

**BOROUGH OF CLAYTON  
REGULAR COUNCIL MEETING  
JUNE 13, 2019 – 7:30 PM  
MINUTES**

The Regular Council meeting of the Borough of Clayton was called to order with Mayor Bianco presiding.

Invocation was given, followed by the flag salute.

**ROLL CALL:** Rollo here, Vondran absent, Brown here, Saban here, Moorhouse here, Simon here, Mayor Bianco here

Notice of Time and Date for this meeting appeared in Resolution 14-19 of the annual schedule of meetings for the year 2019, dated January 3, 2019, which was published in the Sentinel Newspaper and the South Jersey Times. Copies are also posted on the Bulletin Board in the Municipal Building in compliance with the Sunshine Law.

**SUNSHINE LAW:**

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

**PROCLAMATION-** Honoring the Clayton High School Boys Varsity Basketball Team 2019 South Jersey Sectional Group 1 Champions. Presented at the Board of Education meeting.

**APPROVAL OF MINUTES:**

None

**STANDING COMMITTEE REPORTS:**

**SCHOOL AFFAIRS / PARK & REC** – Councilman Simon advised that the Mother/Son dance and Father/daughter dance is a tradition that will continue in the School. Clayton Girls Softball won their division. Boy baseball team made playoffs also. Four state champions for high jump, 4 x 100 relay, 200 meters and 100 meter sprints. One young man, Thomas Hampton, was a part of three of those four state championships. He has a full ride, athletic scholarship to University of Miami.

**ENVIRONMENTAL / BOARD OF HEALTH** – Councilwoman Moorhouse – Environmental and Board of Health will not meet until September.

**PUBLIC WORKS / PUBLIC BLDGS / JIF** – Councilman Saban – Public Works report for May was given.

**FINANCE / ECONOMIC DEVELOPMENT**– Councilman Brown – Finance report for May was given. On behalf of Public Safety, Councilwoman Vondran asked that he bring forward recommendation to Chief for the hiring of Amy Gallagher for full time records clerk, subject to her passing background investigation.

VETERAN AFFAIRS / HISTORIC – Councilman Rollo – Veterans were very excited for this year's Memorial Day parade that was dedicated to Harold K. Costill. Next meeting is June 18<sup>th</sup>. Historical had displays for Clayton Day.

PUBLIC SAFETY/MUNICIPAL ALLIANCE/SP EVENTS – Councilwoman Vondran – absent.

**OTHER REPORTS:**

ADMINISTRATOR – Sue Miller - none  
DEPUTY CLERK – Naomi Money - none  
ENGINEER – Mark Brunermer - none  
SOLICITOR – Timothy Scaffidi - none  
MAYOR – Tom Bianco – Core 3 Brewery should have their license next week.

**COMMUNICATIONS:**

Letter of Resignation – Gina Sambucci-Long – Confidential Police Secretary  
M/Saban            S/Rollo

ROLL CALL: Rollo yes, Brown yes, Saban yes, Moorhouse yes, Simon yes

Sickels – Construction Punchlist – Aberdeen Estates - update

**APPLICATIONS:**

None

**ADOPTION OF ORDINANCES:**

ORDINANCE **10-2019** – AN ORDINANCE AMENDING CHAPTER 74 OF THE CODE OF THE BOROUGH OF CLAYTON (PROPERTY MAINTENANCE)

OPEN TO PUBLIC

M/Saban            S/Simon (All)

CLOSE TO PUBLIC

M/Saban            S/Moorhouse (All)

**MOTION TO ADOPT**

M/Saban            S/Rollo

ROLL CALL: Rollo yes, Brown yes, Saban yes, Moorhouse yes, Simon yes

**INTRODUCTION OF ORDINANCES:**

INTRODUCTION OF ORDINANCE **11- 2019** - FIXING THE SALARIES, WAGES AND COMPENSATION TO BE PAID THE VARIOUS OFFICERS AND EMPLOYEES OF THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY FOR THE YEAR 2019.

