

**BOROUGH OF CLAYTON
REGULAR COUNCIL MEETING
NOVEMBER 9, 2023 – 6:30 PM
MINUTES**

The Regular Council meeting of the Borough of Clayton was called to order with Mayor Bianco presiding.

Invocation was given, followed by the flag salute.

ROLL CALL: Rollo here, Vondran here, Simon absent, Saban here, Moorhouse absent, Chapes here, Mayor Bianco here

Notice of Time and Date for this meeting appeared in Resolution 14-23 of the annual schedule of meetings for the year 2023, dated January 5, 2023, which was published in the Sentinel Newspaper and the South Jersey Times. Copies are also posted on the Bulletin Board in the Municipal Building in compliance with the Sunshine Law.

SUNSHINE LAW:

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

APPROVAL OF MINUTES:

Regular Council meeting 10/12/23

M/Saban S/Chapes (All)

Regular Work Session meeting 10/26/23

M/Saban S/Chapes (All)

STANDING COMMITTEE REPORTS:

VETERAN AFFAIRS / HISTORIC – Councilman Rollo – Veterans – Discussed
Veteran's Day and Coffee with a Vet. Historic had a short meeting due to the Phillies games.

PUBLIC SAFETY/MUNICIPAL ALLIANCE/SP EVENTS – Councilwoman Vondran –
Special Events – Claychella was a big success. Police Dept. report for October was given.

FINANCE / SCHOOL AFFAIRS– Councilman Simon - absent

PUBLIC WORKS / PUBLIC BLDGS / JIF – Councilman Saban – Construction report
for October was given, as well as Code Enforcement and Occupancy reports. Pickle Ball courts
are paved and should be ready for Spring. Leaf collection is going well.

ECONOMIC DEVELOPMENT / PARK & REC – Councilwoman Moorhouse - absent

ENVIRONMENTAL / BOARD OF HEALTH – Councilman Chapes – Environmental is
asking about the poison ivy at the park.

OTHER REPORTS:

ADMINISTRATOR – Sue Miller – no report
BOROUGH CLERK – Christine Newcomb – no report
ENGINEER – Mark Brunermer – Cenco Blvd is out to bid for November 21st. DOT awarded half of what was requested for Broad Street.
SOLICITOR – Timothy Scaffidi – no report
MAYOR – Tom Bianco – Met with employees of Novelis regarding employment. January 2nd is their last day.

COMMUNICATIONS:

Don Grasso and Warren Collins – 328 W. High Street – Request to waive sidewalk requirement for a new home being constructed.

MOTION to waive sidewalk requirement
M/Vondran S/Saban

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Chapes yes

Pete Saracino – Letter of intent to retire June 1, 2024
M/Chapes S/Saban (All)

APPLICATIONS:

None

ADOPTION OF ORDINANCES:

ORDINANCE 20-2023 – AN ORDINANCE AMENDING THE EXISTING PERSONNEL POLICY AND PROCEDURES MANUAL IN THE BOROUGH OF CLAYTON (PERSONNEL BOROUGH)

OPEN TO PUBLIC
M/Vondran S/Saban (All)
CLOSE TO PUBLIC
M/Vondran S/Chapes
MOTION to Adopt
M/Vondran S/Rollo

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Chapes yes

ORDINANCE 21-2023 – BOND ORDINANCE AUTHORIZING THE ACQUISITION OF VARIOUS EQUIPMENT FOR THE FIRE DEPARTMENT OF THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER, NEW JERSEY; APPROPRIATING THE SUM OF \$70,000 THEREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$66,500 MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FOREGOING

OPEN TO PUBLIC

M/Chapes S/Vondran (All)
CLOSE TO PUBLIC
M/Chapes S/Vondran (All)
MOTION to Adopt
M/Rollo S/Saban

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Chapes yes

INTRODUCTION OF ORDINANCES:

INTRODUCTION OF ORDINANCE **22-2023** – AN ORDINANCE OF THE BOROUGH OF CLAYTON AMENDING CHAPTER 93 WATER, OF THE CODEBOOK OF THE BOROUGH OF CLAYTON BY ADDING A NEW ARTICLE TO BE ENTITLED “MANDATORY REPLACEMENT OF LEAD/GALVANIZED SERVICE LINE”

INTRODUCTION OF ORDINANCE **23-2023** – AN ORDINANCE AMENDING CHAPTER 93 OF THE CODE OF THE BOROUGH OF CLAYTON (WATER)

