUES NOT ANTICIPATED**

Source	Amount Realized
Tax Collector Fees	3,938.13
Franchise Fees	180,990.77
Administration Fee	24,696.07
Cat License Fees	1,086.20
Landlord Registration Fees	4,850.00
OPRA Records Request Fees	19.73
Marriage Ceremony Fees	400.00
Vacant Property Registration Fees	19,900.00
Miscellaneous	18,679.90
Fire Safety Fees	568.75
Miscellaneous Liens and Clean-up Charges	14,641.35
<b>Total Amount of Miscellaneous Revenues Not Anticipated</b>	<b>\$269,770.90</b>

**SURPLUS – CURRENT FUND  
YEAR 2018**

	Debit	Credit
Balance January 1, CY (Credit)		3,027,063.35
Amount Appropriated in the CY Budget - Cash	1,078,043.70	
Amount Appropriated in the CY Budget - with Prior Written Consent of Director of Local Government Services		
Excess Resulting from CY Operations		1,285,522.10
Miscellaneous Revenue Not Anticipated: Payments in Lieu of Taxes on Real Property (Credit)		
Surplus Balance - To Surplus		
Balance December 31, 2018	3,234,541.75	xxxxxxxxxx
	4,312,585.45	4,312,585.45

**ANALYSIS OF BALANCE DECEMBER 31, 2018  
(FROM CURRENT FUND – TRIAL BALANCE)**

Cash		5,050,715.12
Investments		
Sub-Total		5,050,715.12
Deduct Cash Liabilities Marked with “C” on Trial Balance		1,867,573.37
Cash Surplus		3,183,141.75
Deficit in Cash Surplus		
Other Assets Pledged to Surplus		
Due from State of N.J. Senior Citizens and Veterans Deduction		
Deferred Charges #	51,400.00	
Cash Deficit		
Total Other Assets		51,400.00
		3,234,541.75

**(FOR MUNICIPALITIES ONLY)**  
**CURRENT TAXES – 2018 LEVY**

1.	Amount of Levy as per Duplicate (Analysis) #		<u>\$17,880,856.23</u>
	or		
	(Abstract of Ratables)		<u>\$</u>
2.	Amount of Levy Special District Taxes		<u>\$</u>
3.	Amount Levied for Omitted Taxes under N.J.S.A. 54:4-63.12 et. seq.		<u>\$</u>
4.	Amount Levied for Added Taxes under N.J.S.A. 54:4-63.1 et. seq.		<u>\$81,294.99</u>
5a.	Subtotal 2018 Levy	<u>\$17,962,151.22</u>	
5b.	Reductions due to tax appeals **	<u>\$</u>	
5c.	Total 2018 Tax Levy		<u>\$17,962,151.22</u>
6.	Transferred to Tax Title Liens		<u>\$80,684.25</u>
7.	Transferred to Foreclosed Property		<u>\$</u>
8.	Remitted, Abated or Canceled		<u>\$17,427.77</u>
9.	Discount Allowed		<u>\$</u>
10.	Collected in Cash: In 2017	<u>\$300,524.12</u>	
	In 2018*	<u>\$16,728,019.57</u>	
	Homestead Benefit Revenue	<u>\$227,854.61</u>	
	State's Share of 2018 Senior Citizens and Veterans		
	Deductions Allowed	<u>\$71,493.71</u>	
	Total to Line 14	<u>\$17,327,892.01</u>	
11.	Total Credits		<u>\$17,426,004.03</u>
12.	Amount Outstanding December 31, 2018		<u>\$536,147.19</u>
13.	Percentage of Cash Collections to Total 2018 Levy, (Item 10 divided by Item 5c) is	<u>96.4689</u>	

**Note: Did Municipality Conduct Accelerated Tax Sale or Tax Levy Sale?**

**No**

14.	Calculation of Current Taxes Realized in Cash:		
	Total of Line 10		<u>\$17,327,892.01</u>
	Less: Reserve for Tax Appeals Pending		<u>\$</u>
	State Division of Tax Appeals		
	To Current Taxes Realized in Cash		<u>\$17,327,892.01</u>

Note A: In showing the above percentage the following should be noted:  
Where Item 5 shows \$17,962,151.22, and Item 10 shows \$17,327,892.01, the percentage represented by the cash collections would be \$17,327,892.01 / \$17,962,151.22 or 96.4689. The correct percentage to be shown as Item 13 is 96.4689%.

# Note: On Item 1 if Duplicate (Analysis) Figure is used; be sure to include Senior Citizens and Veterans Deductions.

\* Include overpayments applied as part of 2018 collections.  
\*\* Tax appeals pursuant to R.S. 54:3-21 et seq and/or R.S. 54:48-1 et seq approved by resolution of the governing body prior to introduction of municipal budget. (N.J.S.A. 40A:4-41)

**ACCELERATED TAX SALE/TAX LEVY SALE – CHAPTER 99**  
**To Calculate Underlying Tax Collection Rate for 2018**

Utilize this sheet only if you conducted an Accelerated Tax Sale or Tax Levy Sale pursuant to Chapter 99, P.L. 1997

**(1)Utilizing Accelerated Tax Sale**

Total of Line 10 Collected in Cash.....	_____
LESS: Proceeds from Accelerated Tax Sale.....	_____
<b>NET Cash Collected.....</b>	_____
Line 5c Total 2018 Tax Levy.....	_____
Percentage of Collection Excluding Accelerated Tax Sale Proceeds (Net Cash Collected divided by Item 5c) is.....	_____



**(2)Utilizing Tax Levy Sale**

Total of Line 10 Collected in Cash.....	_____
LESS: Proceeds from Tax Levy Sale (excluding premium).....	_____
<b>NET Cash Collected.....</b>	_____
Line 5c Total 2018 Tax Levy.....	_____
Percentage of Collection Excluding Accelerated Tax Sale Proceeds (Net Cash Collected divided by Item 5c) is.....	_____

