

**BOROUGH OF CLAYTON
REGULAR COUNCIL MEETING
SEPTEMBER 9, 2021 – 6:30 PM
MINUTES**

The Regular Council meeting of the Borough of Clayton was called to order with Mayor Bianco presiding.

In lieu of invocation a moment of silence was observed for the victims of 9/11 and those affected by the tornado in Gloucester County.

Flag Salute was given.

ROLL CALL: Rollo here, Vondran here, Simon here, Saban absent, Moorhouse here, Chapes here, Mayor Bianco here

Notice of Time and Date for this meeting appeared in Resolution 14-21 of the annual schedule of meetings for the year 2021, dated January 7, 2021, which was published in the Sentinel Newspaper and the South Jersey Times. Copies are also posted on the Bulletin Board in the Municipal Building in compliance with the Sunshine Law.

SUNSHINE LAW:

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

PROCLAMATIONS:

Proclamation proclaiming the month of September 2021 as Prostate Cancer Awareness Month
M/Simon S/Rollo

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Moorhouse yes, Chapes yes

APPROVAL OF MINUTES:

Work Session meeting 8/12/21

Regular Work Session meeting 8/12/2021

Closed Session meeting 8/12/2021

M/Simon S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Moorhouse yes, Chapes yes

STANDING COMMITTEE REPORTS:

VETERAN AFFAIRS / HISTORIC – Councilman Rollo – committees were on summer break.

PUBLIC SAFETY/MUNICIPAL ALLIANCE/SP EVENTS – Councilwoman Vondran – Arts & Oddities and Fall Festival are coming up. Thank you to the Police Department and Fire Department. They have been very busy.

FINANCE / ECONOMIC DEVELOPMENT– Councilman Simon – Finance report for August was given.

PUBLIC WORKS / PUBLIC BLDGS / JIF – Councilman Saban – absent. Greg Sawyer advised that Public Works have been helping other towns with the storm clean up.

SCHOOL AFFAIRS / PARK & REC – Councilwoman Moorhouse – Park & Rec. fall sports are opening this weekend. They are looking into fundraisers.

ENVIRONMENTAL / BOARD OF HEALTH – Councilman Chapes – The County is setting up a meeting for Clayton representatives.

OTHER REPORTS:

ADMINISTRATOR – Sue Miller – has a correction later on the agenda.

BOROUGH CLERK – Christine Newcomb – none

ENGINEER – Mark Brunermer – CDBG punchlist items being worked on. S. Broad II – comments due by tomorrow. Suggested bidding it in January for better pricing. Aberdeen walk through showed a couple items to address. Safe Routes to School application for sidewalk at the Middle/High School is due October 14th. Letters of support are needed from six different entities.

SOLICITOR – Timothy Scaffidi – none

MAYOR – Tom Bianco – Thank you to the Police, Fire and Public Works for their help with the storm clean up.

COMMUNICATIONS:

Letter – Lisa MacDonald – Request for ROW Vacation of Paper Street – Greg Sawyer and Mark Brunermer will look at the property.

Letter – Cheyney Corry – Offer to purchase Block 1701, Lot 31 for \$500.00 – Mark Brunermer will look into this property.

Proposal to purchase – 222 S. Delsea Drive for \$30,000.00

MOTION to accept offer

M/Moorhouse S/Chapes

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Moorhouse yes, Chapes yes

APPLICATIONS:

None

ADOPTION OF ORDINANCES:

ORDINANCE 16-2021 – AN ORDINANCE AUTHORIZING SALE OF LAND LOCATED WITHIN THE BOROUGH OF CLAYTON AND KNOWN AS BLOCK 1404, LOT 22 A/K/A 408 N. DELSEA DRIVE AND EXECUTION OF ALL NECESSARY DOCUMENTS

OPEN TO THE PUBLIC
M/Rollo S/Simon (All)
CLOSED TO THE PUBLIC
M/Vondran S/Rollo (All)
MOTION TO ADOPT
M/Vondran S/Rollo

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Moorhouse yes, Chapes yes

INTRODUCTION OF ORDINANCES:

INTRODUCTION OF ORDINANCE 18-2021 – AN ORDINANCE AMENDING THE EXISTING PERSONNEL POLICY AND PROCEDURES MANUAL IN THE BOROUGH OF CLAYTON (PERSONNEL, BOROUGH)
M/Rollo S/Simon

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Moorhouse yes, Chapes yes

Sue Miller advised that there is a change needed in Chapter 116 of the Code Book.

INTRODUCTION OF ORDINANCE 19-2021 – AN ORDINANCE AMENDING CHAPTER 116 OF THE CODE OF THE BOROUGH OF CLAYTON
M/Vondran S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Moorhouse yes, Chapes yes

RESOLUTIONS:

CONSENT AGENDA: The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

RESOLUTION 170-21 – AUTHORIZING PAYMENT OF BILLS AND VOUCHERS

RESOLUTION 171-21 – AUTHORIZING EXECUTION OF PURCHASE AGREEMENT FOR VACANT LAND BETWEEN THE BOROUGH OF CLAYTON AND DARSHIRAJA LLC

