

**BOROUGH OF CLAYTON
REGULAR COUNCIL WORK SESSION MEETING
SEPTEMBER 23, 2021 – 6:30PM
MINUTES**

The Regular Work Session meeting of the Borough of Clayton was called to order with Mayor Bianco presiding.

Invocation was given, followed by the flag salute.

ROLL CALL: Rollo here, Vondran here, Simon absent, Saban here, Moorhouse here, Chapes here, Mayor Bianco here

Notice of Time and Date for this meeting appeared in Resolution 14-21 of the annual schedule of meetings for the year 2021, dated January 7, 2021, which was published in the Sentinel Newspaper and the South Jersey Times. Copies are also posted on the Bulletin Board in the Municipal Building in compliance with the Sunshine Law.

SUNSHINE LAW:

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

APPROVAL OF MINUTES:

Work Session meeting 9/9/2021
Regular Council meeting 9/9/2021
M/Vondran S/Moorhouse (All – Saban abstained)

ADOPTION OF ORDINANCES:

**ORDINANCE 18-2021 – AN ORDINANCE AMENDING THE EXISTING
PERSONNEL POLICY AND PROCEDURES IN THE BOROUGH OF CLAYTON
(PERSONNEL, BOROUGH)**

OPEN TO THE PUBLIC
M/Saban S/Moorhouse (All)
CLOSE TO THE PUBLIC
M/Saban S/Moorhouse (All)
MOTION TO ADOPT
M/Saban S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

INTRODUCTION OF ORDINANCES:

None

RESOLUTIONS:

CONSENT AGENDA: The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

RESOLUTION 192-21 – AUTHORIZING PAYMENT OF BILLS AND VOUCHERS

RESOLUTION 193-21 – APPROVING RAFFLE LICENSE FOR ST. MICHAEL THE ARCHANGEL REGIONAL SCHOOL – December 2, 2021

RESOLUTION 194-21 – APPROVING THE PLACEMENT OF MUNICIPAL LIENS AGAINST PRIVATE PROPERTY

RESOLUTION 195-21 – AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF CLAYTON – ERI, Inc. – Wayne's Auto

RESOLUTION 196-21 – AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF CLAYTON – ERI, Inc. – 39 E. Chestnut

RESOLUTION 197-21 – AUTHORIZING A CLOSED SESSION FOR THE BOROUGH COUNCIL OF THE BOROUGH OF CLAYTON – Personnel

RESOLUTION 198-21 – RESOLUTION IN SUPPORT OF SUBMISSION OF APPLICATION FOR NJDOT SAFE ROUTES TO SCHOOL PROGRAM

MOTION to approve Resolution 192-21 through 198-21
M/Saban S/Vondran

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

DISCUSSION ITEMS:

Letter of Retirement – Harry Chambers
M/Vondran S/Chapes (All)

Mayor Bianco asked for a Proclamation for the next meeting to honor Harry.

Letter of Resignation – Justin Malamut
M/Rollo S/Saban (All)

Letter – Chief Davis recommending Melissa Weber be promoted to Crossing Guard
MOTION to approve recommendation
M/Vondran S/Chapes

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

OLD BUSINESS:

ROW vacation for Erie Avenue – Sickels is preparing letter for October 14th meeting. Mark Brunermer added that an easement will be needed for the borough to have access.

Offer to purchase Block 1701, Lot 31 – Sickels and Public Works Director has no objection to selling property. There does not appear to be a need for any easements for future borough needs.

MOTION to approve selling property.

M/Vondran S/Rollo

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

NEW BUSINESS:

MOTION of Intent to Award – Fire Chief Vehicle

M/Rollo S/Saban

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

MOTION to authorize advertising for bids for the removal and disposal of contaminated soil at Wayne's Auto and 39 East Chestnut

M/Saban S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

OPEN TO PUBLIC

M/Moorhouse S/Saban (All)

There was no public participation

CLOSE TO PUBLIC

M/Vondran S/Moorhouse (All)

MOTION to go into Closed Session

M/Rollo S/Vondran (All)

MOTION to go into Open Session

M/Saban S/Rollo (All)

INTRODUCTION OF ORDINANCE **20-2021** – AN ORDINANCE AMENDING CHAPTER 21, ARTICLE 1 OF THE CODE OF THE BOROUGH OF CLAYTON

INTRODUCTION OF ORDINANCE **21-2021** – AN ORDINANCE AMENDING CHAPTER 21, ARTICLE 1 OF THE CODE OF THE BOROUGH OF CLAYTON AND SUPERSEDING BOROUGH ORDINANCES 2-2021, 9-2016 AND 15-2015 REGARDING POLICE PROMOTIONAL PROCESS (POLICE DEPARTMENT)

M/Vondran S/Saban

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

MOTION TO ADJOURN

M/Vondran S/Rollo (All)

Submitted by:

A handwritten signature in cursive script, reading "Christine Newcomb". The signature is written in black ink and is positioned above the printed name and title.

Christine Newcomb
Municipal Clerk