

**BOROUGH OF CLAYTON**  
**www.claytonnj.com**  
**REGULAR COUNCIL MEETING**  
**MAY 13, 2021 – 6:30 PM**  
**MINUTES**

THE MEETING FORMAT HAS BEEN CHANGED FROM IN-PERSON ATTENDANCE AT THE MUNICIPAL BUILDING, 125 N. DELSEA DRIVE, TO TELECONFERENCE DUE TO COVID-19.

IN LIEU OF IN-PERSON ATTENDANCE, THE PUBLIC MAY ATTEND THIS MEETING VIA TELECONFERENCING AND COMMENT DURING THE DESIGNATED PUBLIC COMMENT PORTION IN COMPLIANCE WITH THE OPEN PUBLIC MEETINGS ACT.

**TO JOIN THE MEETING DIRECTLY FROM A COMPUTER, TABLET, OR SMARTPHONE PLEASE USE THE FOLLOWING LINK:**

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The Regular Council meeting of the Borough of Clayton was called to order with Mayor Bianco presiding.

Invocation was given, followed by the flag salute.

**ROLL CALL:** Rollo here, Vondran here, Saban here, Moorhouse here, Simon here, Mayor Bianco here

Notice of Time and Date for this meeting appeared in Resolution 14-21 of the annual schedule of meetings for the year 2021, dated January 7, 2021, which was published in the Sentinel Newspaper and the South Jersey Times. Copies are also posted on the Bulletin Board in the Municipal Building in compliance with the Sunshine Law.

**SUNSHINE LAW:**

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

Letter – Democratic Committee – submission of three names to fill vacant council seat

**MOTION** to appoint David Chapes to fill the unexpired vacant seat on Council  
M/Simon            S/Saban

**ROLL CALL:** Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Simon yes

**ROLL CALL:** Rollo here, Vondran here, Chapes here, Saban here, Moorhouse here, Simon here, Mayor Bianco here

## **PUBLIC HEARING FOR 2021 MUNICIPAL BUDGET**

OPEN TO PUBLIC

M/Saban          S/Simon (All)

No public questions were presented

CLOSE TO PUBLIC

M/Saban          S/Moorhouse (All)

RESOLUTION 91-21 – ADOPTING THE 2021 MUNICIPAL BUDGET

M/Saban          S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Chapes abstain, Saban yes, Moorhouse yes, Simon yes

Councilman Simon gave a brief statement about the budget. He thanked the Department Heads, CFO, Administration and Finance Committee for the hard work on the budget. It's fiscally sound, with a 2.4% increase for 2021.

### **APPROVAL OF MINUTES:**

Regular Work Session meeting 4/22/21

M/Saban          S/Rollo (All) (Chapes abstained)

### **STANDING COMMITTEE REPORTS: No Committee meetings due to COVID-19**

### **OTHER REPORTS:**

ADMINISTRATOR – Sue Miller – no report

BOROUGH CLERK – Christine Newcomb – no report

ENGINEER – Mark Brunermer – Contractor for S. Broad Street will begin the concrete work next week. Will keep everyone updated. NJDOT application is due July 1. Suggested High Street due to the fact that Public Works is looking to replace water main also.

SOLICITOR – Timothy Scaffidi – no report

MAYOR – Tom Bianco – no report

### **COMMUNICATIONS:**

Letter – Evan Graham – letter of interest to purchase vacant lot owned by the Borough. Block 702, Lot 21, for \$5,000

This item was referred to the Engineer and Public Works Director for review regarding wetlands and pipes.

Letter – NJDOT – 2022 Grant application deadline is July 1<sup>st</sup>.

Mayor Bianco advised if anyone had any other ideas for the NJDOT grant to email them to Mark Brunermer.

Letter – Hardenbergh Insurance Group – TRICO JIF renewal vs. obtaining alternate proposals.

**MOTION** to authorize Sue Miller to sign letter that the Borough will be staying with the JIF

M/Saban            S/Simon

ROLL CALL: Rollo yes, Vondran yes, Chapes abstain, Saban yes, Moorhouse yes, Simon yes

Ordinance 7-2021 – Repealing and replacing Chapter 88 – Stormwater Control. Planning Board reviewed Ordinance 7-2021 at their April 26<sup>th</sup> meeting. The recommend council adopt it. They have requested that council at some point adopt penalty provisions and take any other measures to protect the Borough from problems in the future.

Brief discussion took place regarding making any changes to the Ordinance. It was suggested that the Ordinance be adopted and then reviewed for any changes. The Clerk will advertise for public hearing for the next meeting.