RESOLUTION 172-21 – APPROVING RAFFLE LICENSE FOR KNIGHTS OF COLUMBUS #6890 – November 3, 2021

RESOLUTION 173-21 – AUTHORIZING A REFUND OF A CONSTRUCTION PERMIT IN THE BOROUGH OF CLAYTON FOR THE YEAR 2021

RESOLUTION 174-21 – AUTHORIZING ONE-YEAR RENEWAL OF AGREEMENT BETWEEN THE BOROUGH OF CLAYTON AND GOLD METAL ENVIRONMENTAL FOR SOLID WASTE AND RECYCLING COLLECTION SERVICE, NUNC PRO TUNC

RESOLUTION 175-21 – CANCELING UNEXPENDED BALANCE OF GRANT BUDGET APPROPRIATIONS PURSUANT TO NJSA 40A:4-60

RESOLUTION 176-21 – AUTHORIZING THE PURCHASE OF ONE (1) CASE EXCAVATOR CX37C AS PART OF SOURCEWELL (PREVIOUSLY NJPA) UNDER A NATIONAL COOPERATION PURCHASE PROGRAM BY THE BOROUGH OF CLAYTON

RESOLUTION 177-21 – AUTHORIZING THE PURCHASE OF ONE (1) CASE BACKHOE LOADER 580 N. T4F AS PART OF SOURCEWELL (PREVIOUSLY NJPA) UNDER A NATIONAL COOPERATION PURCHASE PROGRAM BY THE BOROUGH OF CLAYTON

RESOLUTION 178-21 – AUTHORIZING THE PURCHASE OF ONE (1) KOHLER MODEL #250REOZJE GENERATOR AS PART OF EDUCATIONAL SERVICE COMMISSION OF NJ (PREVIOUSLY MIDDLESEX) UNDER A NATIONAL COOPERATION PURCHASE PROGRAM BY THE BOROUGH OF CLAYTON

RESOLUTION 179-21 – ACCEPTING THE 2020 AUDIT

RESOLUTION 180-21 – AUTHORIZING A REFUND OF AN OVERPAYMENT BY AN INDIVIDUAL FOR TAX YEAR 2021

RESOLUTION 181-21 – AUTHORIZING TRANSFER OF TAX CREDITS FROM YEAR 2021 TO YEAR 2022

RESOLUTION 182-21 – CANCELING TAXES ON A PROPERTY OWNED BY A TOTALLY DISABLED VETERAN

RESOLUTION 183-21 – AUTHORIZING REFUND OF OVERPAYMENTS ON PROPERTIES GIVEN TAX EXEMPT STATUS DURING THE YEAR 2021

RESOLUTION 184-21 – DENYING RELEASE OF MAINTENANCE BOND FOR HOVBROS CLAYTON LLC, ABERDEEN – ESTATES- SECTION 2.3 FOR SITE IMPROVEMENT (LANDSCAPING) DUE TO OUTSTANDING LANDSCAPING PUNCH LIST ITEMS

RESOLUTION 185-21 – DENYING RELEASE OF MAINTENANCE BOND FOR HOVBROS CLAYTON LLC, ABERDEEN – ESTATES – SECTION 2.4 FOR SITE IMPROVEMENT (LANDSCAPING) DUE TO OUTSTANDING LANDSCAPING PUNCHLIST ITEMS

RESOLUTION 186-21 – DENYING RELEASE OF MAINTENANCE BOND FOR HOVBROS CLAYTON LLC, ABERDEEN – ESTATES – SECTION 2.5 FOR SITE

**IMPROVEMENT (LANDSCAPING) DUE TO OUTSTANDING LANDSCAPING
PUNCHLIST ITEMS**

**RESOLUTION 187-21 – AUTHORIZING AGREEMENT FOR CERTAIN
PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF CLAYTON –
Sickels – NJDOT Safe Routes to School Aid Application**

**RESOLUTION 188-21 – AUTHORIZING AGREEMENT FOR CERTAIN
PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF CLAYTON –
Sickels – Well No. 5 Generator replacement**

**RESOLUTION 189-21 – APPROVING THE PLACEMENT OF MUNICIPAL LIENS
AGAINST PRIVATE PROPERTY**

**RESOLUTION 190-21 – MEMORIALIZING THE HIRING OF WILLIAM PERRETTI,
PATROLMAN FOR THE BOROUGH OF CLAYTON**

**RESOLUTION 191-21 – A RESOLUTION TO AFFIRM THE BOROUGH OF
CLAYTON'S CIVIL RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS,
APPOINTEES, EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS,
INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME
INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND
VOLUNTEERS**

MOTION to approve Resolution 170-21 through 191-21
M/Simon S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Moorhouse yes, Chapes yes

OLD BUSINESS:

None

NEW BUSINESS:

None

OPEN TO PUBLIC

M/Moorhouse S/Chapes (All)

No public participation

CLOSE TO PUBLIC

M/Vondran S/Moorhouse (All)

OPEN TO COUNCIL:

Council gave closing remarks. Mayor Bianco advised that they will be meeting for a moment of silence on Saturday 9:00 am, September 11, 2021 at the monument in front of Borough Hall.

MOTION TO ADJOURN

M/Vondran S/Rollo (All)

Submitted by:

A handwritten signature in cursive script, reading "Christine Newcomb". The signature is written in black ink and is positioned above the printed name and title.

Christine Newcomb
Municipal Clerk