**SCHEDULE OF DUE FROM/TO STATE OF NEW JERSEY  
FOR SENIOR CITIZENS AND VETERANS DEDUCTIONS**

		Debit	Credit
1	Balance Jan 1, CY: Due From State of New Jersey (Debit)	0.00	
1	Balance Jan 1, CY: Due To State of New Jersey (Credit)		5,907.63
2	Sr. Citizens Deductions Per Tax Billings (Debit)	18,500.00	
3	Veterans Deductions Per Tax Billings (Debit)	53,750.00	
4	Sr. Citizens Deductions Allowed By Tax Collector (Debit)	500.00	
5	Sr Citizens Deductions Allowed By Tax Collector – Prior Years (Debit)		
7	Sr. Citizens Deductions Disallowed By Tax Collector (Credit)		1,256.29
8	Sr. Citizens Deductions Disallowed By Tax Collector PY Taxes (Credit)		1,102.68
9	Received in Cash from State (Credit)		69,281.04
	Balance December 31, 2018	4,797.64	
		77,547.64	77,547.64

Calculation of Amount to be included on Sheet 22, Item  
10- 2018 Senior Citizens and Veterans Deductions  
Allowed

Line 2	18,500.00
Line 3	53,750.00
Line 4	500.00
Sub-Total	72,750.00
Less: Line 7	1,256.29
To Item 10	71,493.71

**SCHEDULE OF RESERVE FOR TAX APPEALS PENDING**  
**(N.J.S.A. 54:3-27)**

		Debit	Credit
<b>Balance January 1, 2018</b>		xxxxxxxxxx	0.00
Taxes Pending Appeals	0.00	xxxxxxxxxx	xxxxxxxxxx
Interest Earned on Taxes Pending Appeals	0.00	xxxxxxxxxx	xxxxxxxxxx
Contested Amount of 2018 Taxes Collected which are Pending State Appeal		xxxxxxxxxx	
Interest Earned on Taxes Pending State Appeals		xxxxxxxxxx	
Budget Appropriation		xxxxxxxxxx	
Cash Paid to Appellants (Including 5% Interest from Date of Payment			xxxxxxxxxx
Closed to Results of Operations (Portion of Appeal won by Municipality, including Interest)			xxxxxxxxxx
<b>Balance December 31, 2018</b>			xxxxxxxxxx
Taxes Pending Appeals*		xxxxxxxxxx	xxxxxxxxxx
Interest Earned on Taxes Pending Appeals		xxxxxxxxxx	xxxxxxxxxx

\*Includes State Tax Court and County Board of Taxation Appeals Not Adjusted by December 31, 2018

Donna Nestore	
Signature of Tax Collector	
N-0741	5/6/2019
License #	Date

SCHEDULE OF DELINQUENT TAXES AND TAX TITLE LIENS

		Debit	Credit
1.	Balance January 1, 2018	575,651.07	xxxxxxxxxx
	A. Taxes	483,339.11	xxxxxxxxxx
	B. Tax Title Liens	92,311.96	xxxxxxxxxx
2.	Cancelled		
	A. Taxes	xxxxxxxxxx	
	B. Tax Title Liens	xxxxxxxxxx	
3.	Transferred to Foreclosed Tax Title Liens:		
	A. Taxes	xxxxxxxxxx	
	B. Tax Title Liens	xxxxxxxxxx	
4.	Added Taxes	41,417.45	xxxxxxxxxx
5.	Added Tax Title Liens		xxxxxxxxxx
6.	Adjustment between Taxes (Other than current year)		
	A. Taxes - Transfers to Tax Title Liens	xxxxxxxxxx	33,968.57
	B. Tax Title Liens - Transfers from Taxes	33,968.57	xxxxxxxxxx
7.	Balance Before Cash Payments	xxxxxxxxxx	617,068.52
8.	Totals	651,037.09	651,037.09
9.	Collected:	xxxxxxxxxx	533,764.25
	A. Taxes	490,262.10	xxxxxxxxxx
	B. Tax Title Liens	43,502.15	xxxxxxxxxx
10.	Interest and Costs - 2018 Tax Sale	5,746.11	xxxxxxxxxx
11.	2018 Taxes Transferred to Liens	80,684.25	xxxxxxxxxx
12.	2018 Taxes	536,147.19	xxxxxxxxxx
13.	Balance December 31, 2018	xxxxxxxxxx	705,881.82
	A. Taxes	536,673.08	xxxxxxxxxx
	B. Tax Title Liens	169,208.74	xxxxxxxxxx
14.	Totals	1,239,646.07	1,239,646.07

15. Percentage of Cash Collections to Adjusted Amount Outstanding

(Item No. 9 divided by Item No. 7) is

86.5000

16. Item No. 14 multiplied by percentage shown above is

610,587.77

and represents the

maximum amount that may be anticipated in 2019.

(See Note A on Sheet 22 - Current Taxes)

(1) These amounts will always be the same.