INTRODUCTION OF ORDINANCE **24-2023** – AN ORDINANCE AMENDING CHAPTER 78 OF THE CODE OF THE BOROUGH OF CLAYTON (SEWERS)

INTRODUCTION OF ORDINANCE **25-2023** – AN ORDINANCE OF THE BOROUGH OF CLAYTON AUTHORIZING THE EXECUTION OF A LEASE AGREEMENT BETWEEN THE BOROUGH OF CLAYTON AND THE GLOUCESTER COUNTY YMCA
M/Saban S/Chapes

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Chapes yes

RESOLUTIONS:

CONSENT AGENDA: The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

RESOLUTION 219-23 – AUTHORIZING PAYMENT OF BILLS AND VOUCHERS

RESOLUTION 220-23 – AUTHORIZING EXECUTION OF A CONTRACT BETWEEN THE BOROUGH OF CLAYTON AND MORRIS SIEGEL TO PROVIDE TAI CHI CLASSES AT THE CLAYTON SENIOR CENTER

RESOLUTION 221-23 – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A MORTGAGE COMPANY FOR TAX YEAR 2023

RESOLUTION 222-23 – AUTHORIZING A REFUND OF AN OVERPAYMENT BY AN INDIVIDUAL FOR TAX YEAR 2023

RESOLUTION 223-23 – AUTHORIZING A REFUND OF AN OVERPAYMENT BY AN INDIVIDUAL FOR TAX YEAR 2023

RESOLUTION **224-23** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY AN INDIVIDUAL FOR TAX YEAR 2023

RESOLUTION **225-23** – AUTHORIZING A CLOSED SESSION FOR THE BOROUGH COUNCIL OF THE BOROUGH OF CLAYTON – PERSONNEL

RESOLUTION **226-23** – AUTHORIZING A TRANSFER OF TAX CREDITS FROM THE YEAR 2023 TO THE YEAR 2024

RESOLUTION **227-23** – AUTHORIZING A SENIOR CITIZEN OR DISABLED PERSON DEDUCTION FOR TAX YEAR 2023

RESOLUTION **228-23** – AUTHORIZING A VETERAN DEDUCTION FOR TAX YEAR 2023

RESOLUTION **229-23** – AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF CLAYTON – Sickels – Coyle Road Roadway and Drainage

RESOLUTION **230-23** -PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET PURSUANT TO N.J.S.A. 40A:4-87 – FY23
Congressionally Directed Spending Borough of Clayton Aerial Ladder Fire Truck Project

RESOLUTION **231-23** – AUTHORIZING TRANSFERS IN BUDGET APPROPRIATIONS

MOTION to approve Resolutions 219-23 through 231-23
M/Saban S/Rollo

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Chapes yes

OLD BUSINESS:

None

NEW BUSINESS:

MOTION to hire Scott Dickel as a Laborer contingent on passing pre-employment requirements
M/Saban S/Vondran

ROLL CALL: Rollo yes, Vondran yes, Saban yes, Chapes yes

Donna Nestore, CFO – Distributed and reviewed this year's Best Practices. We scored 38.

Sue Miller, Administrator – Congratulated Mayor Bianco and Council people Vondran and Simon on winning the election.

**To Participate in the Public Portion of the meeting, please use the standing microphone.
Each member of the public will be asked to identify themselves by stating their**

name and address for the record. Additionally, there is a 5-minute time limit for each speaker.

OPEN TO PUBLIC

M/Vondran S/Chapes (All)

Willard Brown – 338 Grant Avenue, Glassboro – Mr. Brown encouraged Mayor and Council to find a way to honor Gary Coyle other than a street named after him, due to fact that you drive down the road.

Mark Brunermer explained what the borough has already gone through with improvements to Coyle Road.

Dan Marchetti of Sewell and Bob Clark of Glassboro also mentioned that you used to be able to drive down the entire road.

Gail Bancroft – 640 London – asked why that street was named after him. Further discussion took place.

Jeanne Schoellkopf – 340 Aura Road – added that they need to think of the residents there. Changing the name of a street causes disruptions in the mail and 911. She suggested planting a tree in his honor. She also added that the Superintendent of Schools planted 12 bushes to represent the 12 names on the monument at Haupt Field.

CLOSE TO PUBLIC

M/Vondran S/Chapes (All)

MOTION to go into Closed Session

M/Vondran S/Chapes (All)

MOTION to go into Open Session

M/Vondran S/Saban (All)

MOTION TO ADJOURN

M/Vondran S/Saban (All)

Submitted by:



Christine Newcomb
Municipal Clerk