

**BOROUGH OF CLAYTON  
REGULAR COUNCIL WORK SESSION MEETING  
MARCH 24, 2022 AT 6:30 PM  
MINUTES**

The Regular Work Session meeting of the Borough of Clayton was called to order by Council President Saban

Invocation was given, followed by the flag salute.

**ROLL CALL:** Rollo here, Vondran here, Simon here, Saban here, Moorhouse here, Chapes here, Mayor Bianco arrived late.

Notice of Time and Date for this meeting appeared in Resolution 14-22 of the annual schedule of meetings for the year 2022, dated January 6, 2022, which was published in the Sentinel Newspaper and the South Jersey Times. Copies are also posted on the Bulletin Board in the Municipal Building in compliance with the Sunshine Law.

**SUNSHINE LAW:**

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

**APPROVAL OF MINUTES:**

None

**ADOPTION OF ORDINANCES:**

**ORDINANCE 5-2022 – AN ORDINANCE AUTHORIZING THE ESTABLISHMENT OF A STORMWATER EASEMENT ON LAND LOCATED WITHIN THE BOROUGH OF CLAYTON AND EXECUTION OF ALL NECESSARY DOCUMENTS (BLOCK 702, LOT 21)**

OPEN TO PUBLIC

M/Simon          S/Vondran (All)

CLOSE TO PUBLIC

M/Vondran      S/Moorhouse (All)

**MOTION TO ADOPT**

M/Vondran      S/Rollo

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

**ORDINANCE 6-2022 – AN ORDINANCE AMENDING CHAPTER 59, FIRE PREVENTION, ARTICLE II UNIFORM FIRE SAFETY CODE OF THE CODE BOOK OF THE BOROUGH OF CLAYTON**

OPEN TO PUBLIC

M/Simon          S/Moorhouse (All)

CLOSE TO PUBLIC

M/Vondran S/Chapes (All)  
**MOTION TO ADOPT**  
M/Vondran S/Rollo

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

**ORDINANCE 7-2022 – CAPITAL ORDINANCE AUTHORIZING THE APPROPRIATION OF \$7,650.00 FOR EXPENDITURES FROM THE PARK AND RECREATION TRUST FUND ESTABLISHED BY CHAPTER 84 OF THE CODE OF THE BOROUGH OF CLAYTON FOR CAPITAL IMPROVEMENTS**

OPEN TO PUBLIC  
M/Simon S/Chapes (All)  
CLOSE TO PUBLIC  
M/Chapes S/Moorhouse (All)  
**MOTION TO ADOPT**  
M/Simon S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

**INTRODUCTION OF ORDINANCES:**  
None

**RESOLUTIONS:**

**CONSENT AGENDA:** The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

**RESOLUTION 74-22 – AUTHORIZING PAYMENT OF BILLS AND VOUCHERS**

**RESOLUTION 75-22 – AUTHORIZING EXECUTION OF ANY AND ALL DOCUMENTS NECESSARY FOR PARTICIPATION IN THE LOW-INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM (LIHWAP)**

**RESOLUTION 76-22 – AUTHORIZING CONTRACT FOR THE SUPPLY, DELIVERY AND OVERLAYING OF HOT MIX ASPHALT MATERIALS**

**RESOLUTION 77-22 – AUTHORIZING CONTRACT FOR THE FURNISHING OF MILLING AND PROFILING SERVICES – NUNC PRO TUNC**

**RESOLUTION 78-22 – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A MORTGAGE COMPANY FOR TAX YEAR 2022**

**RESOLUTION 79-22 – AUTHORIZING AWARDING OF CONTRACT FOR WATER METERS IN THE BOROUGH OF CLAYTON (RIO SUPPLY INC.)**

**RESOLUTION 80-22 – AUTHORIZING AWARDING OF CONTRACT FOR VARIOUS WATER MAIN COMPONENTS IN THE BOROUGH OF CLAYTON (FERGUSON)**

