

**BOROUGH OF CLAYTON
REGULAR COUNCIL MEETING
MAY 12, 2022 – 6:30 PM
MINUTES**

The Regular Council meeting of the Borough of Clayton was called to order with Mayor Bianco presiding.

Invocation was given, followed by the flag salute.

ROLL CALL: Rollo here, Vondran here, Simon absent, Saban here, Moorhouse here, Chapes here

Notice of Time and Date for this meeting appeared in Resolution 14-22 of the annual schedule of meetings for the year 2022, dated January 6, 2022, which was published in the Sentinel Newspaper and the South Jersey Times. Copies are also posted on the Bulletin Board in the Municipal Building in compliance with the Sunshine Law.

SUNSHINE LAW:

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

2022 MUNICIPAL BUDGET – PUBLIC HEARING

MOTION to Open to Public

M/Saban S/Moorhouse (All)

Councilwoman Vondran gave the budget statement. Municipal increase of 4.8 cents for 2022.

MOTION to Close to Public

M/Vondran S/Moorhouse (All)

RESOLUTION 106-22 – ADOPTION OF THE 2022 MUNICIPAL BUDGET

M/Vondran S/Chapes

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

Chief Davis presented Robert Martines with a retirement plaque for his 38+ years of service. Mayor and Council congratulated Robert Martines on his retirement.

PROCLAMATION – Commending the Outstanding Work of the Public Works Dept.

Councilman Saban read the Proclamation for the Public Works Department. Certificates of Recognition were presented to public works employees

APPROVAL OF MINUTES:

Regular Work Session meeting 4/28/22

M/Saban S/Moorhouse (All)

STANDING COMMITTEE REPORTS:

VETERAN AFFAIRS / HISTORIC – Councilman Rollo – Veterans – Parade is on 5/30/22 at 10:00 am. Thank you to the Elks Lodge for help with organizing. Hoping for 2 F16's Flyover (weather permitting). Historic – Next meeting is 5/19. Check out the wedding display at Borough Hall.

PUBLIC SAFETY/MUNICIPAL ALLIANCE/SP EVENTS – Councilwoman Vondran – 6/8/22 is Movie in the Park at 6:30, 6/11/22 Clayton Day 3:00-? Concert and Fireworks. Police Report for April was given.

FINANCE / ECONOMIC DEVELOPMENT – Councilman Simon – absent. Mayor Bianco advised that Economic Development is working on recruiting a restaurant and the downtown streetscape. Mayor Bianco also mentioned that a new roofing company just moved to town.

PUBLIC WORKS / PUBLIC BLDGS / JIF – Councilman Saban – Public Works report for April was given.

SCHOOL AFFAIRS / PARK & REC – Councilwoman Moorhouse – School – Spring Spectacular is May 21st. There will be food trucks, games, etc. Park & Rec has been busy. Coin drop will be on May 21st & 22nd.

ENVIRONMENTAL / BOARD OF HEALTH – Councilman Chapes – Board of Health, no report. Environmental worked on Silver Lake point landscaping. There is poison ivy growing along the walking path at Autumn Pasquale Park. 5/21 is the Clean up day for the parade route. Salem Oak planting and dedication will take place on the morning of Clayton Day.

OTHER REPORTS:

ADMINISTRATOR – Sue Miller – no report.

BOROUGH CLERK – Christine Newcomb – no report.

ENGINEER – Mark Brunermer – Answered questions from DOT on S. Broad Street project. Waiting for authorization to go out to bid.

SOLICITOR – Timothy Scaffidi – no report.

MAYOR – Tom Bianco – no report.

COMMUNICATIONS:

Letter of Resignation – Jessica Chapes from Planning Board
M/Saban S/Vondran

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes abstain

Letter – Kozy Acres – request to change zoning of Block 1901, Lot 7 and Lot 8 to agricultural.

Tim Scaffidi advised that this would have to go before the Planning Board. The zoning would be changed by Ordinance.

