

**BOROUGH OF CLAYTON  
REGULAR COUNCIL MEETING  
JUNE 11, 2020  
MINUTES**

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 125 N. DELSEA DRIVE, TO TELECONFERENCE DUE TO COVID-19.

IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

**TO JOIN THE MEETING DIRECTLY FROM A COMPUTER, TABLET, OR SMARTPHONE PLEASE USE THE FOLLOWING LINK:**

<https://us02web.zoom.us/j/3405191527>

**TO JOIN THE MEETING FROM A LANDLINE OR MOBILE PHONE:**

**DIAL TELEPHONE#: 646-876-9923**

**THEN ENTER ACCESS CODE: 340-519-1527#**

**Password: 7028322**

**Participant ID: #**

The Regular Council meeting of the Borough of Clayton was called to order with Council President Saban presiding.

Invocation was given, followed by the flag salute.

**ROLL CALL:** Rollo here, Vondran here, Brown here, Saban here, Moorhouse here, Simon arrived late, Mayor Bianco here

Notice of Time and Date for this meeting appeared in Resolution 14-20 of the annual schedule of meetings for the year 2020, dated January 6, 2020, which was published in the Sentinel Newspaper and the South Jersey Times. Copies are also posted on the Bulletin Board in the Municipal Building in compliance with the Sunshine Law.

**SUNSHINE LAW:**

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

**APPROVAL OF MINUTES:**

Regular Council meeting 4/9/20

Regular Work Session meeting 4/23/20

Work Session meeting 5/14/20

Regular Council meeting 5/14/20

M/Vondran      S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Brown yes, Saban yes, Moorhouse yes

**STANDING COMMITTEE REPORTS: No Committee meetings-Due to COVID-19**

**OTHER REPORTS:**

ADMINISTRATOR – Sue Miller - none

BOROUGH CLERK – Christine Newcomb-absent

ENGINEER – Mark Brunermer – Walnut Street contractor was delayed on another job. They will start on Wednesday. Aberdeen landscaping is complete. The paving contractor will be on site tomorrow and will most likely complete the other issues on the punchlist. The TCOs will be the final item to address. S. Broad Street application will be submitted by July 1<sup>st</sup> deadline. The church on Delsea Drive has completed their paving and striping of the parking lot. They will be sending a letter requesting the release of the bonds, which can be addressed at the next council meeting.

SOLICITOR – Timothy Scaffidi- none

MAYOR – Tom Bianco - none

**COMMUNICATIONS:**

Request for TNR Sponsor – Gina Megay (156 S. Broad Street) – Brief discussion took place with Solicitor questioning whether Clayton had previously approved any other requests.

M/Vondran      S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Brown yes, Saban yes, Moorhouse yes, Simon yes

**APPLICATIONS:**

Application - NJ State Firemen's Association – Robert Yearicks, Jr.

M/Vondran      S/Saban (All)

Kennel License renewal – Gloucester County Animal Shelter

M/Saban      S/Moorhouse (All) – Vondran abstain as she is on the Shelter's Board

**ADOPTION OF ORDINANCES:**

None

**INTRODUCTION OF ORDINANCES:**

**ORDINANCE 5-2020 - AN ORDINANCE OF THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER, NEW JERSEY CANCELING CERTAIN FUNDED APPROPRIATION BALANCES HERETOFORE PROVIDED FOR CAPITAL IMPROVEMENTS AND REAPPROPRIATING SUCH FUNDED APPROPRIATION BALANCES FOR OTHER CAPITAL PROJECTS**

M/Simon      S/Rollo

ROLL CALL: Rollo yes, Vondran yes, Brown yes, Saban yes, Moorhouse yes, Simon yes

## **RESOLUTIONS:**

**CONSENT AGENDA:** The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

**RESOLUTION 105-20 – AUTHORIZING THE BOROUGH ADMINISTRATOR AS ACTING DEPUTY MUNICIPAL CLERK FOR THE JUNE 11, 2020 REGULAR COUNCIL MEETING**

