

**BOROUGH OF CLAYTON  
REGULAR COUNCIL MEETING  
OCTOBER 12, 2023 – 6:30 PM  
MINUTES**

The Regular Council meeting of the Borough of Clayton was called to order with Mayor Bianco presiding.

A moment of silence was held, followed by the flag salute.

**ROLL CALL:** Rollo absent, Vondran here, Simon here, Saban here, Moorhouse here, Chapes here, Mayor Bianco here

Notice of Time and Date for this meeting appeared in Resolution 14-23 of the annual schedule of meetings for the year 2023, dated January 5, 2023, which was published in the Sentinel Newspaper and the South Jersey Times. Copies are also posted on the Bulletin Board in the Municipal Building in compliance with the Sunshine Law.

**SUNSHINE LAW:**

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

**RESOLUTION 201A-23 – AUTHORIZING THE BOROUGH ADMINISTRATOR AS ACTING DEPUTY MUNICIPAL CLERK FOR THE OCTOBER 12, 2023 COUNCIL MEETING**

M/Moorhouse S/Saban (All)

**PROCLAMATIONS:**

Proclamation – Breast Cancer Awareness Month

M/Vondran S/Saban

ROLL CALL: Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

Mayor Bianco asked that the Proclamation be posted on our website.

**APPROVAL OF MINUTES:**

None

**STANDING COMMITTEE REPORTS:**

VETERAN AFFAIRS / HISTORIC – Councilman Rollo - absent

PUBLIC SAFETY/MUNICIPAL ALLIANCE/SP EVENTS – Councilwoman Vondran – Police Report for September was given. Thank you to the Special Events staff for Claychella.

FINANCE / SCHOOL AFFAIRS– Councilman Simon – Finance report for September was given. School Board – Fright Night is October 26<sup>th</sup> at 6pm. School received a \$21,000 grant for the planting of trees at the three school sites.

PUBLIC WORKS / PUBLIC BLDGS / JIF – Councilman Saban – Construction report for September was given. Public Works report for September was given. Hydrant flushing begins next week and will last for three to four weeks. Fall leaf collections begins October 30<sup>th</sup>. W. Linden water main replacement has begun this week. Hope to be complete by Christmas.

ECONOMIC DEVELOPMENT / PARK & REC – Councilwoman Moorhouse - Soccer organization's field is getting destroyed. Maybe we could talk about drainage for those fields.

ENVIRONMENTAL / BOARD OF HEALTH – Councilman Chapes – Environmental asked about ponds by the senior center. They aren't draining. Greg said it perks the way it's suppose to. Poison Ivy is over at Autumn Pasquale Park walkway and garden. Storm drain cleaning – is it scheduled? Greg said it's done every year. Doing the parade route clean up the weekend before the parade.

#### **OTHER REPORTS:**

ADMINISTRATOR – Sue Miller - none

BOROUGH CLERK – Christine Newcomb - absent

ENGINEER – Mark Brunermer – still waiting for W. Linden and Cenco Blvd to get authorized to go out to bid. Well 6 rehab gearing up.

SOLICITOR – Timothy Scaffidi - none

MAYOR – Tom Bianco – two things for the Chief. A vision impaired man lost his wallet. He was very appreciative of the police helping to find his wallet. A German Shephard dog hit on Broad Street. He was a police dog. He is doing well. Thank you to the police.

#### **COMMUNICATIONS:**

NJDOT – Fiscal Year 2024 Local Freight Impact Fund – Deadline 12/13/23. Need a road that has 10% tractor trailer use. Mark said they have to do a traffic study to document.

#### **APPLICATIONS:**

None

#### **ADOPTION OF ORDINANCES:**

**ORDINANCE 19-2023 – AN ORDINANCE AUTHORIZING SALE OF LAND LOCATED WITHIN THE BOROUGH OF CLAYTON AND KNOWN AS BLOCK 1512, LOT 1 A/K/A 719 N. DELSEA DRIVE AND AUTHORIZING EXECUTION OF ALL NECESSARY DOCUMENTS**

OPEN TO PUBLIC

M/Vondran S/Simon (All)

CLOSE TO PUBLIC

M/Vondran S/Chapes (All)

**MOTION to Adopt**

M/Vondran S/Moorhouse

ROLL CALL: Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

**INTRODUCTION OF ORDINANCES:**

**INTRODUCTION OF ORDINANCE 21-2023 – BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS EQUIPMENT FOR THE FIRE DEPARTMENT OF THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$70,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$66,500 MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING**

M/Simon            S/Chapes

ROLL CALL: Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

**RESOLUTIONS:**

Tim Scaffidi advised that we are removing Resolution 211-23 from the Consent Agenda and will be voted on separately. We want to place a condition on the adoption.