**SCHEDULE OF FORECLOSED PROPERTY**  
**(PROPERTY ACQUIRED BY TAX TITLE LIEN LIQUIDATION)**

	Debit	Credit
Balance January 1, CY (Debit)	1,119,500.00	
Adjustment to Assessed Valuation (Credit)		
Adjustment to Assessed Valuation (Debit)		
Foreclosed or Deeded in CY: Tax Title Liens (Debit)		
Foreclosed or Deeded in CY: Taxes Receivable (Debit)		
Sales: Cash* (Credit)		
Sales: Contract (Credit)		
Sales: Gain on Sales (Debit)		
Sales: Loss on Sales (Credit)		
Sales: Mortgage (Credit)		
Balance December 31, 2018	xxxxxxxxxx	1,119,500.00
	1,119,500.00	1,119,500.00

**CONTRACT SALES**

	Debit	Credit
Balance January 1, CY (Debit)	0.00	
Collected * (Credit)		
CY Sales from Foreclosed Property (Debit)		
Balance December 31, 2018	xxxxxxxxxx	

**MORTGAGE SALES**

	Debit	Credit
Balance January 1, CY (Debit)	0.00	
Collected * (Credit)		
CY Sales from Foreclosed Property (Debit)		
Balance December 31, 2018	xxxxxxxxxx	

Analysis of Sale of Property:	\$0.00
*Total Cash Collected in 2018	
Realized in 2018 Budget	
To Results of Operation	0.00

**DEFERRED CHARGES**  
**- MANDATORY CHARGES ONLY -**  
**CURRENT, TRUST, AND GENERAL CAPITAL FUNDS**  
 (Do not include the emergency authorizations pursuant to  
 N.J.S.A. 40A:4-55, N.J.S.A. 40A:4-55.1 or N.J.S.A. 40A:4-55.13)

Caused By	Amount Dec. 31, 2017 per Audit Report	Amount in 2018 Budget	Amount Resulting from 2018	Balance as at Dec. 31, 2018
Animal Control Fund	\$0.00	\$	\$	\$
Capital -	\$0.00	\$	\$	\$
Trust Assessment	\$0.00	\$	\$	\$
Trust Other	\$0.00	\$	\$	\$
Subtotal Current Fund	\$0.00	\$	\$	\$
Subtotal Trust Fund	\$0.00	\$	\$	\$
Subtotal Capital Fund	\$0.00	\$	\$	\$
Total Deferred Charges	\$0.00	\$	\$	\$

**EMERGENCY AUTHORIZATIONS UNDER N.J.S.A. 40A:4-47 WHICH  
 HAVE BEEN FUNDED OR REFUNDED UNDER N.J.S.A. 40A:2-3 OR  
 N.J.S.A. 40A:2-51**

Date	Purpose	Amount
		\$

**JUDGEMENTS ENTERED AGAINST MUNICIPALITY AND NOT  
 SATISFIED**

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2019
			\$	

**N.J.S.A. 40A:4-53 SPECIAL EMERGENCY** - TAX MAP; REVALUATION; MASTER PLAN; REVISION AND CODIFICATION OF ORDINANCES; DRAINAGE MAPS FOR FLOOD CONTROL; PRELIMINARY ENGINEERING STUDIES, ETC. FOR SANITARY SEWER SYSTEM; MUNICI- PAL CONSOLIDATION ACT; FLOOD OR HURRICANE DAMAGE.

Date	Purpose	Amount Authorized	Not Less Than 1/5 of Amount Authorized*	Balance Dec. 31, 2017	Reduced in 2018		Balance Dec. 31, 2018
					By 2018 Budget	Cancelled by Resolution	
	Codification of Ordinances	18,500.00	3,700.00	11,100.00	3,700.00		7,400.00
	Preparation of Master Plan	55,000.00	11,000.00	55,000.00	11,000.00		44,000.00
Totals		73,500.00	14,700.00	66,100.00	14,700.00	0.00	51,400.00

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.A. 40A:4-53 et seq. and are recorded on this page.

Donna Nestore

Chief Financial Officer

\* Not less than one-fifth (1/5) of amount authorized but not more than the amount shown in the column Balance Dec. 31, 2018 must be entered here and then raised in the 2019 budget.

N.J.S.A. 40A:4-55.1, ET SEQ., SPECIAL EMERGENCY - DAMAGE CAUSED TO ROADS/BRIDGES BY SNOW, ICE, FROST OR FLOOD  
N.J.S.A. 40A:4-55.13, ET SEQ., SPECIAL EMERGENCY - PUBLIC EXIGENCIES CAUSED BY CIVIL DISTURBANCES

Date	Purpose	Amount Authorized	Not Less Than 1/3 of Amount Authorized*	Balance Dec. 31, 2017	Reduced in 2018		Balance Dec. 31, 2018
					By 2018 Budget	Cancelled by Resolution	
Totals							

It is hereby certified that all outstanding "Special Emergency" appropriations have been adopted by the governing body in full compliance with N.J.S.A. 40A:4-55 et seq. and N.J.S.A 40A:4-55.13 et seq. are recorded on this page.

Donna Nestore  
Chief Financial Officer

\* Not less than one-third (1/3) of amount authorized but not more than the amount shown in the column Balance Dec. 31, 2018 must be entered here and then raised in the 2019 budget.

**SCHEDULE OF BONDS ISSUED AND OUTSTANDING  
AND 2019 DEBT SERVICE FOR BONDS  
MUNICIPAL GENERAL CAPITAL BONDS**

	Debit	Credit	2019 Debt Service
Outstanding January 1, CY (Credit)		520,000.00	
Cancelled (Debit)			
Issued		2,652,000.00	
Paid (Debit)	125,000.00		
Outstanding Dec. 31, 2018	3,047,000.00	xxxxxxxxxx	
	3,172,000.00	3,172,000.00	
2019 Bond Maturities – General Capital Bonds			\$302,000.00
2019 Interest on Bonds		92,603.29	

**ASSESSMENT SERIAL BONDS**

Outstanding January 1, CY (Credit)		0.00	
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2018		xxxxxxxxxx	
2019 Bond Maturities – General Capital Bonds			\$
2019 Interest on Bonds			

**LIST OF BONDS ISSUED DURING 2018**

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate
General Improvement Bonds of 2018	177,000.00	2,652,000.00	10/31/2018	Varies
<b>Total</b>	<b>177,000.00</b>	<b>2,652,000.00</b>		

**SCHEDULE OF LOANS ISSUED AND OUTSTANDING**  
**AND 2019 DEBT SERVICE FOR LOANS**  
**MUNICIPAL GREEN ACRES TRUST LOAN**

