

**BOROUGH OF CLAYTON  
REGULAR COUNCIL WORK SESSION MEETING  
OCTOBER 28, 2021 – 5:00 PM  
MINUTES**

The Regular Work Session meeting of the Borough of Clayton was called to order with Mayor Bianco presiding.

Invocation was given, followed by the flag salute

**ROLL CALL:** Rollo here, Vondran here, Simon here, Saban here, Moorhouse here, Chapes here, Mayor Bianco here

Notice of Time and Date for this meeting appeared in Resolution 14-21 of the annual schedule of meetings for the year 2021, dated January 7, 2021, which was published in the Sentinel Newspaper and the South Jersey Times. Copies are also posted on the Bulletin Board in the Municipal Building in compliance with the Sunshine Law.

**SUNSHINE LAW:**

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

**APPROVAL OF MINUTES:**

Regular Work Session meeting 10/14/2021  
M/Saban            S/Vondran (All)

**ADOPTION OF ORDINANCES:**

**ORDINANCE 17-2021** – AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY REPEALING ORDINANCE 07-2021, “AN ORDINANCE OF THE BOROUGH OF CLAYTON REPEALING AND REPLACING CHAPTER 88, UNIFIED DEVELOPMENT, ARTICLE XII, STORMWATER CONTROL STANDARDS, OF THE CODE BOOK OF THE BOROUGH OF CLAYTON” AND AMENDING ARTICLES 88-6, 88-24, 88-26, 88-28, 88-78, 88-84, 88-85, AND 99-95 ENTITLED “STORMWATER CONTROL” OF THE CODE OF THE BOROUGH OF CLAYTON

OPEN TO THE PUBLIC

M/Saban            S/Simon (All)

CLOSE TO THE PUBLIC

M/Saban            S/Chapes (All)

**MOTION TO ADOPT**

M/Saban            S/Vondran

**ROLL CALL:** Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

ORDINANCE **22-2021** – AN ORDINANCE AMENDING THE SALARIES, WAGES AND COMPENSATION TO BE PAID THE VARIOUS OFFICERS AND EMPLOYEES OF THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY

OPEN TO THE PUBLIC

M/Saban          S/Simon (All)

CLOSE TO THE PUBLIC

M/Saban          S/Simon (All)

**MOTION TO ADOPT**

M/Saban          S/Chapes

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

ORDINANCE **23-2021** – AN ORDINANCE AMENDING THE BOROUGH OF CLAYTON'S POLICY MANUAL ON THE PROTECTION AND SAFE TREATMENT OF MINORS

OPEN TO THE PUBLIC

M/Saban          S/Simon (All)

CLOSE TO THE PUBLIC

M/Saban          S/Chapes (All)

**MOTION TO ADOPT**

M/Vondran      S/Saban

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

ORDINANCE **24-2021** – AN ORDINANCE AMENDING THE BOROUGH OF CLAYTON'S EQUAL EMPLOYMENT OPPORTUNITY POLICY, ANTI-HARASSMENT POLICY, WHISTLEBLOWER POLICY, AND POLICY ON THE PROTECTION AND SAFE TREATMENT OF MINORS

OPEN TO THE PUBLIC

M/Saban          S/Rollo (All)

CLOSE TO THE PUBLIC

M/Saban          S/Chapes (All)

**MOTION TO ADOPT**

M/Saban          S/Rollo

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

#### **INTRODUCTION OF ORDINANCES:**

INTRODUCTION OF ORDINANCE **25-2021** – AN ORDINANCE AMENDING CHAPTER 1, GENERAL PROVISIONS, ARTICLE I. ENFORCEMENT; GENERAL PENALTY, SECTION 1-1, ENFORCING OFFICERS, OF THE CODE OF THE BOROUGH OF CLAYTON

INTRODUCTION OF ORDINANCE **26-2021** – AN ORDINANCE AMENDING CHAPTER 74, PROPERTY MAINTENANCE, ARTICLE I, GENERAL REGULATIONS, SECTION 5, EXTERIOR STANDARDS, SUB-SECTION K AND SECTION 9.1, INVASIVE PLANTS, SUB-SECTION E, REMOVAL, OF THE CODE OF THE BOROUGH OF CLAYTON