MOTION to move forward
M/Saban S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

APPLICATIONS:

Application to transfer Junkyard License from Rudy Bompensa (Delsea Motor) to Tariq Alasadi (United Auto Recycling)
M/Vondran S/Chapes

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

ADOPTION OF ORDINANCES:

None

INTRODUCTION OF ORDINANCES:

None

RESOLUTIONS:

CONSENT AGENDA: The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

RESOLUTION 107-22 – AUTHORIZING PAYMENT OF BILLS AND VOUCHERS

RESOLUTION 108-22 – AUTHORIZING A SENIOR CITIZEN OR DISABLED PERSON DEDUCTION FOR TAX YEAR 2022

RESOLUTION 109-22 – AUTHORIZING ADOPTION OF REVISED MUNICIPAL STORMWATER MANAGEMENT PLAN DATED SEPTEMBER 24, 2021

RESOLUTION 110-22 – MEMORIALIZING THE HIRING OF JOSEPH TRAVERS, SLEO II FOR THE BOROUGH OF CLAYTON

RESOLUTION 111-22 – RESOLUTION FOR PUBLIC FIREWORKS DISPLAY

RESOLUTION 112-22 – MEMORIALIZING THE HIRING OF JOHN TAYLOR, SHUTTLE BUS DRIVER FOR THE BOROUGH OF CLAYTON

RESOLUTION 113-22 – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A MORTGAGE COMPANY

RESOLUTION 114-22 – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A TITLE COMPANY

RESOLUTION 115-22 – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A TITLE COMPANY

RESOLUTION **116-22** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A TITLE COMPANY

RESOLUTION **117-22** – AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES – Sickels & Assoc. – Coyle Road Concept Plan

RESOLUTION **118-22** – AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES – Sickels & Assoc. – 2023 NJDOT Municipal Roadway State Aid Application

RESOLUTION **119-22** – AUTHORIZING REFUND OF ZONING PERMIT FEE

RESOLUTION **120-22** – CONFIRMING COMPLIANCE WITH NJAC 5:30-7; CONDUCTING LOCAL EXAMINATION OF THE 2022 ANNUAL MUNICIPAL BUDGET

RESOLUTION **121-22** – AUTHORIZING APPLICATION TO COUNTY OF GLOUCESTER FOR CDBG GRANT PROGRAM – W. Clinton Street

RESOLUTION **122-22** – AUTHORIZING APPLICATION TO COUNTY OF GLOUCESTER FOR CDBG GRANT PROGRAM – N. New Street

RESOLUTION **123-22** -APPOINTING JOHN PALUMBO JR. AS THE TEMPORARY BUILDING SUB-CODE OFFICIAL, BUILDING INSPECTOR AND CONSTRUCTION CODE OFFICIAL FOR THE BOROUGH OF CLAYTON

MOTION to approve Resolutions 107-22 through 123-22
M/Saban S/Rollo

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

OLD BUSINESS:

None

NEW BUSINESS:

First Presbyterian Church – interested in transferring property to the Borough.
M/Vondran S/Saban

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

Send letter that the Borough will look into the land.

MOTION to appoint Scott Wiseburn to Planning Board as an alternate
M/Saban S/Rollo

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

MOTION to authorize advertising for a Full Time Police Officer and a SLEO II
M/Vondran S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

OPEN TO PUBLIC

M/Rollo S/Moorhouse (All)

Joe Abate – 132 E. Clayton Avenue – Clean up day on May 21st. Meet at ACME at 9 am. If extra people show up, they will do side streets also.

Request permission to have Four Seasons do the landscaping at Borough Hall on May 19th at 9:30am

MOTION to approve

M/Vondran S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Moorhouse yes, Chapes yes

Regarding the planting of the Salem Oak seedling – they would like to plant it at the Historic Museum on the morning of Clayton Day. Will need public works to dig a hole.

CLOSE TO PUBLIC

M/Rollo S/Moorhouse (All)

OPEN TO COUNCIL:

Mayor and Council gave closing remarks.

MOTION TO ADJOURN

M/Vondran S/Rollo (All)

Submitted by:

A handwritten signature in black ink, appearing to read "Christine Newcomb". The signature is written in a cursive, flowing style.

Christine Newcomb
Municipal Clerk