

**BOROUGH OF CLAYTON
REGULAR COUNCIL MEETING
OCTOBER 14, 2021 – 6:30 PM
MINUTES**

The Regular Council meeting for the Borough of Clayton was called to order with Council President Saban presiding.

Invocation was given, followed by the flag salute.

ROLL CALL: Rollo here, Vondran here, Simon here, Saban here, Moorhouse here, Chapes here, Mayor Bianco absent

Notice of Time and Date for this meeting appeared in Resolution 14-21 of the annual schedule of meetings for the year 2021, dated January 7, 2021, which was published in the Sentinel Newspaper and the South Jersey Times. Copies are also posted on the Bulletin Board in the Municipal Building in compliance with the Sunshine Law.

SUNSHINE LAW:

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

PROCLAMATIONS:

Proclamation Honoring Harry Chambers

Proclamation Honoring Captain Robert Nesko
M/Rollo S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

APPROVAL OF MINUTES:

Regular Work Session meeting 9/23/2021
M/Rollo S/Moorhouse (All) Councilman Simon abstained

STANDING COMMITTEE REPORTS:

VETERAN AFFAIRS / HISTORIC – Councilman Rollo – Veterans welcoming committee welcomed Captain Nesko home. It was held on Saturday. Commissioners Dan Christy and Jim Jefferson, as well as Mayor Bianco were in attendance.

PUBLIC SAFETY/MUNICIPAL ALLIANCE/SP EVENTS – Councilwoman Vondran – Fall Festival is October 23, 2021 from 10-3:00. Karaoke, corn hole, beer garden will be 6-10:00pm

FINANCE / ECONOMIC DEVELOPMENT– Councilman Simon – no report

PUBLIC WORKS / PUBLIC BLDGS / JIF – Councilman Saban – Public Works report on file in Clerk’s office.

SCHOOL AFFAIRS / PARK & REC – Councilwoman Moorhouse – no report

ENVIRONMENTAL / BOARD OF HEALTH – Councilman Chapes – no report

OTHER REPORTS:

ADMINISTRATOR – Sue Miller – no report

BOROUGH CLERK – Christine Newcomb – no report

ENGINEER – Mark Brunermer – Letter from DOT regarding the Freight Impact Fund. Possibly for Cenco Blvd. Will review for next meeting. Safe Routes to School application was submitted. Need to adopt Resolution for Complete Streets.

SOLICITOR – Timothy Scaffidi – no report

MAYOR – Tom Bianco - absent

COMMUNICATIONS:

Letter – Brian Thibault – Request for Resolution in support of the Second Amendment Will review.

Letter – NJDOT – Fiscal Year 2022 Local Freight Impact Fund

APPLICATIONS:

None

ADOPTION OF ORDINANCES:

ORDINANCE 19-2021 – AN ORDINANCE OF THE BOROUGH CLAYTON AMENDING CHAPTER 116, SANITATION, SECTION 116-4, KEEPING OF ANIMALS, AND SECTION 116-5, KEEPING OF FOWL, OF THE CODE BOOK OF THE BOROUGH OF CLAYTON

OPEN TO THE PUBLIC

M/Vondran S/Moorhouse (All)

CLOSED TO THE PUBLIC

M/Vondran S/Simon (All)

MOTION TO ADOPT

M/Vondran S/Rollo

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

ORDINANCE 20-2021 – AN ORDINANCE AMENDING CHAPTER 21, ARTICLE 1 OF THE CODE OF THE BOROUGH OF CLAYTON

OPEN TO THE PUBLIC

M/Rollo S/Moorhouse (All)

Laura Hampton asked what the Ordinance was for. Tim Scaffidi advised that it established the number of officers for the Police Department.

CLOSED TO THE PUBLIC

M/Moorhouse S/Chapes (All)

MOTION TO ADOPT

M/Vondran S/Rollo

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

ORDINANCE 21-2021 – AN ORDINANCE AMENDING CHAPTER 21, ARTICLE 1 OF THE CODE OF THE BOROUGH OF CLAYTON AND SUPERSEDING BOROUGH ORDINANCES 2-2021, 9-2016 AND 15-2015 REGARDING POLICE PROMOTIONAL PROCESS (POLICE DEPARTMENT)

OPEN TO THE PUBLIC

M/Simon S/Vondran (All)

CLOSED TO THE PUBLIC

M/Vondran S/Moorhouse (All)

MOTION TO ADOPT

M/Vondran S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

INTRODUCTION OF ORDINANCES:

INTRODUCTION OF ORDINANCE 17-2021 – AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY REPEALING ORDINANCE 7-2021, “AN ORDINANCE OF THE BOROUGH OF CLAYTON REPEALING AND REPLACING CHAPTER 88, UNIFIED DEVELOPMENT, ARTICLE XII, STORMWATER CONTROL STANDARDS, OF THE CODE BOOK OF THE BOROUGH OF CLAYTON” AND AMENDING ARTICLES 88-6, 88-24, 88-28, 88-78, 88-84, 88-85, AND 99-95 ENTITLED “STORMWATER CONTROL” OF THE CODE OF THE BOROUGH OF CLAYTON

INTRODUCTION OF ORDINANCE 22-2021 – AMENDING THE SALARIES, WAGES AND COMPENSATION TO BE PAID THE VARIOUS OFFICERS AND EMPLOYEES OF THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY

