

**BOROUGH OF CLAYTON
REGULAR COUNCIL MEETING
NOVEMBER 10, 2022 – 6:30 PM
MINUTES**

The Regular Council meeting of the Borough of Clayton was called to order with Mayor Bianco presiding.

Invocation was given, followed by the flag salute.

ROLL CALL: Rollo here, Vondran here, Simon absent, Saban here, Moorhouse here, Chapes here, Mayor Bianco here

Notice of Time and Date for this meeting appeared in Resolution 14-22 of the annual schedule of meetings for the year 2022, dated January 6, 2022, which was published in the Sentinel Newspaper and the South Jersey Times. Copies are also posted on the Bulletin Board in the Municipal Building in compliance with the Sunshine Law.

SUNSHINE LAW:

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

APPROVAL OF MINUTES:

None

STANDING COMMITTEE REPORTS:

VETERAN AFFAIRS / HISTORIC – Councilman Rollo – Veterans meet on 11/15/22. Veterans Day is 11/11/22. Historic meets on 11/17/22. Check out the display case in honor of Veterans. Elks will be serving breakfast for the Veterans on Sunday, November 13th 9-11:00 am.

PUBLIC SAFETY/MUNICIPAL ALLIANCE/SP EVENTS – Councilwoman Vondran – Special Events is working on the Christmas Village and Parade. Police Report for October was given.

FINANCE / ECONOMIC DEVELOPMENT– Councilman Simon – absent.

PUBLIC WORKS / PUBLIC BLDGS / JIF – Councilman Saban – Public Works report for October was given.

SCHOOL AFFAIRS / PARK & REC – Councilwoman Moorhouse – Board of Education meeting is 11/15/22. High School Soccer girls are the Classic Champs. Park & Rec. – Rec. Center will be closed from November 14-18 for the floor cleaning. Basketball sign ups are complete. Little League is finishing up.

ENVIRONMENTAL / BOARD OF HEALTH – Councilman Chapes – Environmental Commission is still looking for a secretary. They also received the sign for the Salem Oak Tree.

OTHER REPORTS:

ADMINISTRATOR – Sue Miller – none

BOROUGH CLERK – Christine Newcomb - none

ENGINEER – Mark Brunermer – South State paving is scheduled. E. High Street also ready. Going out to bid in December. The County re-stripped W. Academy Street. They placed a speed detection unit there also. Letter sent for crosswalks and signage. Recommendation for 2023 budget is solar powered beacons and/or radar sign.

SOLICITOR – Jeff Krachun – none

MAYOR – Tom Bianco – Congratulations to Tony and Christina on re-election.

COMMUNICATIONS:

None

APPLICATIONS:

Application for Kennel License renewal – Pet Pals Kennel & Boarding
M/Saban S/Vondran

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

ADOPTION OF ORDINANCES:

ORDINANCE **20-2022** – AN ORDINANCE AMENDING THE EXISTING PERSONNEL POLICY AND PROCEDURES MANUAL – TELEPHONE AND PERSONAL COMMUNICATION USAGE POLICY IN THE BOROUGH OF CLAYTON (PERSONNEL, BOROUGH)

OPEN TO PUBLIC

M/Saban S/Rollo (All)

CLOSE TO PUBLIC

M/Vondran S/Chapes (All)

MOTION to Adopt

M/Vondran S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

ORDINANCE **21-2022** – AN ORDINANCE AMENDING THE SALARIES, WAGES AND COMPENSATION TO BE PAID THE VARIOUS OFFICERS AND EMPLOYEES OF THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY

OPEN TO PUBLIC

M/Saban S/Moorhouse (All)

CLOSE TO PUBLIC

M/Vondran S/Chapes (All)

MOTION to Adopt

M/Vondran S/Saban

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

INTRODUCTION OF ORDINANCES:

INTRODUCTION OF ORDINANCE **22-2022** - AN ORDINANCE AMENDING CHAPTER 85 "TAXATION" TO ADD ARTICLE IV ENTITLED "DISABLED VETERAN'S AND SURVIVING SPOUSE TAX EXEMPTION"

INTRODUCTION OF ORDINANCE **23-2022** – AN ORDINANCE AMENDING CHAPTER 76, RENTAL PROCEDURES, OF THE CODE BOOK OF THE BOROUGH OF CLAYTON BY ADDING A NEW ARTICLE TO BE ENTITLED "PROOF OF LIABILITY INSURANCE FOR OWNERS OF RENTAL UNIT(S)"

M/Saban S/Rollo

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

RESOLUTIONS:

CONSENT AGENDA: The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

RESOLUTION **226-22** – AUTHORIZING PAYMENT OF BILLS AND VOUCHERS

RESOLUTION **227-22** – RESOLUTION WAIVING PERMIT FEES FOR THE MERLE SPADE HANDICAPPED PROJECT

RESOLUTION **228-22** – APPROVING THE PLACEMENT OF MUNICIPAL LIENS AGAINST PRIVATE PROPERTY

RESOLUTION **229-22** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A TITLE COMPANY FOR TAX YEAR 2022

RESOLUTION **230-22** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A TITLE COMPANY FOR TAX YEAR 2022

RESOLUTION **231-22** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A TITLE COMPANY FOR TAX YEAR 2022

RESOLUTION **232-22** – AUTHORIZING TRANSFER OF TAX CREDITS FROM THE YEAR 2022 TO THE YEAR 2023

RESOLUTION **233-22** – AUTHORIZING THE PROMOTION OF SAM TEAGUE JR. TO ASSISTANT FOREMAN FOR THE BOROUGH OF CLAYTON

RESOLUTION **234-22** – AUTHORIZING THE PROMOTION OF PETE SARACINO
TO ASSISTANT EQUIPMENT OPERATOR FOR THE BOROUGH OF CLAYTON

RESOLUTION **235-22** -AUTHORIZING THE PROMOTION OF CRAIG
CUNNINGHAM TO ASSISTANT EQUIPMENT OPERATOR FOR THE BOROUGH
OF CLAYTON

MOTION to approve Resolutions 226-22 through 235-22
M/Saban S/Vondran

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

OLD BUSINESS:

None

NEW BUSINESS:

MOTION to add Block 1512, Lot 1 (Wayne's Auto) to Land Sale
M/Rollo S/Saban

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

MOTION to add Special Council meeting on 11/22/22 @ 6:00 pm
M/Moorhouse S/Chapes

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

MOTION to hire Richard Johnson as a Part-time Laborer, effective 11/16/22
M/Saban S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

OPEN TO PUBLIC

M/Rollo S/Moorhouse (All)

CLOSE TO PUBLIC

M/Vondran S/Chapes (All)

OPEN TO COUNCIL:

Mayor and Council gave closing remarks.

MOTION to Open to Public
M/Vondran S/Rollo (All)

Steve Latham – 703 W. Academy – Thanked everyone for work that's being done at Silver Lake.
Added that guiderails are also needed.

MOTION to Close to Public
M/Vondran S/Chapes (All)

MOTION TO ADJOURN
M/Vondran S/Rollo (All)

Submitted by:

A handwritten signature in cursive script that reads "Christine Newcomb". The ink is dark and the signature is fluid, with the first name and last name clearly distinguishable.

Christine Newcomb
Municipal Clerk