

**CLAYTON BOROUGH COUNCIL  
ANNUAL REORGANIZATION  
JANUARY 5, 2023 – 6:00 P.M.  
MINUTES**

The Reorganization meeting of the Borough of Clayton was called to order by Mayor Bianco. Mayor Bianco turned the meeting over to Councilman Simon.

Invocation was given by Chaplain Eric Francis

Flag Salute was led by Eagle Scout William Pedrick

Notice of Time and Date for this meeting was sent to The Sentinel Newspaper and the South Jersey Times. Copies are also posted on the Bulletin Board in the Municipal Building in compliance with the Sunshine Law.

**SUNSHINE LAW:**

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

Oath of Office was administered to Councilwoman Elect Christina Moorhouse for a three-year term, by Commissioner Jim Jefferson.

Oath of Office was administered to Councilman Elect Tony Saban for a three-year term, by Deputy Director Heather Simmons.

ROLL CALL: Rollo here, Vondran here, Simon here, Saban here, Moorhouse here, Chapes here, Mayor Bianco here

Councilman Simon introduced Director DiMarco, Deputy Director Heather Simmons, Commissioner Jim Jefferson and Surrogate Joe Chila

Election of Council President for 2023

**MOTION** to name Charles Simon as Council President

M/Saban            S/Vondran

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

Adoption of Resolutions:

CONSENT AGENDA: The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

- R-01-23    By-Laws
- R-02-23    Appointment of Borough Solicitor – TIM SCAFFIDI
- R-03-23    Appointment of Borough Auditor – BOWMAN & COMPANY LLP

- R-04-23 Adopting Temporary Municipal Budget
- R-05-23 Adopting Temporary Water & Sewer Utility Budget
- R-06-23 Appointment of Borough Engineer –SICKELS & ASSOCIATES
- R-07-23 Appointment of Borough Water Engineer – SICKELS & ASSOCIATES
- R-08-23 Appointment of Borough Insurance Broker –HARDENBERGH INSUR.
- R-09-23 Appointment of Fund Commissioner-JIF- SUE MILLER
- R-10-23 Appointment of Safety Coordinator-JIF- SUE MILLER
- R-11-23 Appointment of Claims Coordinator-JIF- CHRISTINE NEWCOMB
- R-12-23 Appointment of Risk Management Consultant –CHRIS POWELL
- R-13-23 Approving Administrative, Mayoral and Council Appointments
- R-14-23 Borough Council Meetings
- R-15-23 Borough Holidays and Business Hours
- R-16-23 Prosecute Tax Appeals
- R-17-23 Interest Rates/Late Taxes
- R-18-23 Cancellation of Tax overpayments or delinquent amounts less than \$10.00
- R-19-23 Designating Official Newspapers
- R-20-23 Designating Cash Management Plan
- R-21-23 Appointment of Public Agency Compliance Officer
- R-22-23 Appointment of Bond Counsel – PARKER MCCAY
- R-23-23 Appointment of Environmental Engineer/LSRP– MARSHALL GEOSCIENCE INC. AND ENVIRONMENTAL RESOLUTIONS, INC.
- R-24-23 Appointment of Employment Attorney – BROWN & CONNERY
- R-25-23 Appointment of Redevelopment Counsel – PARKER MCCAY
- R-26-23 Appointment of Conflict Solicitor – JOHN ALICE
- R-27-23 Appointment of ADA Compliance Engineer – REMINGTON & VERNICK
- R-28-23 Appointment of Continuing Disclosure Services – PHOENIX ADVISORS, LLC
- R-29-23 Appointment of Environmental Counsel – ARCHER LAW
- R-30-23 Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions under Title VII of the Civil Rights Act of 1964”
- R-31-23 Appointment of Architect – GARRISON ARCHITECTS

**MOTION** to approve Resolutions 1-23 through 31-23

M/Saban S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

Borough Council Committee Appointments

M/Moorhouse S/Chapes

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

Mayor’s Appointments for Council Confirmation

M/Rollo S/Chapes

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

New Business  
None

Open to Public  
M/Chapes S/Moorhouse (All)

No Public participation

Close to Public  
M/Vondran S/Rollo (All)

Benediction was given by Commissioner Jim Jefferson

Any Announcements  
None

Mayor and Council thanked everyone for coming out. They thanked the County for their help.  
They thanked the residents and fellow council members.

**MOTION** to Adjourn  
M/Vondran S/Chapes (All)

Submitted by:

A handwritten signature in cursive script that reads "Christine Newcomb".

Christine Newcomb  
Municipal Clerk