

**BOROUGH OF CLAYTON
REGULAR COUNCIL WORK SESSION MEETING
OCTOBER 27, 2022 AT 6:30 PM
MINUTES**

The Regular Work Session meeting of the Borough of Clayton was called to order with Mayor Bianco presiding.

Invocation was given, followed by the flag salute.

ROLL CALL: Rollo here, Vondran here, Simon here, Saban here, Moorhouse here, Chapes here, Mayor Bianco here

Notice of Time and Date for this meeting appeared in Resolution 14-22 of the annual schedule of meetings for the year 2022, dated January 6, 2022, which was published in the Sentinel Newspaper and the South Jersey Times. Copies are also posted on the Bulletin Board in the Municipal Building in compliance with the Sunshine Law.

SUNSHINE LAW:

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

PROCLAMATION – Supporting Breast Cancer Awareness
M/Simon S/Saban

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

OATH OF OFFICE – Oath of Office was administered to Temel Uzun, Police Officer

APPROVAL OF MINUTES:

Closed Work Session 10/13/22 Saban abstained
Regular Council meeting 10/13/22
M/Vondran S/Simon (All) Moorhouse abstained

ADOPTION OF ORDINANCES:

None

INTRODUCTION OF ORDINANCES:

INTRODUCTION OF ORDINANCE **18-2022** – AN ORDINANCE AMENDING CHAPTER 88, UNIFIED DEVELOPMENT, ARTICLE III., ZONING DISTRICTS, SECTION 11, R-B MEDIUM/HIGH DENSITY RESIDENTIAL DISTRICTS, SUB-SECTION B, USES, OF THE CODE BOOK OF THE BOROUGH OF CLAYTON

INTRODUCTION OF ORDINANCE **19-2022** – AN ORDINANCE AMENDING CHAPTER 76, RENTAL PROCEDURES, OF THE CODE BOOK OF THE BOROUGH OF CLAYTON TO INCLUDE LEAD BASED PAINT HAZARD INSPECTION REQUIREMENTS

INTRODUCTION OF ORDINANCE **20-2022** – AN ORDINANCE AMENDING THE EXISTING PERSONNEL POLICY AND PROCEDURES MANUAL - TELEPHONE AND PERSONAL COMMUNICATION USAGE POLICY IN THE BOROUGH OF CLAYTON PERSONNEL MANUAL

INTRODUCTION OF ORDINANCE **21-2022** – AN ORDINANCE AMENDING THE SALARIES, WAGES AND COMPENSATION TO BE PAID THE VARIOUS OFFICERS AND EMPLOYEES OF THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY
M/Saban S/Chapes

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

RESOLUTIONS:

CONSENT AGENDA: The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

RESOLUTION 218-22 – AUTHORIZING PAYMENT OF BILLS AND VOUCHERS

RESOLUTION 219-22 – AUTHORIZING A ONE-YEAR RENEWAL OF AGREEMENT FOR DISPOSAL FACILITY BETWEEN OMNI RECYCLING, LLC AND THE BOROUGH OF CLAYTON FOR THE DISPOSAL OF RECYCLED MATERIALS EFFECTIVE JANUARY 1, 2023

RESOLUTION 220-22 – AUTHORIZING ONE-YEAR RENEWAL OF AGREEMENT BETWEEN THE BOROUGH OF CLAYTON AND GOLD MEDAL ENVIRONMENTAL FOR SOLID WASTE AND RECYCLING COLLECTION SERVICE – NUNC PRO TUNC

RESOLUTION 221-22 – ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER ONE REQUIREMENTS

RESOLUTION 222-22 – ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER TWO REQUIREMENTS

RESOLUTION 223-22 – ADOPTING TECHNOLOGY RISK MANAGEMENT STANDARDS IN COMPLIANCE WITH THE NEW JERSEY MUNICIPAL EXCESS LIABILITY JOINT INSURANCE FUND'S CYBER RISK MANAGEMENT PLAN'S TIER THREE REQUIREMENTS