M/Simon            S/Saban

ROLL CALL: Rollo yes, Brown yes, Saban yes, Moorhouse yes, Simon yes

## **RESOLUTIONS:**

**CONSENT AGENDA:** The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

**RESOLUTION 134-19 – AUTHORIZING PAYMENT OF BILLS AND VOUCHERS**

**RESOLUTION 135-19 – APPROVING THE PLACEMENT OF MUNICIPAL LIENS AGAINST PRIVATE PROPERTY**

**RESOLUTION 136-19 – AUTHORIZING TAX COLLECTOR TO SELL ALL MUNICIPAL DELINQUENCIES THROUGH DECEMBER 31, 2018**

**RESOLUTION 137-19 – PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET PURSUANT TO NJSA 40A:4-87 – 2019 Clean Communities Grant**

**RESOLUTION 138-19 – AUTHORIZING RENEWAL OF ALCOHOLIC BEVERAGE LICENSES FOR 2019-2020**

**RESOLUTION 139-19 – MEMORIALIZING THE APPOINTMENT OF POLICE OFFICER TO THE CLAYTON POLICE DEPARTMENT (KELLY GUGLIELMO)**

**RESOLUTION 140-19 – APPROVING THE TRANSFER OF TAX SALE PREMIUM TO THE MUNICIPALITY**

**RESOLUTION 141-19 – AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF CLAYTON – Sickels – 2019 NJDOT Municipal Aid Program – Reconstruction of Walnut Street**

**RESOLUTION 142-19 – AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF CLAYTON – Sickels – Storm Sewer Discharge and GIS Asbuilt Plan**

**RESOLUTION 143-19 – AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF CLAYTON – Sickels – 2020 NJDOT Municipal State Aid Application – Roadway Reconstruction Project**

**RESOLUTION 144-19 – APPOINTING LISA BRUNER AS THE PART-TIME CONFIDENTIAL POLICE SECRETARY FOR THE BOROUGH OF CLAYTON POLICE DEPARTMENT NON PRO TUNC**

**RESOLUTION 145-19 – AUTHORIZING CLOSED SESSION AT THE END OF THE REGULAR MEETING – Personnel**

**MOTION** to approve Resolutions 134-19 through 145-19  
M/Simon            S/Moorhouse

ROLL CALL: Rollo yes, Brown yes, Saban yes, Moorhouse yes, Simon yes

**OLD BUSINESS:**

None

**NEW BUSINESS:**

Sue Miller – asked permission to create a new position. A part-time office clerk on an as needed basis. There is an opportunity to utilize a person that went through school with Bankbridge.

**MOTION** to approve

M/Rollo            S/Brown

ROLL CALL: Rollo yes, Brown yes, Saban yes, Moorhouse yes, Simon yes

Mayor Bianco mentioned that the ROID camp may not take place this year. We don't have anyone to run the program. Need to reach out to the School.

**OPEN TO PUBLIC**

M/Rollo            S/Moorhouse (All)

Joe Abate – 132 E. Clayton Avenue – wanted to thank Special Events, Borough Officials, Public Works and whoever was involved in putting together a great Clayton Day. Fireworks were great. Thanked Joe Hunt for composters and rain barrels that they gave away.

Laura Hampton – 36 Maple Street – saw a wallet watch article in the Sentinel. It included items that were approved at the May 22<sup>nd</sup> Council meeting. Saw American Bounce for \$2550 and was wondering what it was for. Mayor Bianco advised that it was for Clayton Day. Ms. Hampton asked if when it was approved was there a dollar amount in the agenda? She found that startling that we would be renting bounce houses as a town. Recycling budget, April recycling to OMNI Recycling, was \$6500. How did it go from being a program where we actually got benefits for recycling to costing that much. Sue Miller advised that there is no market right now for recycled materials. It's still the law to recycle. Complained about plastic bags not being able to go in the bucket. She also asked about legal fees \$8000 to Brown and Connery. Sue advised it was contract negotiations. Further explanations were given.

April Durham – 36 Maple Street – speaking about recyclables, people pay their water bills at borough hall. She would like to have a printout made of what can go in recycling left at the front desk. Sue advised that the tax bills have flyers in there with information.

Aurora Cassidy – 50 E. High Street – announced that Miss Janice Brunie retired after 29 years of being the principal at St. Catherine. Asked if Clayton could do a Proclamation for her. Agreed Clayton Day was a success. Offered assistance with the next newsletter.

Dave Gainer – 116 E. Clinton Street – asked if stop signs can be put at Clinton Street and Main Street. Mayor Bianco asked if a traffic study would need to be done.

**CLOSE TO PUBLIC**

M/Saban            S/Rollo (All)

**MOTION** to go into closed session

M/Simon            S/Rollo (All)

**MOTION** to go into open session  
M/Simon        S/Rollo (All)

**MOTION** to authorize hiring Amy Gallagher as full-time records clerk for police department  
contingent on passing background investigation.  
M/Brown        S/Simon

ROLL CALL: Rollo yes, Brown yes, Saban yes, Moorhouse yes, Simon yes

**MOTION TO ADJOURN**  
M/Simon        S/Moorhouse

Submitted by:

  
Naomi Money, Deputy Clerk