

**BOROUGH OF CLAYTON  
REGULAR COUNCIL MEETING  
NOVEMBER 10, 2021 – 6:30 PM  
MINUTES**

The Regular Council meeting of the Borough of Clayton was called to order with Mayor Bianco presiding.

Invocation was given, followed by the flag salute

**ROLL CALL:** Rollo here, Vondran absent, Simon absent, Saban here, Moorhouse here, Chapes here, Mayor Bianco here

Notice of Time and Date for this meeting appeared in Resolution 14-21 of the annual schedule of meetings for the year 2021, dated January 7, 2021, which was published in the Sentinel Newspaper and the South Jersey Times. Copies are also posted on the Bulletin Board in the Municipal Building in compliance with the Sunshine Law.

**SUNSHINE LAW:**

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

**PROCLAMATIONS:**

Proclamation Honoring the Service of Joseph Conboy  
M/Saban            S/Moorhouse

**ROLL CALL:** Rollo yes, Saban yes, Moorhouse yes, Chapes

**APPROVAL OF MINUTES:**

Regular Work Session meeting 10/28/2021  
M/Saban            S/Chapes (All)

**STANDING COMMITTEE REPORTS:**

VETERAN AFFAIRS / HISTORIC – Councilman Rollo – no report for Veterans.  
Historic is getting a new vacuum and refrigerator.

PUBLIC SAFETY/MUNICIPAL ALLIANCE/SP EVENTS – Councilwoman Vondran -  
absent

FINANCE / ECONOMIC DEVELOPMENT– Councilman Simon - absent

PUBLIC WORKS / PUBLIC BLDGS / JIF – Councilman Saban – Public Works report  
for October in on file in the Clerk's office. Leaf Collection schedule is also out.

SCHOOL AFFAIRS / PARK & REC – Councilwoman Moorhouse – Park & Rec will meet on December 7<sup>th</sup>.

ENVIRONMENTAL / BOARD OF HEALTH – Councilman Chapes – no report for Board of Health. October 3<sup>rd</sup> Environmental meeting they discussed Clevenger Glass property. The Garden at the Park was also discussed. The bag ban goes into effect in May 2022. There is also a straw ban as of November 4<sup>th</sup>. The next meeting is December 7<sup>th</sup> at 7pm.

**OTHER REPORTS:**

ADMINISTRATOR – Sue Miller – Congratulations to Councilmen Rollo and Chapes on election.

BOROUGH CLERK – Christine Newcomb – no report

ENGINEER – Mark Brunermer – Local Freight Impact Fund application submission is on agenda.

SOLICITOR – Timothy Scaffidi – asked about vote on proclamation. Vote was taken. Also, regarding Clevenger property, the borough is trying to get the site cleaned up and sold.

MAYOR – Tom Bianco – no report

**COMMUNICATIONS:**

Letter – NJDOT – FY2022 Municipal Aid Program – E. High Street Roadway Improvement Project received \$275,532.00

**APPLICATIONS:**

None

**ADOPTION OF ORDINANCES:**

ORDINANCE **25-2021** – AN ORDINANCE AMENDING CHAPTER 1, GENERAL PROVISIONS, ARTICLE I. ENFORCEMENT; GENERAL PENALTY, SECTION 1-1, ENFORCING OFFICERS, OF THE CODE OF THE BOROUGH OF CLAYTON

OPEN TO THE PUBLIC

M/Saban            S/Chapes (All)

CLOSED TO THE PUBLIC

M/Saban            S/Moorhouse (All)

**MOTION TO ADOPT**

M/Saban            S/Rollo

ROLL CALL: Rollo yes, Saban yes, Moorhouse yes, Chapes yes

ORDINANCE **26-2021** – AN ORDINANCE AMENDING CHAPTER 74, PROPERTY MAINTENANCE, ARTICLE I, GENERAL REGULATIONS, SECTION 5, EXTERIOR STANDARDS, SUB-SECTION K AND SECTION 9.1, INVASIVE PLANTS, SUB-SECTION E, REMOVAL, OF THE CODE OF THE BOROUGH OF CLAYTON

OPEN TO THE PUBLIC

M/Saban            S/Chapes (All)

CLOSED TO THE PUBLIC

M/Moorhouse S/Saban (All)