INTRODUCTION OF ORDINANCE 23-2021 – AN ORDINANCE AMENDING THE BOROUGH OF CLAYTON’S POLICY MANUAL ON THE PROTECTION AND SAFE TREATMENT OF MINORS

INTRODUCTION OF ORDINANCE 24-2021 – AN ORDINANCE AMENDING THE BOROUGH OF CLAYTON’S EQUAL EMPLOYMENT OPPORTUNITY POLICY,

ANTI-HARASSMENT POLICY, WHISTLEBLOWER POLICY, AND POLICY ON
THE PROTECTION AND SAFE TREATMENT OF MINORS

M/Saban S/Simon

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes
yes

RESOLUTIONS:

CONSENT AGENDA: The items listed below are considered to be routine by the
Borough of Clayton and will be enacted by one motion. There will be no formal
discussion of these items. If discussion is desired, then an item or items will be removed
from the Consent Agenda and will be considered separately.

RESOLUTION 199-21 – AUTHORIZING PAYMENT OF BILLS AND VOUCHERS

RESOLUTION 200-21 – AUTHORIZING A REFUND OF AN OVERPAYMENT BY
AN INDIVIDUAL FOR TAX YEAR 2021

RESOLUTION 201-21 – AUTHORIZING TRANSFER OF TAX CREDITS FROM
2020 TO 2021

RESOLUTION 202-21 – AUTHORIZING THE SALE OF BOROUGH OWNED
PROPERTY KNOWN AS BLOCK 903, LOT 7 A/K/A/ 222 S. DELSEA DRIVE TO
SAJJAD AKVAR AND AUTHORIZING EXECUTION OF ANY AND ALL
NECESSARY DOCUMENTS

RESOLUTION 203-21 – AUTHORIZING SUBMISSION OF A STRATEGIC PLAN
FOR THE CLAYTON MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR 23

RESOLUTION 204-21 – MEMORIALIZING THE HIRING OF MELISSA WEBER,
CROSSING GUARD FOR THE BOROUGH OF CLAYTON

RESOLUTION 205-21 – AUTHORIZING EXECUTION OF SHARED SERVICES
AGREEMENT BETWEEN THE BOROUGH OF CLAYTON AND THE
GLOUCESTER COUNTY IMPROVEMENT AUTHORITY

RESOLUTION 206-21 – AUTHORIZING THE RELEASE OF PERFORMANCE /
MAINTENANCE BONDS FOR GWP ENTERPRISES, INC. FOR
RECONSTRUCTION OF WALNUT STREET

RESOLUTION 207-21 – AUTHORIZING THE AWARD OF A NON-FAIR AND
OPEN CONTRACT FOR PROFESSIONAL SERVICES FOR A LICENSED SITE
REMEDIAION PROFESSIONAL (“LSRP”) FOR THE CLEVINGER BROTHERS
GLASS WORKS, INC. PROJECT

RESOLUTION 208-21 – AUTHORIZING LAND SALE OF CERTAIN BLOCK AND
LOT WITHIN THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER,
STATE OF NEW JERSEY

RESOLUTION 209-21 – AUTHORIZING A REFUND OF A ZONING APPLICATION FEE

RESOLUTION 210-21 – AUTHORIZING THE HIRING OF A SENIOR FACILITIES ASSISTANT

MOTION to approve Resolutions 199-21 – 210-21
M/Simon S/Saban

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

OLD BUSINESS:

Letter – Sickels – RE: Request for ROW Vacation – Erie Avenue – Mark Brunermer explained that the neighbor adjacent to paper street will need to be contacted to see if they want the portion of the vacated street. Will also have to address 20' easement needed for the Borough to have access to property behind paper street.

NEW BUSINESS:

MOTION to authorize advertising for Part-Time Construction Clerk
M/Moorhouse S/Simon

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

MOTION to set Mischief Night curfew from 8:00pm – 5:00am and Trick or Treat on Sunday, October 31st from 4:00pm – 8:00pm
M/Simon S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

MOTION to change meeting time for 10/28/21 Council meeting to 5:00pm
M/Rollo S/Simon

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

OPEN TO PUBLIC

M/Vondran S/Moorhouse (All)

James Butch – 1002 Franklin Street – complained about neighbor's inground pool in disrepair and mosquito infested. Health Department was called. He was advised that the Code Enforcement Officer was out there and may have given them time to address the issues.

Tara Dickel – 543 W. Chestnut Street – complained about cars parked on both sides of W. Chestnut Street overnight that causes issues with crossing guards and cars entering elementary school. She will also address an issue with the school regarding a need for a stop sign in the parking lot.

Aurora Cassidy – 50 E. High Street – asked about the repairs to High Street. Greg Sawyer advised that they are replacing the water main from Delsea Drive down. Should be back in a week or two. Residents will be notified.

Laura Hampton – 36 Maple Street – Likes that she can park on the street. More driveways are needed in her neighborhood. She asked if the borough could make it easier for people to put driveways in.

CLOSE TO PUBLIC

M/Vondran S/Moorhouse (All)

OPEN TO COUNCIL: Council members gave closing remarks.

BENEDICTION – Benediction was given.

MOTION TO ADJOURN

M/Vondran S/Rollo (All)

Submitted by:

A handwritten signature in cursive script, appearing to read "Christine Newcomb".

Christine Newcomb
Municipal Clerk