

**BOROUGH OF CLAYTON
REGULAR COUNCIL MEETING
NOVEMBER 12, 2020
MINUTES**

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 125 N. DELSEA DRIVE, TO TELECONFERENCE DUE TO COVID-19.

IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

TO JOIN THE MEETING DIRECTLY FROM A COMPUTER, TABLET, OR SMARTPHONE PLEASE USE THE FOLLOWING LINK:

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The Regular Council meeting of the Borough of Clayton was called to order with Mayor Bianco presiding.

Invocation was given, followed by the flag salute.

Notice of Time and Date for this meeting appeared in Resolution 14-20 of the annual schedule of meetings for the year 2020, dated January 6, 2020, which was published in the Sentinel Newspaper and the South Jersey Times. Copies are also posted on the Bulletin Board in the Municipal Building in compliance with the Sunshine Law.

SUNSHINE LAW:

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

APPROVAL OF MINUTES:

Regular Work Session meeting 10/22/20

M/Saban S/Simon (All) Vondran abstained

STANDING COMMITTEE REPORTS: No Committee meetings-Due to COVID-19

OTHER REPORTS:

ADMINISTRATOR – Sue Miller – Congratulations to Darlene and Charles on re-election.

Two streetlight requests were received. One at Silver Lake Drive and the other is the 300 block of Erie Avenue

BOROUGH CLERK – Christine Newcomb – none

ENGINEER – Mark Brunermer – S. Broad Street contracts were signed. You can contact him for an update on changes.

SOLICITOR – Timothy Scaffidi – none.

MAYOR – Tom Bianco – Congratulations to Councilwoman Vondran and Councilman Simon. Thank you to Joe Hunt for his years of service.

COMMUNICATIONS:

Letter of Resignation – Joe Hunt
M/Saban S/Rollo (All)

Letter – Dept. of Agriculture – no major infestations were detected in Clayton. Not recommending any aerial treatment next spring.

APPLICATIONS:

None

ADOPTION OF ORDINANCES:

None

INTRODUCTION OF ORDINANCES:

INTRODUCTION OF ORDINANCE **14-2020** – AN ORDINANCE AMENDING CHAPTER 78 OF THE CODE OF THE BOROUGH OF CLAYTON (SEWERS)

INTRODUCTION OF ORDINANCE **15-2020** – AN ORDINANCE AMENDING CHAPTER 93 OF THE CODE OF THE BOROUGH OF CLAYTON (WATER)

INTRODUCTION OF ORDINANCE **16-2020** – AN ORDINANCE ADOPTING A STANDARD OPERATING PROCEDURE (SOP) FOR COMMUNITY USE OF SOCIAL NETWORKING SITES OF THE BOROUGH OF CLAYTON AND A STANDARD OPERATING PROCEDURE (SOP) FOR COMMUNITY NOTIFICATION AND COMMUNICATIONS SUPPORT
M/Saban S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Brown yes, Saban yes, Moorhouse yes, Simon yes

RESOLUTIONS:

CONSENT AGENDA: The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

RESOLUTION **189-20** – AUTHORIZING PAYMENT OF BILLS AND VOUCHERS

TABLED - RESOLUTION **190-20** – AUTHORIZING SUBMISSION OF A STRATEGIC PLAN FOR THE CLAYTON MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR 2022

RESOLUTION **191-20** – PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET PURSUANT TO NJSA 40A:4-87 – Safe & Secure Grant

RESOLUTION **192-20** – AUTHORIZING EXECUTION OF AGREEMENT BETWEEN THE BOROUGH OF CLAYTON AND THE TOWNSHIP OF ELK

RESOLUTION **193-20** – AUTHORIZING THE RELEASE OF MAINTENANCE BONDS FOR RUSTIC VILLAGE INFILL, BLOCK 1102.05, LOT 96

RESOLUTION **194-20** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A TITLE COMPANY FOR TAX YEAR 2020

RESOLUTION **195-20** - AUTHORIZING A REFUND OF AN OVERPAYMENT BY A TITLE COMPANY FOR TAX YEAR 2020

RESOLUTION **196-20** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY AN INDIVIDUAL FOR TAX YEAR 2020