**RESOLUTION 81-22 – AUTHORIZING AWARDING OF CONTRACT FOR VARIOUS WATER MAIN COMPONENTS IN THE BOROUGH OF CLAYTON (CATERINA)**

**RESOLUTION 82-22 – AUTHORIZING AWARDING OF CONTRACT FOR VARIOUS WATER MAIN COMPONENTS IN THE BOROUGH OF CLAYTON (KENNEDY)**

**RESOLUTION 83-22 – AUTHORIZING EXECUTION OF AGREEMENT BETWEEN THE BOROUGH OF CLAYTON AND THE COUNTY OF GLOUCESTER – CDBG – CDE-21-PF1**

**RESOLUTION 84-22 - AUTHORIZING EXECUTION OF AGREEMENT BETWEEN THE BOROUGH OF CLAYTON AND THE COUNTY OF GLOUCESTER – CDBG – CD-21-PF2**

**RESOLUTION 85-22 – RESOLUTION OF THE GOVERNING BODY OF THE BOROUGH OF CLAYTON AUTHORIZING THE ADOPTION OF THE 2022 GLOUCESTER COUNTY, NEW JERSEY HAZARD MITIGATION PLAN UPDATE**

**RESOLUTION 86-22 – AWARDING CONTRACT FOR THE PURCHASE OF ONE (1) 2022 FORD EXPEDITION VEHICLE FOR THE CLAYTON FIRE DEPARTMENT**

**RESOLUTION 87-22 – EMERGENCY TEMPORARY RESOLUTION PRIOR TO ADOPTION OF THE BUDGET**

**RESOLUTION 88-22 – AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF CLAYTON – Sickels – 2022 NJDOT – E. High Street Roadway Improvements – Phase I – V**

**MOTION to approve Resolutions 74-22 through 88-22**  
M/Simon          S/Chapes

**ROLL CALL:** Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

#### **DISCUSSION ITEMS:**

Snowmen Awards were presented to Neri's for Best Business and Sean Newlin for Heart of the Community.

Safety on the Agenda – Joe Henry, Hardenbergh Insurance Group – Joe gave a presentation on Slips, Trips and Falls

Coyle Road / Council presentation – Mark Brunermer and Steve Cosaboon from Sickels gave a brief overview of Coyle Road Phase 2 project.

**OLD BUSINESS:**

None

**NEW BUSINESS:**

None

**OPEN TO PUBLIC**

M/Rollo          S/Saban (All)

Jeanne Schoellkopf – 340 Aura Rd – Regarding Coyle, when the County did the road, they only did the boundary. There are always pot holes because the County didn't overlay when they did Whig Lane and Aura Road. Suggested that the County get the contractor to complete the job. It's their responsibility.

Mark Brunermer added that a 10-15' area is the County right of way.

James Butch 1002 Franklin Street – thanked Tim and Sue for explanation with the process for the vacating of Erie Avenue. The code enforcement officer is saying that the neighbor is in compliance. The fence is still open and the pool is still uncovered.

Tim Scaffidi that they will have a conference call with Rose to discuss.

Patty Murphy – 64 DuBois – regarding the eye sore Clayton Sign at Silver Lake, the Republican Club would like to do a beautification project there.

Mayor Bianco advised that they can work with the Environmental Commission as they usually take care of those projects.

**CLOSE TO PUBLIC**

M/Saban          S/Vondran (All)

Mayor and Council gave closing comments. Reminders that the Egg Scramble is April 8 from 11-1:00, Little League opening day is April 9, Rabies Clinic is March 26 from 9-11:00. Shred Event is April 23<sup>rd</sup> from 2-5:00. Simmons School is doing a fundraiser for additional playground equipment.

**MOTION TO ADJOURN**

M/Vondran      S/Rollo (All)

Submitted by:



Christine Newcomb  
Municipal Clerk