

**BOROUGH OF CLAYTON  
REGULAR COUNCIL MEETING  
OCTOBER 10, 2019  
MINUTES**

The Regular Council meeting of the Borough of Clayton was called to order with Mayor Bianco presiding.

Mayor Bianco invited Kirsten Koutsgiannis, Rowan Student to preside over the meeting.

Invocation was given, followed by the flag salute.

**ROLL CALL:** Rollo here, Vondran absent, Brown absent, Saban here, Moorhouse here, Simon here, Mayor Bianco here

NOTICE OF TIME AND DATE FOR THIS MEETING WAS SENT TO THE SENTINEL NEWSPAPER AND THE SOUTH JERSEY TIMES. COPIES ARE ALSO POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING IN COMPLIANCE WITH THE SUNSHINE LAW.

**SUNSHINE LAW:**

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

**PROCLAMATIONS**

Proclamation – Supporting Breast Cancer Awareness for the month of October  
M/Saban        S/Rollo

ROLL CALL: Rollo yes, Saban yes, Moorhouse yes, Simon yes

Proclamation – Honoring the 60<sup>th</sup> Anniversary of Clayton Elks Lodge #2132  
M/Saban        S/Rollo

ROLL CALL: Rollo yes, Saban yes, Moorhouse yes, Simon yes

**APPROVAL OF MINUTES:**

Regular Work Session meeting 9/26/19  
M/Moorhouse   S/Rollo

ROLL CALL: Rollo yes, Saban yes, Moorhouse yes, Simon yes

**STANDING COMMITTEE REPORTS:**

VETERAN AFFAIRS / HISTORIC – Councilman Rollo – no report.

PUBLIC SAFETY/MUNICIPAL ALLIANCE/SP EVENTS – Councilwoman Vondran – absent.

FINANCE / ECONOMIC DEVELOPMENT– Councilman Brown – absent.

PUBLIC WORKS / PUBLIC BLDGS / JIF – Councilman Saban – Bernard Street will be paved. Time frame will depend on asphalt prices. Shred Event is October 26 from 2-5:00 at Sandelier Park.

ENVIRONMENTAL / BOARD OF HEALTH – Councilwoman Moorhouse – Health Fair is this Saturday at the Senior Center from 10-12:00

SCHOOL AFFAIRS / PARK & REC – Councilman Simon – Park & Rec. had discussion regarding Bylaws and Code of Conduct Policy.

**OTHER REPORTS:**

ADMINISTRATOR – Sue Miller – none

BOROUGH CLERK – Christine Newcomb – none

ENGINEER – Mark Brunermer – Roosevelt Phase II complete. Walnut Street application complete. Recommending going out to bid in January. Camp Salute requested release of bonds. There are punchlist items that need to be addressed. A resolution denying will be needed at the next meeting.

SOLICITOR – Timothy Scaffidi - none

MAYOR – Tom Bianco - none

**COMMUNICATIONS:**

Letter – Citizens Improving Affordable Housing - will need to discuss further.

**APPLICATIONS:**

None

**ADOPTION OF ORDINANCES:**

None

**INTRODUCTION OF ORDINANCES:**

INTRODUCTION OF ORDINANCE **18-2019** – AN ORDINANCE AMENDING CHAPTER 61, GRADING, SECTION 61-2, APPLICABILITY, OF THE CODE OF THE BOROUGH OF CLAYTON

INTRODUCTION OF ORDINANCE **19-2019** – AN ORDINANCE AMENDING CHAPTER 61, GRADING, SECTION 61-4, GRADING PLAN CHECKLIST, OF THE CODE OF THE BOROUGH OF CLAYTON

INTRODUCTION OF ORDINANCE **20-2019** – AN ORDINANCE OF THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER, NEW JERSEY, APPROPRIATING \$34,500 FOR THE COMPLETION OF VARIOUS LED LIGHTING

AND HVAC IMPROVEMENTS IN PUBLIC BUILDINGS IN THE BOROUGH OF CLAYTON

M/Saban          S/Moorhouse

ROLL CALL: Rollo yes, Saban yes, Moorhouse yes, Simon yes

**RESOLUTIONS:**

**CONSENT AGENDA:** The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

**RESOLUTION 211-19 – AUTHORIZING PAYMENT OF BILLS AND VOUCHERS**

**RESOLUTION 212-19 – ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND’S CYBER RISK MANAGEMENT PLAN’S TIER ONE REQUIREMENTS**