	Debit	Credit	2019 Debt Service
Outstanding January 1, CY (Credit)		0.00	
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31,2018		xxxxxxxxxxx	
2019 Loan Maturities			\$
2019 Interest on Loans			\$
Total 2019 Debt Service for Loan			\$

**GREEN ACRES TRUST LOAN**

Outstanding January 1, CY (Credit)		0.00	
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31,2018		xxxxxxxxxxx	
2019 Loan Maturities			\$
2019 Interest on Loans		\$	
Total 2019 Debt Service for Loan			\$

**LIST OF LOANS ISSUED DURING 2018**

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate
<b>Total</b>				

SCHEDULE OF LOANS ISSUED AND OUTSTANDING  
AND 2018 DEBT SERVICE FOR LOANS

	Debit	Credit	Debt Service
Outstanding January 1,			
Issued			
Paid			
Outstanding December 31,			
Loan Maturities			
Interest on Loans			
Total Debt Service for Loan			



**SCHEDULE OF BONDS ISSUED AND OUTSTANDING**  
**AND 2019 DEBT SERVICE FOR BONDS**  
**TYPE I SCHOOL TERM BONDS**

	Debit	Credit	2019 Debt Service
Outstanding January 1, CY (Credit)		0.00	
Paid (Debit)			
Outstanding Dec. 31, 2018		xxxxxxxxxx	
2019 Bond Maturities – Term Bonds		\$	
2019 Interest on Bonds		\$	

**TYPE I SCHOOL SERIAL BOND**

Outstanding January 1, CY (Credit)		0.00	
Issued (Credit)			
Paid (Debit)			
Outstanding Dec. 31, 2018		xxxxxxxxxx	
2019 Interest on Bonds			
2019 Bond Maturities – Serial Bonds			
Total “Interest on Bonds – Type 1 School Debt Service”			

**LIST OF BONDS ISSUED DURING 2018**

Purpose	2019 Maturity -01	Amount Issued -02	Date of Issue	Interest Rate
<b>Total</b>				

**2019 INTEREST REQUIREMENT – CURRENT FUND DEBT ONLY**

		Outstanding Dec. 31, 2018	2019 Interest Requirement
		\$	\$

**DEBT SERVICE FOR NOTES (OTHER THAN ASSESSMENT NOTES)**

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	
	0.00	XXXXXXXXXX	0.00	XXXXXXXXXX	XXXXXXXXXX	0.00	0.00	XXXXXXXXXX

Memo: Type I School Notes should be separately listed and totaled.

Memo: Refunding Bond Anticipation Notes should be separately listed and totaled.

\* " Original Date of Issue" refers to the date when the first money was borrowed for a particular improvement, not the renewal date of subsequent notes which were issued.

All notes with an original date of issue of 2016 or prior require one legally payable installment to be budgeted if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted with statement.

\*\* If interest on notes is financed by ordinance, designate same, otherwise an amount must be included in this column.

**DEBT SERVICE SCHEDULE FOR ASSESSMENT NOTES**

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	
		XXXXXXXXXX		XXXXXXXXXX	XXXXXXXXXX			XXXXXXXXXX

Assessment Notes with an original date of issue of December 31, 2016 or prior must be appropriated in full in the 2019 Dedicated Assessment Budget or written intent of permanent financing submitted with statement.

\*\*Interest on Assessment Notes must be included in the Current Fund Budget appropriation "Interest on Notes".

(Do not crowd - add additional sheets)

# **SCHEDULE OF CAPITAL LEASE PROGRAM OBLIGATIONS**

Purpose	Amount of Obligation Outstanding Dec. 31, 2018	2019 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
<b>Subtotal</b>			
Leases approved by LFB prior to July 1, 2007			
Purchase of Equipment	405,000.00	75,000.00	22,320.00
<b>Subtotal</b>	405,000.00	75,000.00	20,250.00
<b>Total</b>	405,000.00	75,000.00	22,320.00

## SCHEDULE OF IMPROVEMENT AUTHORIZATIONS (GENERAL CAPITAL FUND)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number	Balance – January 1, 2018		2018 Authorizations	Refunds, Transfers, & Encumbrances	Expended	Authorizations Canceled	Balance – December 31, 2018	
	Funded	Unfunded					Funded	Unfunded
Reappropriation of Unexpended Bond Proceeds - Engineering Costs	3,299.25					3,299.25		
2011-13 Acquisition of Capital Equipment and the Completion of Capital Projects		6,481.01					6,481.01	
2012-9 Various Redevelopment Projects		49,161.13					49,161.13	
2012-14 Acquisition of Capital Equipment and the Completion of Various Capital Projects		12,707.18			8,875.70		3,831.48	
2014-8 Acquisition of Capital Equipment and the Completion of Various Capital Projects		21,162.51			18,880.40		2,282.11	
2014-18 Police Technology Grant	1,553.74				1,296.25		257.49	
2015-17 Various Redevelopment Projects		100,000.00			2,640.00		97,360.00	
2015-18 Acquisition of Capital Equipment and the Completion of Various Capital Projects		132,501.19		3,200.00	34,510.85		94,790.34	
2016-23 Acquisition of Various Capital Equipment		1,715.00					1,715.00	
2017-15 Improvements to Autumn Pasquale Memorial Park	147.01					147.01		
2017-19 Drainage Improvements	1,936.88						1,936.88	
2017-23 Acquisition of Capital Equipment and the Completion of Various Capital Projects		80,554.00		24,194.02	13,147.00		43,212.98	

2018-15 Acquisition of Various Capital Equipment and Completion of Various Capital Improvements			820,000.00	62,771.29	43,356.00		713,872.71	
2011-9 Site Remediation and/or Environmental Investigations		33,090.20			3,449.72		29,640.48	
<b>Total</b>	<b>6,936.88</b>	<b>437,372.22</b>	<b>820,000.00</b>	<b>90,165.31</b>	<b>126,155.92</b>	<b>3,446.26</b>	<b>1,044,541.61</b>	<b>0.00</b>

**GENERAL CAPITAL FUND**  
**SCHEDULE OF CAPITAL IMPROVEMENT FUND**

	Debit	Credit
Balance January 1, CY (Credit)		69,632.00
Appropriated to Finance Improvement Authorizations (Debit)	41,000.00	
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)		3,299.25
Received from CY Budget Appropriation * (Credit)		50,000.00
Balance December 31, 2018	81,931.25	xxxxxxxxxx
	122,931.25	122,931.25

\* The full amount of the 2018 budget appropriation should be transferred to this account unless the balance of the appropriation is to be permitted to lapse.