RESOLUTION 224-22 – AUTHORIZING THE EXECUTION OF AN APPLICATION TO THE NEW JERSEY DEPARTMENT OF TRANSPORTATION – BICYCLE AND

PEDESTRIAN PLANNING ASSISTANCE PROGRAM, FOR REVITALIZATION IN
THE BOROUGH OF CLAYTON

RESOLUTION **225-22** – RESOLUTION OF THE BOROUGH OF CLAYTON
REJECTING BID SUBMITTED FOR A 2020 OR NEWER UTILITY/BRUSH TRUCK

MOTION to approve Resolutions 219-22 through 225-22
M/Simon S/Saban

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes
yes

DISCUSSION ITEMS:

Letter – NJDOT – SRTS Safe Routes to School Design Assistance Program – Webex
meeting was rescheduled for November 3rd at 10:00am.

Resignation letter – Anita McCann – Technical Assistant to the Construction Official
M/Saban S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes
yes

Resignation letter – Richard Johnson Jr. – Public Works Laborer
M/Simon S/Saban

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes
yes

Applications for Membership to NJ State Firemen's Association:

Anthony Sciulli Jr.
M/Simon S/Saban

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes
yes

Tina Lebedenikas
M/Vondran S/Chapes

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes
yes

New Law – Business owners and rental unit owners to maintain certain liability insurance
policies and register with municipality.

YMCA Summer Camp – Rental Fee – Sue Miller advised that they offered \$25-30 per
child or \$2500 for the summer. A discount for Clayton children was discussed. They
will be taking care of the maintenance for the building daily.

Land Sale:

Block 404, Lots 10 & 12 – Academy Street – wetlands with limitations to building on lots. Will need DEP approvals.

Block 1818, Lots 1 & 2 – Sixth Avenue – not buildable lots. Suggested offering the properties to adjoining property owners.

Block 2002, Lot 4 – E. Academy Street – fine to sell.

Block 1101, Lot 8 – 598 E. Clayton Avenue – fine to sell.

Block 702, Lot 1 – W. Center Street – drainage easement is in place. Fine to sell.

Block 1813, Lot 1 – Dilks Lane – County is interested in this property. Do not include in sale.

Block 1802, Lots 3 & 4 – Fifth Street – it would have to be stipulated that these lots are not buildable. Roadway and Water/Sewer improvements would have to be made by purchaser.

OLD BUSINESS:

Mark Brunermer spoke with County regarding speed study on W. Academy Street. They will also be incorporating striping on the roadway and signage. Looking into crosswalks. Need a letter from Sue Miller regarding the flashing light beacons/radar sign

MOTION to approve
M/Chapes S/Rollo

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

NEW BUSINESS:

MOTION to authorize Clerk to advertise for RFP's for 2023 Professional Services
M/Saban S/Simon

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

MOTION to approve Trick or Treat hours – 10/31/22 4:00-8:00. 10/30/22 and 10/31/22 curfew 8:00pm to 5:00 am
M/Simon S/Chapes

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

MOTION to authorize advertising for P/T Construction Clerk
M/Vondran S/Rollo (All)

MOTION to authorize advertising for Laborer
M/Rollo S/Vondran (All)

MOTION to authorize bids for 2 vehicles for fire department
M/Simon S/Vondran

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

Councilman Saban added the Public Works department has completed the hydrant flushing. Leaf collection starts. Carvin Street water main was installed. E. High Street and S. Broad paving next week.

Mayor Bianco asked the Chief to look into a tractor trailer that is parking on Coyle Road.

MOTION to hire Part-Time Laborer
M/Simon S/Saban

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

OPEN TO PUBLIC
M/Moorhouse S/Saban (All)

CLOSE TO PUBLIC
M/Vondran S/Chapes (All)

Mayor and Council gave closing remarks.

MOTION TO ADJOURN
M/Vondran S/Rollo (All)

Submitted by:



Christine Newcomb
Municipal Clerk