INTRODUCTION OF ORDINANCE **27-2021** – AN ORDINANCE AMENDING CHAPTER 88, UNIFIED DEVELOPMENT OF THE CODE BOOK OF THE BOROUGH OF CLAYTON  
M/Simon            S/Saban

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

**RESOLUTIONS:**

**CONSENT AGENDA:** The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

**RESOLUTION 211-21** – AUTHORIZING PAYMENT OF BILLS AND VOUCHERS

**RESOLUTION 212-21** – AUTHORIZING A SENIOR CITIZEN OR DISABLED PERSON DEDUCTION FOR TAX YEAR 2021

**RESOLUTION 213-21** – AUTHORIZING TRANSFER OF TAX CREDITS FROM THE YEAR 2021 TO THE YEAR 2022

**RESOLUTION 214-21** – RESOLUTION SUPPORTING A REGIONAL MUNICIPAL COURT STUDY IN GLOUCESTER COUNTY

**RESOLUTION 215-21** – APPROVING THE TRANSFER OF TAX SALE PREMIUM TO THE MUNICIPALITY

**RESOLUTION 216-21** – AUTHORIZING THE BOROUGH OF CLAYTON TO ACCEPT A GRANT FROM THE STATE OF NEW JERSEY DEPARTMENT OF LAW AND PUBLIC SAFETY, OFFICE OF THE ATTORNEY GENERAL, IN THE AMOUNT OF \$32,400.00, UNDER THE FY2022 SAFE AND SECURE COMMUNITIES PROGRAM, SUBAWARD GRANT NUMBER #22-0801

**RESOLUTION 217-21** – PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET PURSUANT TO N.J.S.A. 40A:4-87 – 2021  
Bulletproof Vest Partnership Grant

**RESOLUTION 218-21** – AUTHORIZING A REFUND OF A CONSTRUCTION PERMIT IN THE BOROUGH OF CLAYTON FOR THE YEAR 2021

**RESOLUTION 219-21** – AUTHORIZING FLEET MANAGEMENT SERVICES FOR THE BOROUGH OF CLAYTON TO ENTERPRISE FLEET MANAGEMENT INC. UNDER A NATIONAL COOPERATIVE PURCHASE PROGRAM, SOURCEWELL

**MOTION** to approve Resolutions 211-21 through 219-21  
M/Saban          S/Simon

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

**DISCUSSION ITEMS:**

**MOTION** to authorize hiring John Taylor, Shuttle Bus Driver pending background check  
M/Vondran      S/Chapes

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

**MOTION** to authorize creating a Community Garden at Autumn Pasquale Park  
M/Simon          S/Chapes

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

**MOTION** to authorize Clerk to advertise for RFP's for 2022 Professional Services  
M/Rollo          S/Chapes

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

**OLD BUSINESS:**

Sickels will be submitting a proposal for the 2022 Local Freight Impact Fund Application. Application is due November 26<sup>th</sup>.

Pop Kramer Blvd lights – new pole and transformer installation is progressing.

**NEW BUSINESS:**

None

**OPEN TO PUBLIC**

M/Vondran      S/Rollo (All)

Jeanne Schoellkopf – 340 Aura Road – Advised that the sign at the CC Woods is missing. She also advised that the sign should say Glassboro/Clayton Wildlife. Jeanne also mentioned the address for Borough Hall is missing. She said it would be nice if they were on the window. The new tenant at the ambulance hall needs to be told that they have to put the trash out.

James Butch – Franklin Street – asked about the ROW for Erie Avenue. Tim Scaffidi advised that the property owner on the other side would be entitled to half. If they did not want it, then they would have to work it out with the neighbor to acquire their portion.

**CLOSE TO PUBLIC**

M/Vondran      S/Chapes (All)

**MOTION TO ADJOURN**

M/Vondran      S/Chapes (All)

Submitted by:

A handwritten signature in cursive script, reading "Christine Newcomb". The signature is written in dark ink and is positioned above the printed name.

Christine Newcomb  
Municipal Clerk