**RESOLUTION 106-20 – AUTHORIZING PAYMENT OF BILLS AND VOUCHERS**

**RESOLUTION 107-20 – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A TITLE COMPANY FOR TAX YEAR 2020**

**RESOLUTION 108-20 – AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF CLAYTON – Triad Associates**

**RESOLUTION 109-20 – APPROVING THE PLACEMENT OF MUNICIPAL LIENS AGAINST PRIVATE PROPERTY**

**RESOLUTION 110-20 – RESOLUTION GRANTING APPROVAL FOR FORM “B-1” FOR CENCO PROPERTIES, LLC (BLOCK 1904, LOTS 24.03, 24.04) IN THE BOROUGH OF CLAYTON**

**RESOLUTION 111-20 – RESOLUTION GRANTING APPROVAL FOR FORM “C” FOR CENCO PROPERTIES, LLC (BLOCK 1904, LOTS 24.03, 24.04) IN THE BOROUGH OF CLAYTON**

**RESOLUTION 112-20 - RESOLUTION TEMPORARILY RELAXING EXISTING ORDINANCES AND PROCEDURES ASSOCIATED WITH REVIEW AND APPROVAL FOR EXISTING RESTAURANTS AND FOOD ESTABLISHMENTS AND RETAIL BUSINESSES FOR OUTDOOR DINING AND OUTDOOR DISPLAYS AND TO PROVIDE ASSISTANCE TO LOCAL RETAIL BUSINESSES UNDER THE CURRENT SOCIAL DISTANCING RESTRICTIONS ENACTED IN CONNECTION WITH THE ONGOING, CORONAVIRUS PUBLIC HEALTH EMERGENCY AND SUBJECT TO THE RESCISSION AND/OR RELAXATION OF THE CURRENT “STAY AT HOME” EXECUTIVE ORDER**

**RESOLUTION 113-20 - RESOLUTION APPROVING ESCROW FEE FOR SITE IMPROVEMENTS FOR CENCO PROPERTIES, LLC, BLOCK 1903, LOTS 24.03-24.05 IN THE BOROUGH OF CLAYTON**

**MOTION** to approve Resolutions 105-20 through 113-20  
M/Simon            S/Saban

**ROLL CALL:** Rollo yes, Vondran yes, Brown yes, Saban yes, Moorhouse yes, Simon yes

**OLD BUSINESS:**

None

**NEW BUSINESS:**

Motion Authorizing Purchase of Super 88 Vanguard Big Block EFI Commercial Zero-Turn Mower through Sourcewell Co-Op.

**MOTION** to approve

M/Saban        S/Vondran (All)

Councilman Simon asked if with the June 22<sup>nd</sup> opening, will we be reopening parks, such as the dog park and basketball courts? Mayor Bianco advised that we are holding off until the July 3<sup>rd</sup> announcement for increasing the number of people allowed. Non-contact sports are allowed to begin now. No playgrounds yet.

Mark Brunermer advised that a pre-construction meeting was held and the Cenco Properties project will begin next week. Completion date is planned for October.

Mayor Bianco thanked Tim and Jeff for their work on the Resolution temporarily relaxing ordinances and procedures for restaurants and food establishments. A lot of other towns are also using it for their towns.

Zoom meeting reached its limit on time. The meeting was restarted.

ROLL CALL: Rollo here, Vondran here, Brown here, Saban here, Moorhouse absent, Simon here, Mayor Bianco here

**OPEN TO PUBLIC**

M/Vondran        S/Saban (All)

None present

**CLOSE TO PUBLIC**

M/Vondran        S/Saban (All)

**OPEN TO COUNCIL:**

Councilwoman Vondran told everyone to stay safe.

**BENEDICTION**

Benediction was given.

**MOTION TO ADJOURN**

M/Vondran        S/Brown (All)

Submitted by:



Christine Newcomb  
Municipal Clerk