

**CLAYTON BOROUGH COUNCIL  
ANNUAL REORGANIZATION  
JANUARY 7, 2021 – 6:00 P.M.  
MINUTES**

The Reorganization meeting of the Borough of Clayton was called to order with Mayor Bianco presiding.

Invocation was given by Sue Miller, Administrator and Commissioner Jim Jefferson, followed by the flag salute.

Notice of Time and Date for this meeting was published in the Sentinel Newspaper and the South Jersey Times. Copies are also posted on the Bulletin Board in the Municipal Building in compliance with the Sunshine Law.

**SUNSHINE LAW:**

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

Oath of Office was administered to Councilwoman Darlene Vondran for a 3-year term and Councilman Charles Simon for 3-year term by State Assemblyman Adam Taliaferro.

**ROLL CALL:** Rollo here, Vondran here, Brown here, Saban here, Moorhouse absent, Simon here, Mayor Bianco here

Mayor Bianco introduced, Assemblyman Adam Taliaferro and Commissioner Jim Jefferson.

Councilman Simon and Councilwoman Vondran thanked everyone for their support.

Councilmembers congratulated the newly re-elected members.

**MOTION** to elect Councilman Saban as Council President for 2021  
M/Vondran     S/Brown

**ROLL CALL:** Rollo yes, Vondran yes, Brown yes, Saban yes, Simon yes

**RESOLUTIONS: CONSENT AGENDA:** The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

- R-01-21     By-Laws
- R-02-21     Appointment of Borough Solicitor – TIM SCAFFIDI
- R-03-21     Appointment of Borough Auditor – NICK PETRONI
- R-04-21     Adopting Temporary Municipal Budget
- R-05-21     Adopting Temporary Water & Sewer Utility Budget
- R-06-21     Appointment of Borough Engineer –SICKELS & ASSOCIATES
- R-07-21     Appointment of Borough Water Engineer – SICKELS & ASSOCIATES

- R-08-21 Appointment of Borough Insurance Broker –HARDENBERGH INSUR.
- R-09-21 Appointment of Fund Commissioner-JIF- SUE MILLER
- R-10-21 Appointment of Safety Coordinator-JIF- SUE MILLER
- R-11-21 Appointment of Claims Coordinator-JIF- CHRISTINE NEWCOMB
- R-12-21 Appointment of Risk Management Consultant –CHRIS POWELL
- R-13-21 Approving Administrative, Mayoral and Council Appointments
- R-14-21 Borough Council Meetings
- R-15-21 Borough Holidays and Business Hours
- R-16-21 Prosecute Tax Appeals
- R-17-21 Borough Depositories
- R-18-21 Authority to Sign Checks and Drafts of Borough of Clayton
- R-19-21 Interest Rates/Late Taxes
- R-20-21 Cancellation of Tax overpayments or delinquent amounts less than \$10.00
- R-21-21 Designating Official Newspapers
- R-22-21 Designating Cash Management Plan
- R-23-21 Appointment of Public Agency Compliance Officer
- R-24-21 Appointment of Bond Counsel – PARKER MCCAY
- R-25-21 Appointment of Environmental Engineer/LSRP–ENVIRONMENTAL RESOLUTIONS, INC.
- R-26-21 Appointment of Employment Attorney – BROWN & CONNERY
- R-27-21 Appointment of Redevelopment Counsel – PARKER MCCAY
- R-28-21 Appointment of Conflict Solicitor – JOHN ALICE
- R-29-21 Appointment of ADA Compliance Engineer – REMINGTON & VERNICK
- R-30-21 Appointment of Continuing Disclosure Services – PHOENIX ADVISORS, LLC
- R-31-21 Appointment of Environmental Counsel – ARCHER & GREINER
- R-32-21 Certification of Compliance with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions under Title VII of the Civil Rights Act of 1964”

**MOTION** to approve Resolution 1-21 through 32-21

M/Saban S/Saban

ROLL CALL: Rollo yes, Vondran yes, Brown yes, Saban yes, Simon yes

Borough Council Committee Appointments

M/Saban S/Rollo

ROLL CALL: Rollo yes, Vondran yes, Brown yes, Saban yes, Simon yes

Mayor’s Appointments for Council Confirmation

M/Saban S/Rollo

ROLL CALL: Rollo yes, Vondran yes, Brown yes, Saban yes, Simon yes

**NEW BUSINESS:**

None

OPEN TO PUBLIC

M/Rollo        S/Saban (All)

CLOSED TO PUBLIC

M/Vondran     S/Saban (All)

**BENEDICTION:**

Commissioner Jim Jefferson gave Benediction

**MOTION** to Adjourn

M/Vondran     S/Rollo (All)

Submitted by:

A handwritten signature in cursive script that reads "Christine Newcomb".

Christine Newcomb

Municipal Clerk