GENERAL CAPITAL FUND

SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	Debit	Credit
Balance January 1, CY (Credit)		0.00
Appropriated to Finance Improvement Authorizations (Debit)		
Received from CY Budget Appropriation * (Credit)		
Received from CY Emergency Appropriation * (Credit)		
Balance December 31, 2018		xxxxxxxxxx

\*The full amount of the 2018 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

CAPITAL IMPROVEMENTS AUTHORIZED IN 2018

AND DOWN PAYMENTS (N.J.S.A. 40A:2-11)

GENERAL CAPITAL FUND ONLY

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2018 or Prior Years
Acquisition of Equipment & Completion of Capital Improvements	820,000.00	779,000.00	41,000.00	
<b>Total</b>	<b>820,000.00</b>	<b>779,000.00</b>	<b>41,000.00</b>	<b>0.00</b>

NOTE - Where amount in column "Down Payment Provided by Ordinance" is **LESS** than 5% of amount in column "Total Obligations Authorized", explanation must be made part of or attached to this sheet.

**GENERAL CAPITAL FUND**  
**STATEMENT OF CAPITAL SURPLUS**  
**YEAR – 2018**

	Debit	Credit
Balance January 1, CY (Credit)		4,197.03
Appropriated to CY Budget Revenue (Debit)		
Appropriated to Finance Improvement Authorizations (Debit)		
Funded Improvement Authorizations Canceled (Credit)		
Miscellaneous - Premium on Sale of Serial Bonds (Credit)		
Premium on Sale of Bonds (Credit)		
Balance December 31, 2018	4,197.03	xxxxxxxxxx
	4,197.03	4,197.03

**BONDS ISSUED WITH A COVENANT OR COVENANTS**

1. Amount of Serial Bonds Issued Under Provisions of Chapter 233, P.L. 1944, Chapter 268, P.L. 1944, Chapter 428, P.L. 1943 or Chapter 77, Article VI-A, P.L. 1945, with Covenant or Covenants; Outstanding December 31, 2018

2. Amount of Cash in Special Trust Fund as of December 31, 2018(Note A)

3. Amount of Bonds Issued Under Item 1 Maturing in 2019

4. Amount of Interest on Bonds with a Covenant - 2019 Requirement

5. Total of 3 and 4 - Gross Appropriation

6. Less Amount of Special Trust Fund to be Used

7. Net Appropriation Required

**NOTE A** - This amount to be supported by confirmation from bank or banks  
Footnote: Any formula other than the one shown above and required to be used by covenant or covenants is to be attached here to item 5 must be shown as an item of appropriation, short extended, with Item 6 shown directly following as a deduction and with the amount of Item 7 extended into the 2019 appropriation column.

MUNICIPALITIES ONLY  
IMPORTANT!

*This Sheet Must Be Completely Filled in or the Statement Will Be Considered Incomplete*  
(N.J.S.A.52:27BB-55 as Amended by Chap. 211, P.L 1981)

A.		
1. Total Tax Levy for the Year 2018 was		17,962,151.22
2. Amount of Item 1 Collected in 2018 (*)	17,327,892.01	
3. Seventy (70) percent of Item 1		12,573,505.85
(*) Including prepayments and overpayments applied.		

B.	
1. Did any maturities of bonded obligations or notes fall due during the year 2018?	
Answer YES or NO:	<u>Yes</u>
2. Have payments been made for all bonded obligations or notes due on or before December 31, 2018?	
Answer YES or NO:	<u>Yes</u>
If answer is "NO" give details	

NOTE: If answer to Item B1 is YES, then Item B2 must be answered

C.	
Does the appropriation required to be included in the 2019 budget for the liquidation of all bonded obligations or notes exceed 25% of the total of appropriations for operating purposes in the budget for the year just ended?	
Answer YES or NO:	<u>No</u>

D.	
1. Cash Deficit 2017	0.00
2a. 2017 Tax Levy	
2b. 4% of 2017 Tax Levy for all purposes:	
3. Cash Deficit 2018	
4. 4% of 2018 Tax Levy for all purposes:	0.00

E.				
	<u>Unpaid</u>	<u>2017</u>	<u>2018</u>	<u>Total</u>
1. State Taxes		\$0.00	\$	\$
2. County Taxes		\$0.00	\$23,658.08	\$23,658.08
3. Amounts due Special Districts		\$0.00	\$0.00	\$
4. Amounts due School Districts for Local School Tax		\$0.00	\$582,352.53	\$582,352.53



## UTILITIES ONLY

Note:

If no "utility fund" existed on the books of account and if no utility was owned and operated by the municipality during the year 2018, please observe instructions of Sheet 2.

