

**BOROUGH OF CLAYTON
REGULAR COUNCIL MEETING
FEBRUARY 9, 2023 – 6:30 PM
MINUTES**

The Regular Council meeting of the Borough of Clayton was called to order with Mayor Bianco presiding.

Invocation was given, moment of silence was observed for Francis Freese and the earthquake victims in Turkey, followed by the flag salute.

ROLL CALL: Rollo here, Vondran here, Simon here, Saban here, Moorhouse here, Chapes here, Mayor Bianco here

Notice of Time and Date for this meeting appeared in Resolution 14-23 of the annual schedule of meetings for the year 2023, dated January 5, 2023, which was published in the Sentinel Newspaper and the South Jersey Times. Copies are also posted on the Bulletin Board in the Municipal Building in compliance with the Sunshine Law.

SUNSHINE LAW:

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

APPROVAL OF MINUTES:

Regular Work Session meeting 1/26/23
M/Moorhouse S/Simon (All)

STANDING COMMITTEE REPORTS:

VETERAN AFFAIRS / HISTORIC – Councilman Rollo – no report.

PUBLIC SAFETY/MUNICIPAL ALLIANCE/SP EVENTS – Councilwoman Vondran – Municipal Alliance is planning a senior citizen luncheon. Public Safety report for January was given.

FINANCE / SCHOOL AFFAIRS– Councilman Simon – Finance report for January was given.

PUBLIC WORKS / PUBLIC BLDGS / JIF – Councilman Saban – Public Works reports for December and January were given. Leaf vacuums are down again.

ECONOMIC DEVELOPMENT / PARK & REC – Councilwoman Moorhouse – Park & Rec. met Tuesday. Soccer, baseball and football are opening their spring season. Economic Development will meet in March.

ENVIRONMENTAL / BOARD OF HEALTH – Councilman Chapes – Environmental met Tuesday. Three new members were present. Michelle Thomas was elected Chair of the

Commission. The sign for the Salem Oak Tree can be picked out by Jeanne from the Historic Committee. The grant money way pay for the sign.

OTHER REPORTS:

ADMINISTRATOR – Sue Miller – no report.

BOROUGH CLERK – Christine Newcomb – 2022 Dog/Cat Census found 493 dogs not licensed and 86 cats not licensed.

ENGINEER – Mark Brunermer – DOT Grant for E. High Street is going out to bid on March 1st. Will report back at first meeting in March. Cenco Blvd Grant, expecting check set tomorrow. Will get this to DOT next week. No update on the County Speed Study.

SOLICITOR – Timothy Scaffidi – no report.

MAYOR – Tom Bianco – no report.

Nick Koutsogiannis, Superintendent for Clayton Schools gave a presentation of the improvements to Haupt Field. It will be a turf field, with a lifespan of 10-12 years. Three different sports will be able to play on the field. It will be safer for the kids. It will have a new 738-seat grandstand and a new 300-sear visitor side bleachers. Both bleachers will be ADA accessible. There will also be a new brick entrance with a ticket booth. A new 82-car parking lot will help with the street parking. The first event planned is 2023 Graduation. The cost is estimated at 2.3 million dollars.

COMMUNICATIONS:

Letter – Notification of Retirement effective 6/30/23– Naomi Money
MOTION to accept
M/Simon S/Chapes (All)

APPLICATIONS:

None

ADOPTION OF ORDINANCES:

None

INTRODUCTION OF ORDINANCES:

INTRODUCTION OF **ORDINANCE 3-2023** – AN ORDINANCE OF THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY PROVIDING FOR MEMORIALIZING E. CENTER STREET BETWEEN N. NEW STREET AND VINE STREET AS “GREATER PRAISE WAY”

INTRODUCTION OF **ORDINANCE 4-2023** – BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT AND THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS IN AND FOR THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$132,000 THEREFOR; AUTHORIZING THE

ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$125,400 MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

M/Vondran S/Chapes

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

RESOLUTIONS:

CONSENT AGENDA: The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

RESOLUTION 44-23 – AUTHORIZING PAYMENT OF BILLS AND VOUCHERS

RESOLUTION 45-23 – RESOLUTION TO ADOPT PROCEDURES FOR ADMINISTRATION AND INSPECTION OF FEDERAL AID HIGHWAY PROJECTS

RESOLUTION 46-23 – AUTHORIZING APPLICATION TO COUNTY OF GLOUCESTER FOR COMMUNITY DEVELOPMENT BLOCK GRANT – CV PROGRAM – ADA compliant play equipment at Sandelier Park

RESOLUTION 47-23 – AUTHORIZING APPLICATION TO COUNTY OF GLOUCESTER FOR COMMUNITY DEVELOPMENT BLOCK GRANT – CV PROGRAM – ADA compliant doors at Clayton Municipal Building

RESOLUTION 48-23 – AUTHORIZING APPLICATION TO COUNTY OF GLOUCESTER FOR COMMUNITY DEVELOPMENT BLOCK GRANT – CV PROGRAM – ADA compliant bleachers/shade covering at Little League Complex

RESOLUTION 49-23 – AUTHORIZING REFUND OF ESCROW FOR J.S. HOVNANIAN AND SONS D/B/A HOVBROS CLAYTON, LLC

RESOLUTION 50-23 – AUTHORIZING REFUND OF BULK WATER ESCROW

RESOLUTION 51-23 – AUTHORIZING THE RELEASE OF STREET OPENING PERFORMANCE BOND – 205 Clevenger Drive

RESOLUTION 52-23 – AUTHORIZING A SENIOR CITIZEN OR DISABLED PERSON DEDUCTION FOR TAX YEAR 2023

RESOLUTION 53-23 – APPOINTING JOHN C. HEGARTY AS HEARING OFFICER FOR A PENDING POLICE DEPARTMENT INTERNAL AFFAIRS DISCIPLINARY MATTER

RESOLUTION **54-23** – DESIGNATING COOPERATIVE PURCHASING AGENCIES FOR USE BY THE BOROUGH OF CLAYTON FOR THE YEAR 2023

RESOLUTION **55-23** – MEMORIALIZING THE HIRING OF WANDA CRUZ, SUB-SHUTTLE BUS DRIVER FOR THE BOROUGH OF CLAYTON

RESOLUTION **56-23** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A MORTGAGE COMPANY

MOTION to approve Resolutions 44-23 through 56-23
M/Simon S/Saban

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

OLD BUSINESS:
None

NEW BUSINESS:

MOTION to authorize Clerk to advertise for Bids for Water Meters
M/Saban S/Vondran

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

MOTION to authorize Clerk to advertise for Bids for Various Water Components
M/Moorhouse S/Saban

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

MOTION to approve Public Works Director's recommendation to hire Curtis Carr as Laborer, pending background check
M/Chapes S/Saban

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

MOTION to advertise to fill Naomi's position
M/Vondran S/Simon

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

MOTION to authorize Clerk to advertise for Bids for Leaf Vacuum Truck
M/Saban S/Vondran

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

OPEN TO PUBLIC

M/Chapes S/Moorhouse (All)

Jeanne Schoellkopf – 340 Aura Road – She was notified that there is a family of beavers at Little Ease. The theme for the Historic cabinet at Borough Hall is Music of the Ages. Complained again about the graffiti on the old laundromat building. The Mayor advised that he will speak with the realtor. Solicitor added that Public Works can take care of it also and put a lien on the property. Jeanne advised that there is a pile of debris at 12 W. Academy. Public Works will have taken to the curb. Jeanne also reminded everyone that the trees need to be trimmed on Delsea Drive.

CLOSE TO PUBLIC

M/Vondran S/Simon (All)

OPEN TO COUNCIL:

Mayor and Council gave closing remarks.

MOTION TO ADJOURN

M/Vondran S/Chapes (All)

Submitted by:



Christine Newcomb
Municipal Clerk