RESOLUTION **197-20** – AUTHORIZING A TRANSFER OF TAX CREDITS FROM THE YEAR 2020 TO THE YEAR 2021

RESOLUTION **198-20** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A MORTGAGE COMPANY FOR TAX YEAR 2020

RESOLUTION **199-20** – AUTHORIZING A SENIOR CITIZEN OR DISABLED PERSON DEDUCTION FOR TAX YEAR 2020

RESOLUTION **200-20** – AUTHORIZING A VETERANS DEDUCTION FOR TAX YEAR 2020

RESOLUTION **201-20** – RESOLUTION DENYING RELEASE OF MAINTENANCE BOND FOR HOVBROS CLAYTON LLC, ABERDEEN – ESTATES – SECTION 1.1 AND 1.2 FOR SITE IMPROVEMENTS (LANDSCAPING) DUE TO OUTSTANDING LANDSCAPING PUNCH LIST ITEMS

RESOLUTION **202- 20** – CONFIRMING PRIVATE SALE OF VACANT LAND TO JOHN NEWSOME, ADJACENT PROPERTY OWNER, FOR BOROUGH OWNED VACANT KNOWN AS BLOCK 1818, LOT 4 FOR THE TOTAL SUM OF \$500.01

TABLED - RESOLUTION **203-20** – RESOLUTION AUTHORIZING SALE OF LAND IN BOROUGH OF CLAYTON

RESOLUTION **204-20** – AUTHORIZING A CLOSED SESSION FOR THE
BOROUGH COUNCIL OF THE BOROUGH OF CLAYTON – Personnel, Contractual

RESOLUTION **205-20** – AUTHORIZING A SENIOR CITIZEN OR DISABLED
PERSON DEDUCTION FOR TAX YEAR 2020

RESOLUTION **206-20** – APPROVING THE PLACEMENT OF MUNICIPAL LIENS
AGAINST PRIVATE PROPERTY

MOTION to approve Resolutions 189-20 through 206-20 and to table 190-20 & 203-20
M/Saban S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Brown yes, Saban yes, Moorhouse yes, Simon
yes

OLD BUSINESS:

None

NEW BUSINESS:

MOTION to authorize clerk to advertise for RFP's for 2021 Professionals
M/Moorhouse S/Saban (All)

MOTION to take 2020 JIF Dividend as credit against 2021 JIF Assessment
M/Rollo S/Saban

ROLL CALL: Rollo yes, Vondran yes, Brown yes, Saban yes, Moorhouse yes, Simon
yes

MOTION to approve streetlights if funds are available
M/Saban S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Brown yes, Saban yes, Moorhouse yes, Simon
yes

Mayor Bianco mentioned that he was approached about the speed limit on W. Academy
Street. The residents would like it lowered.

OPEN TO PUBLIC

M/Moorhouse S/Saban (All)

No public participation

CLOSE TO PUBLIC

M/Saban S/Moorhouse (All)

MOTION to go into Closed Session
M/Moorhouse S/Saban (All)

MOTION to go into Open Session
M/Saban S/Moorhouse (All)

Tim Scaffidi, Solicitor advised that there were three items for closed session.

There was a request by Solar Company to purchase a borough lot for their solar farm in Franklinville.

MOTION to pass on the proposal

M/Saban S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Brown yes, Saban yes, Moorhouse yes, Simon yes

There was discussion on a proposed offer to purchase 222 S. Delsea Drive. There is no formal action to be taken and there will be additional work done by the officials, but no official action on that item.

The third item was a personnel matter that we discussed involving the Public Works Department.

MOTION to authorize the public works committee to pursue the hiring of part-time public works director for the Public Works Department

M/Simon S/Saban

ROLL CALL: Rollo yes, Vondran yes, Brown yes, Saban yes, Moorhouse yes, Simon yes

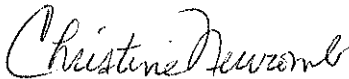
OPEN TO COUNCIL:

BENEDICTION

MOTION TO ADJOURN

M/Vondran S/Moorhouse (All)

Submitted by:

A handwritten signature in cursive script that reads "Christine Newcomb".

Christine Newcomb
Municipal Clerk