**Balance Sheet - Water & Sewer Utility Operating Fund Assets**  
**AS OF DECEMBER 31, 2018**

	2018	
Cash:		
Cash	1,430,233.69	
Sub Total Cash	1,430,233.69	
Investments:		
Accounts Receivable:		
Consumer Accounts Receivable	84,371.67	
Liens Receivable	10,910.32	
Sub Total Accounts Receivable	95,281.99	
Interfunds Receivable:		
Due from Utility Capital Fund	215.86	
Sub Total Interfunds Receivable	215.86	
Deferred Charges		
Total Assets	1,525,731.54	



**Balance Sheet - Water & Sewer Utility Operating Fund Liabilities, Reserves & Fund Balance**  
**AS OF DECEMBER 31, 2018**

	2018	
Liabilities:		
Encumbrances Payable	23,151.81	
Appropriation Reserves	192,561.62	
Utility Rent Overpayments	5,186.24	
Accrued Interest on Bonds, Loans and Notes	15,555.06	
Reserve for Escrow Funds	97,673.34	
Total Liabilities	334,128.07	
Fund Balance:		
Reserve for Consumer Accounts and Lien Receivable	95,281.99	
Fund Balance	1,096,321.48	
Total Utility Fund	1,525,731.54	

**Balance Sheet - Water & Sewer Utility Capital Fund Assets**  
**AS OF DECEMBER 31, 2018**

	2018	
Cash:		
Cash	482,125.43	
Sub Total Cash	482,125.43	
Accounts Receivable:		
Fixed Capital	16,643,069.23	
Fixed Capital Authorized and Uncompleted	141,156.97	
Sub Total Accounts Receivable	16,784,226.20	
 Total Assets	 17,266,351.63	

**Balance Sheet - Water & Sewer Utility Capital Fund Liabilities, Reserves & Fund Balance**  
**AS OF DECEMBER 31, 2018**

	2018	
Liabilities:		
Improvement Authorizations - Funded	129,519.10	
Serial Bonds Payable	904,000.00	
Improvement Authorizations - Unfunded	100.00	
NJEIT Loans	1,893,038.16	
Reserve for Encumbrances	10,000.00	
USDA Loans	2,327,021.37	
Capital Improvement Fund	278,681.73	
Due Utility Operating Fund	215.86	
Reserve for Amortization	11,659,482.67	
Total Liabilities	17,202,058.89	
 Total Liabilities, Reserves & Fund Balance:		
Capital Surplus	64,292.74	
Total Liabilities, Reserves and Surplus	17,266,351.63	

**Balance Sheet - Water & Sewer Utility Assessment Fund**  
**AS OF DECEMBER 31, 2018**

	2018	
Assets:		
Liabilities and Reserves:		
Liabilities, Reserves, and Fund Balance:		

**Analysis of Water & Sewer Utility Assessment Trust Cash and Investments  
Pledged to Liabilities and Surplus**

Title of Liability to which Cash and Investments are Pledged	Audit Balance Dec. 31, 2017	Receipts		Disbursements	Balance Dec. 31, 2018
		Assessments and Liens	Operating Budget		
Assessment Serial Bond Issues:					
Assessment Bond Anticipation Notes					
Trust Surplus	0.00				0.00
Other Liabilities					
Trust Surplus					
Less Assets “Unfinanced”					
Total	0.00				0.00

# **Schedule of Water & Sewer Utility Budget - 2018** **Budget Revenues**

Source	Budget	Received in Cash	Excess or Deficit
Operating Surplus Anticipated	325,000.00	325,000.00	0.00
Operating Surplus Anticipated with Consent of Director of Local Govt. Services			
Rents	2,450,000.00	2,491,889.25	41,889.25
Miscellaneous Revenue Anticipated			
Miscellaneous			
Connection Fees	4,500.00	0.00	-4,500.00
Miscellaneous	40,210.00	87,019.13	46,809.13
Added by N.J.S.A. 40A:4-87: (List)			
Subtotal Additional Miscellaneous Revenues	44,710.00	87,019.13	42,309.13
Subtotal	2,819,710.00	2,903,908.38	84,198.38
Deficit (General Budget)			
	2,819,710.00	2,903,908.38	84,198.38

**Statement of Budget Appropriations**

Appropriations	
Adopted Budget	2,819,710.00
Total Appropriations	2,819,710.00
Add: Overexpenditures	
Total Overexpenditures	
Total Appropriations & Overexpenditures	2,819,710.00
Deduct Expenditures	
Paid or Charged	2,621,752.47
Reserved	192,561.62
Reserved	
Surplus	
Total Surplus	
Total Expenditure & Surplus	2,814,314.09
Unexpended Balance Cancelled	5,395.91

## Statement of 2018 Operation Water & Sewer Utility

NOTE: Section 1 of this sheet is required to be filled out ONLY IF the 2018 budget year Water & Sewer Utility Budget contained either an item of revenue “Deficit (General Budget)” or an item of appropriation “Surplus (General Budget)”  
 Section 2 should be filled out in every case.

<b>Section 1:</b>		
Revenue Realized	2,903,908.38	
Miscellaneous Revenue Not Anticipated		
2017    Appropriation Reserves Canceled	284,886.30	
Total Revenue Realized		3,188,794.68
Expenditures	2,814,314.09	
Expended Without Appropriation		
Cash Refund of Prior Year's Revenue		
Overexpenditure of Appropriation Reserves		
Total Expenditures	2,814,314.09	
Less: Deferred Charges Included in Above "Total Expenditures"		
Total Expenditures - As Adjusted		2,814,314.09
Excess		374,480.59
Balance of "Results of 2017 Operation"		
Remainder= ("Excess in Operations")	374,480.59	
Deficit		
Balance of "Results of 2017 Operation" Remainder= ("Operating Deficit - to Trial Balance")	0.00	

**Section 2:**

The following Item of 2017 Appropriation Reserves Canceled in 2018 Is Due to the Current Fund TO THE EXTENT OF the amount Received and Due from the General Budget of 2017 for an Anticipated Deficit in the Water & Sewer Utility for: 2017