**CONSENT AGENDA:** The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

**RESOLUTION 202-23 – AUTHORIZING PAYMENT OF BILLS AND VOUCHERS**

**RESOLUTION 203-23 – AUTHORIZING SUBMISSION OF STRATEGIC PLAN FOR THE CLAYTON MUNICIPAL ALLIANCE GRANT FOR FISCAL YEAR 25**

**RESOLUTION 204-23 – PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET PURSUANT TO NJSA 40A:4-87 – LGAP Grant**

**RESOLUTION 205-23 – PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET PURSUANT TO NJSA 40A:4-87 – Patrick Leahy Bulletproof Vest Partnership Grant**

**RESOLUTION 206-23 – AUTHORIZING A SENIOR CITIZEN OR DISABLED PERSON DEDUCTION FOR TAX YEAR 2023**

**RESOLUTION 207-23 – AUTHORIZING TRANSFER OF TAX CREDITS FROM THE YEAR 2023 TO THE YEAR 2024**

**RESOLUTION 208-23 – AUTHORIZING APPROVAL TO SUBMIT A GRANT APPLICATION TO THE STATE OF NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION FOR TIER A MS4 STORMWATER ASSISTANCE GRANT**

RESOLUTION **209-23** – APPROVING BINGO AND RAFFLE LICENSES FOR ST. MICHAEL THE ARCHANGEL REGIONAL SCHOOL – November 11, 2023

RESOLUTION **210-23** – AWARDING CONTRACT FOR THE PURCHASE OF FIRE DEPARTMENT SCBA CYLINDERS AND AIR-PAKS THROUGH STATE CONTRACT

RESOLUTION **212-23** – AUTHORIZING REFUND OF PLANNING BOARD APPLICATION, ESCROW AND 200' LIST FEES

**MOTION** to approve Resolutions 202-23 – 210-23 and 212-23  
M/Chapes      S/Simon

ROLL CALL: Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

RESOLUTION **211-23** – AUTHORIZING THE PURCHASE OF ONE (1) 2023 DEMO CAMEL JET-VAC TRUCK AS PART OF SOURCEWELL UNDER A NATIONAL COOPERATION PURCHASE PROGRAM BY THE BOROUGH OF CLAYTON

**MOTION** to adopt Resolution 211-23 subject to final approval by the CFO and Public Works Director  
M/Saban      S/Moorhouse

ROLL CALL: Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

**OLD BUSINESS:**

None

**NEW BUSINESS:**

**MOTION** to approve Trick or Treat hours – Tuesday, October 31, 2023 from 4pm – 8pm  
M/Simon      S/Chapes (All)

**MOTION** to approve Curfew hours for any unsupervised juveniles not engaged in a “protected activity” – Monday, 10/30/23 8pm – 5am and Tuesday, 10/31/23 8pm – 5am  
M/Moorhouse      S/Chapes (All)

**MOTION** to approve extending probation period for Jordan Brown  
M/Saban      S/Simon (All)

**MOTION** to authorize going out to bid for cleaning service for 2024  
M/Vondran      S/Saban (All)

**To Participate in the Public Portion of the meeting, please use the standing microphone. Each member of the public will be asked to identify themselves by stating their name and address for the record. Additionally, there is a 5-minute time limit for each speaker.**

**OPEN TO PUBLIC**

M/Simon      S/Moorhouse (All)

Jeanne Schoellkopf – 340 Aura Road – Asked if Neighborhood Watch would be resuming anytime soon? Councilwoman Vondran said she would like to. Jeanne reported that park goers are parking in the designated spots for the museum. Also, her trash was missed last week. Still waiting for the sign to be replace at CCC Camp on Fries Mill Road. She asked Mark Brunermer for the slate when they do W. Linden Street.

Doc Cerone – 37 W. Dehart – Do you need some humor? Do we own a camel? Why are we purchasing a Camel Jet Vac? Greg said it's a sewer vac truck.

**CLOSE TO PUBLIC**

M/Vondran S/Chapes (All)

**OPEN TO COUNCIL:**

No remarks.

**MOTION TO ADJOURN**

M/Vondran S/Moorhouse (All)

Submitted by:

A handwritten signature in cursive script that reads "Christine Newcomb".

Christine Newcomb  
Municipal Clerk