**RESOLUTION 213-19 – ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND’S CYBER RISK MANAGEMENT PLAN’S TIER TWO REQUIREMENTS**

**RESOLUTION 214-19 – AUTHORIZING TAX COLLECTOR TO CANCEL 2019 TAX BALANCES ON BOROUGH OWNED PROPERTIES**

**RESOLUTION 215-19 – AUTHORIZING TAX COLLECTOR TO CANCEL MUNICIPAL LIEN BALANCES ON FORECLOSED PROPERTIES**

**RESOLUTION 216-19 – APPROVING RAFFLE LICENSE FOR ST. MICHAEL THE ARCHANGEL SCHOOL**

**RESOLUTION 217-19 – RESOLUTION AMENDING RESOLUTION 75-19 AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF CLAYTON – Environmental Resolutions Inc.**

**RESOLUTION 218-19 - RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF CLAYTON – Environmental Resolutions, Inc.**

**RESOLUTION 219-19 – MEMORIALIZING THE HIRING OF SPECIAL LAW ENFORCEMENT OFFICER (SLEO III), RICHARD LUNT FOR THE BOROUGH OF CLAYTON**

**RESOLUTION 220-19 – RESOLUTION OF THE BOROUGH OF CLAYTON AUTHORIZING LAND SALE OF CERTAIN BLOCKS AND LOTS WITHIN THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY**

**RESOLUTION 221-19 – AUTHORIZING EXECUTION OF NEW JERSEY CLEAN ENERGY DIRECT INSTALL PROGRAM PARTICIPATION AGREEMENT – SCOPE OF WORK ATTACHMENT FOR CLAYTON BOROUGH HALL**

**RESOLUTION 222-19 – AUTHORIZING EXECUTION OF NEW JERSEY CLEAN ENERGY DIRECT INSTALL PROGRAM PARTICIPATION AGREEMENT – SCOPE OF WORK ATTACHMENT FOR CLAYTON SENIOR CENTER**

**RESOLUTION 223-19 – AUTHORIZING EXECUTION OF NEW JERSEY CLEAN ENERGY DIRECT INSTALL PROGRAM PARTICIPATION AGREEMENT – SCOPE OF WORK ATTACHMENT FOR CLAYTON PUBLIC WORKS GARAGE**

**RESOLUTION 224-19 – AUTHORIZING EXECUTION OF NEW JERSEY CLEAN ENERGY DIRECT INSTALL PROGRAM PARTICIPATION AGREEMENT – SCOPE OF WORK ATTACHMENT FOR CLAYTON PUBLIC WORKS OFFICES**

**RESOLUTION 225-19 – AUTHORIZING EXECUTION OF NEW JERSEY CLEAN ENERGY DIRECT INSTALL PROGRAM PARTICIPATION AGREEMENT – SCOPE OF WORK ATTACHMENT FOR CLAYTON RECREATION CENTER**

**MOTION** to approve Resolution 211-19 through 225-19  
M/Saban            S/Simon

ROLL CALL: Rollo yes, Saban yes, Moorhouse yes, Simon yes

**OLD BUSINESS:**  
None

**NEW BUSINESS:**

Chief Davis has requested Curfew on October 30<sup>th</sup> and 31<sup>st</sup> from 8:00 pm to 5:00 am with Trick or Treat hours on October 31<sup>st</sup> from 4:00 pm to 8:00 pm.

**MOTION** to approve  
M/Simon            S/Saban

ROLL CALL: Rollo yes, Saban yes, Moorhouse yes, Simon yes

**MOTION** to authorize Clerk to advertise for RFP's for 2020 Professionals  
M/Rollo            S/Simon

ROLL CALL: Rollo yes, Saban yes, Moorhouse yes, Simon yes

**OPEN TO PUBLIC**  
M/Rollo            S/Saban (all)

No Public Participation

**CLOSE TO PUBLIC**  
M/Saban            S/Moorhouse (all)

**MOTION TO ADJOURN**

M/Rollo

S/Moorhouse (all)

Submitted by:

A handwritten signature in cursive script that reads "Christine Newcomb".

Christine Newcomb  
Municipal Clerk