2017 Appropriation Reserves Canceled in 2018	284,886.30	
Less: Anticipated Deficit in 2017 Budget - Amount Received and Due from Current Fund - If none, check "None" <input type="checkbox"/>		
*Excess (Revenue Realized)		284,886.30

### Results of 2018 Operations – Water & Sewer Utility

	Debit	Credit
Deficit in Anticipated Revenue		
Excess in Anticipated Revenues		84,198.38
Miscellaneous Revenue Not Anticipated		
Operating Deficit - to Trial Balance		
Unexpended Balances of Appropriations		5,395.91
Unexpended Balances of PY Appropriation Reserves *		284,886.30
Operating Excess	374,480.59	
Operating Deficit		
Total Results of Current Year Operations	374,480.59	374,480.59

### Operating Surplus– Water & Sewer Utility

	Debit	Credit
Amount Appropriated in CY Budget - Cash	325,000.00	
Amount Appropriated in CY Budget with Prior Written Consent of Director of Local Government Services (Debit)		
Balance January 1, CY (Credit)		1,046,840.89
Excess in Results of CY Operations		374,480.59
Balance December 31, 2018	1,096,321.48	
Total Operating Surplus	1,421,321.48	1,421,321.48

**Analysis of Balance December 31, 2018**  
**(From Utility – Trial Balance)**

Cash		1,430,233.69
Investments		
Interfund Accounts Receivable		215.86
Subtotal		1,430,449.55
Deduct Cash Liabilities Marked with "C" on Trial Balance		334,128.07
Operating Surplus Cash or (Deficit in Operating Surplus Cash)		1,096,321.48
Other Assets Pledged to Operating Surplus*		
Deferred Charges #		
Operating Deficit #		
Total Other Assets		
		1,096,321.48

Schedule of Water & Sewer Utility Accounts Receivable

Balance December 31, 2017		98,134.59
Increased by:		
Rents Levied		2,507,525.06
Decreased by:		
Collections	2,511,370.36	
Overpayments applied	4,175.27	
Transfer to Utility Lien	4,670.33	
Other	1,072.02	
		2,521,287.98
Balance December 31, 2018		84,371.67

Schedule of Water & Sewer Utility Liens

Balance December 31, 2017		5,825.34
Increased by:		
Transfers from Accounts Receivable	4,670.33	
Penalties and Costs	1,587.13	
Other		
		6,257.46
Decreased by:		
Collections	1,172.48	
Other		
		1,172.48
Balance December 31, 2018	10,910.32	

**Deferred Charges  
- Mandatory Charges Only -  
Water & Sewer Utility Fund**

(Do not include the emergency authorizations pursuant to N.J.S.A. 40A:4-55)

Caused by	Amount Dec. 31, 2017 per Audit Report	Amount in 2018 Budget	Amount Resulting from 2018	Balance as at Dec. 31, 2018
Utility Operating Fund	0.00		0.00	0.00
Total Operating	0.00		0.00	0.00
Total Capital	0.00			

\*Do not include items funded or refunded as listed below.

**Emergency Authorizations Under N.J.S.A. 40A:4-47 Which Have Been  
Funded or Refunded Under N.J.S.A. 40A:2-3 OR N.J.S.A. 40A:2-51**

Date	Purpose	Amount

**Judgements Entered Against Municipality and Not Satisfied**

In Favor Of	On Account Of	Date Entered	Amount	Appropriated for in Budget of Year 2019
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**Schedule of Bonds Issued and Outstanding  
and 2019 Debt Service for Bonds**  
Water & Sewer UTILITY ASSESSMENT BONDS

	Debit	Credit	2019 Debt Service
Outstanding December 31, 2018	0.00		
	0.00	0.00	
2019 Bond Maturities – Assessment Bonds			
2019 Interest on Bonds			

**Water & Sewer Utility Capital Bonds**

	Debit	Credit	2019 Debt Service
Issued (Credit)		531,000.00	
Outstanding January 1, CY (Credit)		590,000.00	
Paid (Debit)	217,000.00		
Outstanding December 31, 2018	904,000.00		
	1,121,000.00	1,121,000.00	
2019 Bond Maturities – Assessment Bonds			249,000.00
2019 Interest on Bonds		32,071.19	

**Interest on Bonds – Water & Sewer Utility Budget**

2019 Interest on Bonds (*Items)	32,071.19	
Less: Interest Accrued to 12/31/2018 (Trial Balance)	4,842.19	
Subtotal	27,229.00	
Add: Interest to be Accrued as of 12/31/2019	5,850.00	
Required Appropriation 2019		33,079.00

**List of Bonds Issued During 2018**

Purpose	2019 Maturity	Amount Issued	Date of Issue	Interest Rate
Water & Sewer Utility Bonds	36,000.00	531,000.00	10/17/2018	Varies

**Schedule of Loans Issued and Outstanding  
and 2019 Debt Service for Loans**  
Water & Sewer UTILITY LOAN

Loan	Outstanding January 1, 2018	Issued	Paid	Other Description	Other Debit	Other Credit	Outstanding December 31, 2018	Loan Maturities	Interest on Loans
NJEIT Loans	2,009,392.41		116,354.25				1,893,038.16	116,439.25	19,582.82
USDA Loans	2,364,039.63		37,018.26				2,327,021.37	37,967.20	58,896.80

**Interest on Loans – Water & Sewer Utility Budget**

	78,479.62	
2019Interest on Loans (*Items)		
Less: Interest Accrued to 12/31/2018 (Trial Balance)	10,712.87	
Subtotal	67,766.75	
Add: Interest to be Accrued as of 12/31/2019	10,325.15	
Required Appropriation 2019		78,091.90

**List of Loans Issued During 2018**

Purpose	2019Maturity	Amount Issued	Date of Issue	Interest Rate
	0.00	0.00		

**Debt Service Schedule for Utility Notes (Other than Utility Assessment Notes)**

Title or Purpose of the Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Date Interest Computed to
						For Principal	For Interest	
	0.00		0.00			0.00	0.00	

Important: If there is more than one utility in the municipality, identify each note.

