

**BOROUGH OF CLAYTON  
CLOSE OUT MEETING  
DECEMBER 29, 2022 – 6:00 PM  
MINUTES**

The Close Out meeting of the Borough of Clayton was called to order with Mayor Bianco presiding.

Invocation was given, followed by the flag salute

ROLL CALL: Rollo absent, Vondran here, Simon here, Saban here, Moorhouse here, Chapes here, Mayor Bianco here

Notice of Time and Date for this meeting appeared in Resolution 14-22 of the annual schedule of meetings for the year 2022, dated January 6, 2022, which was published in the Sentinel Newspaper and the South Jersey Times. Copies are also posted on the Bulletin Board in the Municipal Building in compliance with the Sunshine Law.

**SUNSHINE LAW:**

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

**APPROVAL OF MINUTES:**

Regular Council meeting 12/8/22  
M/Vondran S/Chapes (All)

**ADOPTION OF ORDINANCES:**

**ORDINANCE 24-2022** – AN ORDINANCE AMENDING CHAPTER 93 OF THE CODE OF THE BOROUGH OF CLAYTON (WATER)

OPEN TO PUBLIC

M/Simon S/Vondran (All)

CLOSE TO PUBLIC

M/Vondran S/Simon (All)

**MOTION** to Adopt

M/Vondran S/Moorhouse

ROLL CALL: Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

**ORDINANCE 25-2022** – AN ORDINANCE AMENDING CHAPTER 78 OF THE CODE OF THE BOROUGH OF CLAYTON (SEWERS)

OPEN TO PUBLIC

M/Simon S/Chapes (All)

CLOSE TO PUBLIC

M/Simon        S/Moorhouse (All)  
**MOTION** to Adopt  
M/Vondran     S/Chapes

ROLL CALL: Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

**RESOLUTIONS:**

**CONSENT AGENDA:** The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

**RESOLUTION 254-22** – AUTHORIZING PAYMENT OF BILLS AND VOUCHERS

**RESOLUTION 255-22** – AUTHORIZING THE RELEASE OF STREET OPENING PERFORMANCE BOND

**RESOLUTION 256-22** – RESOLUTION OPPOSING THE PROPOSED RATE INCREASES TO THE STATE HEALTH BENEFITS PROGRAM

**RESOLUTION 257-22** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A MORTGAGE COMPANY FOR TAX YEAR 2022

**RESOLUTION 258-22** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A MORTGAGE COMPANY FOR TAX YEAR 2022

**RESOLUTION 259-22** – APPROVING THE TRANSFER OF TAX SALE PREMIUM TO THE MUNICIPALITY

**RESOLUTION 260-22** – CANCELING UNEXPENDED BALANCE OF GRANT BUDGET APPROPRIATIONS PURSUANT TO NJSA 40A:4-60

**RESOLUTION 261-22** – MEMORIALIZING THE HIRING OF CHRISTINE THOMAS AS SECRETARY TO CONSTRUCTION OFFICE AND SECRETARY TO OCCUPANCY ADMINISTRATOR FOR THE BOROUGH OF CLAYTON

**RESOLUTION 262-22** – AUTHORIZING CANCELLATION OF STALE CHECKS FROM THE BOROUGH CLEARING ACCOUNT

**RESOLUTION 263-22** – AWARDING CONTRACT FOR THE PURCHASE OF EMERGENCY LIGHTING AND INSTALLATION FOR THE FIRE DEPARTMENT BRUSH TRUCK

**RESOLUTION 264-22** – AUTHORIZING THE CANCELLATION OF OLD OFF-DUTY ESCROW BALANCES

**RESOLUTION 265-22** – AUTHORIZING TRANSFERS IN BUDGET APPROPRIATIONS

**MOTION** to approve Resolutions 254-22 through 265-22  
M/Simon        S/Chapes

ROLL CALL: Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

**OLD BUSINESS:**

Reorganization Date/Time – January 5, 2023 @ 6:00 pm  
M/Moorhouse   S/Chapes

ROLL CALL: Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

**OPEN TO PUBLIC**

M/Chapes        S/Moorhouse (All)

No public participation

**CLOSE TO PUBLIC**

M/Vondran       S/Chapes (All)

**MOTION TO ADJOURN**

M/Vondran       S/Chapes (All)

Submitted by:

A handwritten signature in cursive script that reads "Christine Newcomb".

Christine Newcomb  
Municipal Clerk