**APPLICATIONS:**

None

**ADOPTION OF ORDINANCES:**

**ORDINANCE 8-2021 – AN ORDINANCE OF THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER, NEW JERSEY, APPROPRIATING \$23,000 FOR IMPROVEMENTS TO CLAYTON’S SEWER COLLECTION SYSTEM AT 253 N. DENNIS DRIVE**

OPEN TO PUBLIC

M/Saban            S/Moorhouse (All)

CLOSE TO PUBLIC

M/Vondran        S/Rollo (All)

**MOTION** to Adopt

M/Vondran        S/Rollo

ROLL CALL: Rollo yes, Vondran yes, Chapes abstain, Saban yes, Moorhouse yes, Simon yes

**ORDINANCE 9-2021 – AN ORDINANCE REPEALING CHAPTER 41, CONSTRUCTION CODE, UNIFORM AND ADOPTING A NEW CHAPTER 41, CONSTRUCTION CODE, UNIFORM OF THE BOROUGH OF CLAYTON**

OPEN TO PUBLIC

M/Simon            S/Saban (All)

CLOSE TO PUBLIC

M/Vondran        S/Saban (All)

**MOTION** to Adopt

M/Saban            S/Simon

ROLL CALL: Rollo yes, Vondran yes, Chapes abstain, Saban yes, Moorhouse yes, Simon yes

**ORDINANCE 11-2021 – AN ORDINANCE AMENDING CHAPTER 1, ARTICLE 1, SECTION 1-1. OF THE CODE OF THE BOROUGH OF CLAYTON (GENERAL PROVISIONS**

OPEN TO PUBLIC

M/Rollo            S/Simon (All)

CLOSE TO PUBLIC

M/Simon           S/Saban (All)

**MOTION** to Adopt

M/Rollo           S/Saban

ROLL CALL: Rollo yes, Vondran yes, Chapes abstain, Saban yes, Moorhouse yes, Simon yes

**INTRODUCTION OF ORDINANCES:**

None

**RESOLUTIONS:**

**CONSENT AGENDA:** The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

**RESOLUTION 92-21 – AUTHORIZING PAYMENT OF BILLS AND VOUCHERS**

**RESOLUTION 93-21 – AUTHORIZING THE RELEASE OF MAINTENANCE BOND FOR DOLLAR GENERAL, BLOCK 1001, LOT 33**

**RESOLUTION 94-21 – AWARDING CONTRACTS FOR THE PURCHASE OF GASOLINE AND ULTRA-LOW SULFUR DIESEL FUEL**

**RESOLUTION 95-21 – CONFIRMING COMPLIANCE WITH NJAC 5:30-7; CONDUCTING LOCAL EXAMINATION OF 2021 ANNUAL MUNICIPAL BUDGET FOR THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER**

**RESOLUTION 96-21 – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A TITLE COMPANY FOR TAX YEAR 2021**

**RESOLUTION 97-21 – AUTHORIZING A REFUND OF AN OVERPAYMENT BY AN INDIVIDUAL FOR TAX YEAR 2021**

**RESOLUTION 98-21 – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A TITLE COMPANY FOR TAX YEAR 2021**

**RESOLUTION 99-21 – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A TITLE COMPANY FOR TAX YEAR 2021**

RESOLUTION **100-21** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A TITLE COMPANY FOR TAX YEAR 2021

RESOLUTION **101-21** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A TITLE COMPANY FOR TAX YEAR 2021

RESOLUTION **102-21** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A TITLE COMPANY FOR TAX YEAR 2021

RESOLUTION **103-21** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A TITLE COMPANY FOR TAX YEAR 2021

RESOLUTION **104-21** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A TITLE COMPANY FOR TAX YEAR 2021

RESOLUTION **105-21** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A MORTGAGE COMPANY FOR TAX YEAR 2021

RESOLUTION **106-21** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A TITLE COMPANY FOR TAX YEAR 2021

RESOLUTION **107-21** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A TITLE COMPANY FOR TAX YEAR 2021

**MOTION** to approve Resolutions 92-21 through 107-21

M/Saban            S/Simon

ROLL CALL: Rollo yes, Vondran yes, Chapes abstain, Saban yes, Moorhouse yes, Simon yes

**OLD BUSINESS:**

None

**NEW BUSINESS:**

Sue Miller advised that the Memorial Day Parade will be on May 31<sup>st</sup>. Beginning at 10:00am at Acme. The Fire Department, Boy Scouts and Elks will be participating in the parade. There will not be a service at the cemetery. Information will be put on our website.

**OPEN TO PUBLIC**

M/Moorhouse    S/Simon (All)

No public participation

**CLOSE TO PUBLIC**

M/Rollo            S/Simon (All)

**OPEN TO COUNCIL:**

Mayor Bianco appointed a committee to discuss re-opening Borough Hall. The committee members will be Donna, Sue, Darlene, Christina and Tony. David will be an alternate.

**BENEDICTION**

**MOTION TO ADJOURN**

M/Vondran S/Moorhouse (All)

Submitted by:

A handwritten signature in cursive script, appearing to read "Christine Newcomb".

Christine Newcomb  
Municipal Clerk