All notes with an original date of issue of 2016 or prior require one legal payable installment to be budgeted if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted.

\*\* If interest on note is financed by ordinance, designate same, otherwise an amount must be included in this column.

INTERST ON NOTES – Water & Sewer UTILITY BUDGET	
2019 Interest on Notes	0.00
Less: Interest Accrued to 12/31/2018 (Trial Balance)	
Subtotal	0.00
Add: Interest to be Accrued as of 12/31/2019	
Required Appropriation - 2019	0.00

**Debt Service Schedule for Utility Assessment Notes**

Title or Purpose of Issue	Original Amount Issued	Original Date of Issue	Amount of Note Outstanding Dec. 31, 2018	Date of Maturity	Rate of Interest	2019 Budget Requirement		Interest Computed to (Insert Date)
						For Principal	For Interest	

Important: If there is more than one utility in the municipality, identify each note.  
Utility Assessment Notes with an original date of issue of December 31, 2016 or prior require one legally payable installment to be budgeted in the 2019 Dedicated Utility Assessment Budget if it is contemplated that such notes will be renewed in 2019 or written intent of permanent financing submitted with statement.  
\*\* Interest on Utility Assessment Notes must be included in the Utility Budget appropriation "Interest on Notes".

Schedule of Capital Lease Program Obligations

Purpose	Amount of Obligation Outstanding Dec. 31, 2018	2019 Budget Requirement	
		For Principal	For Interest/Fees
Leases approved by LFB after July 1, 2007			
Subtotal			
Leases approved by LFB prior to July 1, 2007			
Subtotal			
Total			

### Schedule of Improvement Authorizations (Utility Capital Fund)

IMPROVEMENTS Specify each authorization by purpose. Do not merely designate by a code number	Balance - January 1, 2018		2018 Authorizations	Refunds, Transfers and Encumbrances	Expended	Authorizations Canceled	Balance December 31, 2018	
	Funded	Unfunded					Funded	Unfunded
2006-3 Repainting of Interior of Water Storage Tank	5,149.00					5,149.00		
2010-15 Preliminary Cost of New Water Tower		44,803.11		-44,803.11				0.00
2011-14 Acquisition of Various Capital Equipment	52,174.58	100.00					52,174.58	100.00
2013-11 Construction of an Elevated Water Storage Tank		109,473.00		-109,473.00				
2015-12 Various Improvements to Sewer Collection System at Manhole in Intersection of Poe Ave & Bernard St	313.12					313.12		
2015-16 Replace Mains - Roosevelt and Thomas	1,376.40					1,376.40		
2015-19 Various Water & Sewer Utility Improvements		23,462.13					23,462.13	
2017-21 Acquisition of Equipment for the Water & Sewer Utility System		4,431.00			548.61		3,882.39	
2017-22 Completion of Various Improvements to Water Utility System		57,707.89			43,702.49	14,005.40		
2017-24 Completion of Various Improvements to Water Utility System		25,000.00				25,000.00		
2018-4 Various Improvements to Water Utility System				154,276.11	143,111.51	11,164.60		
2018-14 Various Improvements to Sewer Collection System			15,000.00		14,737.12	262.88		

Under Sidewalk along 425 N Delsea Drive								
2018-16 Various Improvements to Sewer Mains			60,000.00	10,000.00			50,000.00	
2001-17 North Delsea Drive Sewer Extension	241.50					241.50		
Total	59,254.60	264,977.13	75,000.00	10,000.00	202,099.73	57,512.90	129,519.10	100.00

**Water & Sewer Utility Capital Surplus**  
SCHEDULE OF CAPITAL IMPROVEMENT FUND

	Debit	Credit
Appropriated to Finance Improvement Authorizations (Debit)	15,000.00	
Balance January 1, CY (Credit)		251,338.83
Improvement Authorizations Canceled (financed in whole by the Capital Improvement Fund) (Credit)		7,342.90
Received from CY Budget Appropriation * (Credit)		35,000.00
Balance December 31, 2018	278,681.73	
	293,681.73	293,681.73

**Water & Sewer Utility Capital Surplus**  
SCHEDULE OF DOWN PAYMENTS ON IMPROVEMENTS

	Debit	Credit
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		0.00
Received from CY Budget Appropriation (Credit)		
Received from CY Emergency Appropriation * (Credit)		
Balance December 31, 2018		

\*The full amount of the 2018 appropriation should be transferred to this account unless the balance of the appropriation is permitted to lapse.

**Utility Fund**  
CAPITAL IMPROVEMENTS AUTHORIZED IN 2018  
AND  
DOWN PAYMENTS (N.J.S. 40A:2-11)  
UTILITIES ONLY

Purpose	Amount Appropriated	Total Obligations Authorized	Down Payment Provided by Ordinance	Amount of Down Payment in Budget of 2018 or Prior Years
Various Improvements to Sewer Collection System	15,000.00		15,000.00	
Various Improvements to Sewer Mains	60,000.00	60,000.00		
	75,000.00	60,000.00	15,000.00	0.00

**Water & Sewer Utility Capital Fund**  
**Statement of Capital Surplus**  
YEAR 2018

	Debit	Credit
Unfunded Authorization Canceles	1,500.00	
Appropriated to CY Budget Revenue (Debit)		
Appropriated to Finance Improvement Authorizations (Debit)		
Balance January 1, CY (Credit)		15,622.74
Funded Improvement Authorizations Canceled (Credit)		50,170.00
Miscellaneous (Credit)		
Premium on Sale of Bonds (Credit)		
Balance December 31, 2018	64,292.74	
	65,792.74	65,792.74