**MOTION TO ADOPT**

M/Moorhouse S/Saban

ROLL CALL: Rollo yes, Saban yes, Moorhouse yes, Chapes yes

**INTRODUCTION OF ORDINANCES:**

INTRODUCTION OF ORDINANCE **28-2021** – AN ORDINANCE OF THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER, STATE OF NEW JERSEY ADOPTING AN AMENDMENT TO THE REDEVELOPMENT PLAN FOR CERTAIN PARCELS WITHIN DELSEA DRIVE (NJSH No. 47) CORRIDOR TO ALLOW A PLANNED HIGH-DENSITY APARTMENT RESIDENTIAL OVERLAY (PA-B)

INTRODUCTION OF ORDINANCE **29-2021** – AN ORDINANCE AMENDING CHAPTER 78 OF THE CODE OF THE BOROUGH OF CLAYTON (SEWERS)

INTRODUCTION OF ORDINANCE **30-2021** – AN ORDINANCE AMENDING CHAPTER 93 OF THE CODE OF THE BOROUGH OF CLAYTON (WATER)

M/Saban S/Moorhouse

ROLL CALL: Rollo yes, Saban yes, Moorhouse yes, Chapes yes

**RESOLUTIONS:**

**CONSENT AGENDA:** The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

RESOLUTION **220-21** – AUTHORIZING PAYMENT OF BILLS AND VOUCHERS

RESOLUTION **221-21** – AUTHORIZING TRANSFER OF TAX CREDITS FROM THE YEAR 2021 TO THE YEAR 2022

RESOLUTION **222-21** – CANCELING TAXES ON A PROPERTY OWNED BY A TOTALLY DISABLED VETERAN

RESOLUTION **223-21** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY AN INDIVIDUAL FOR TAX YEAR 2021

RESOLUTION **224-21** – APPROVING ANNUAL IRT RAFFLE LICENSE FOR CLAYTON ELKS LODGE #2132

RESOLUTION **225-21** – AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF CLAYTON – Sickels – 2022 Local Freight Impact Fund application

RESOLUTION **226-21** – AUTHORIZING THE HIRING OF MICHAEL HOWEY, LABORER FOR THE BOROUGH OF CLAYTON

RESOLUTION **227-21** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A MORTGAGE COMPANY FOR TAX YEAR 2021

RESOLUTION **228-21** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A TITLE COMPANY FOR TAX YEAR 2021

RESOLUTION **229-21** – APPROVING THE PLACEMENT OF MUNICIPAL LIENS AGAINST PRIVATE PROPERTY

RESOLUTION **230-21** – AUTHORIZING TRANSFER OF TAX CREDITS FROM THE YEAR 2021 TO THE YEAR 2022

RESOLUTION **231-21** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A MORTGAGE COMPANY FOR TAX YEAR 2021

RESOLUTION **232-21** – AUTHORIZING REFUND OF OVERPAYMENTS ON PROPERTIES GIVEN TAX EXEMPT STATUS DURING THE YEAR 2021

RESOLUTION **233-21** – RESOLUTION IN SUPPORT OF SUBMISSION OF APPLICATION FOR NJDOT LOCAL FREIGHT IMPACT FUND

RESOLUTION **234-21** – AUTHORIZING APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NJDOT FOR THE CENCO BOULEVARD ROADWAY IMPROVEMENTS PROJECT – LOCAL FREIGHT IMPACT FUND FY 2022

**MOTION** to approve Resolutions 220-21 through 234-21  
M/Saban            S/Chapes

ROLL CALL: Rollo yes, Saban yes, Moorhouse yes, Chapes yes

**OLD BUSINESS:**

Councilwoman Moorhouse advised that regarding the Garden at the Park, they met with NJ Initiatives. They are donating \$21,000 to set up the garden. Need to prepare a budget and it must be ADA compliant. Mark Brunermer advised that Green Acres will need to approve, since we received funding from them to create the park.

**NEW BUSINESS:**

None

**OPEN TO PUBLIC**

M/Rollo            S/Moorhouse (All)

No public participation

**CLOSE TO PUBLIC**

M/Rollo            S/Saban (All)

**OPEN TO COUNCIL:**

Mayor and Council gave closing remarks.

**MOTION TO ADJOURN**

M/Rollo            S/Chapes (All)

Submitted by:

A handwritten signature in cursive script that reads "Christine Newcomb". The signature is written in black ink and is positioned above the printed name and title.

Christine Newcomb  
Municipal Clerk