

**CLAYTON BOROUGH COUNCIL
ANNUAL REORGANIZATION
JANUARY 4, 2024 – 6:00 P.M.
MINUTES**

The Reorganization meeting of the Borough of Clayton was called to order by Councilman Tony Saban.

Invocation was given by Commissioner Jim Jefferson, followed by the flag salute.

Notice of Time and Date for this meeting was sent to the Sentinel Newspaper and the South Jersey Times. Copies are also posted on the Bulletin Board in the Municipal Building in compliance with the Sunshine Law.

SUNSHINE LAW:

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

MOTION to change order of agenda
M/Saban S/Moorhouse

ROLL CALL: Rollo yes, Saban yes, Moorhouse yes, Chapes yes

Oath of Office was administered to Councilwoman Vondran by the Honorable Stephen Sweeney, for a three-year term

Oath of Office was administered to Councilman Simon by the Honorable Stephen Sweeney for a three-year term

ROLL CALL: Rollo here, Vondran here, Simon here, Saban here, Moorhouse here, Chapes here, Mayor Bianco here

Councilman Simon thanked the dignitaries support as well as the Clayton Professionals. He also thanked his family and those that did not vote for him.

Councilwoman Vondran thanked God, her family and Council family. She also thanked the Borough workers, Police Department and Fire Department.

Election of Council President for 2024
MOTION to elect Councilman Simon as Council President
M/Vondran S/Saban

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

Introduction of Honored Guests:

Council President Simon recognized the Honored Guests: Stephen Sweeney, Commissioner Director Frank DeMarco, Senator John Burzechelli, Surrogate, Joe Chila, Commissioner Jim

Jefferson, Assemblyman Dave Baily, former Commissioner Liam Barnes, Laurie Burns, Washington Township Mayor and former Councilman Les Wise.

Adoption of Resolutions:

CONSENT AGENDA: The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

- R-01-24 By-Laws
- R-02-24 Appointment of Borough Solicitor – TIM SCAFFIDI
- R-03-24 Appointment of Borough Auditor – BOWMAN & COMPANY LLP
- R-04-24 Adopting Temporary Municipal Budget
- R-05-24 Adopting Temporary Water & Sewer Utility Budget
- R-06-24 Appointment of Borough Engineer –SICKELS & ASSOCIATES
- R-07-24 Appointment of Borough Water Engineer – SICKELS & ASSOCIATES
- R-08-24 Appointment of Borough Insurance Broker –HARDENBERGH INSUR.
- R-09-24 Appointment of Fund Commissioner-JIF- SUE MILLER
- R-10-24 Appointment of Safety Coordinator-JIF- SUE MILLER
- R-11-24 Appointment of Claims Coordinator-JIF- CHRISTINE NEWCOMB
- R-12-24 Appointment of Risk Management Consultant –CHRIS POWELL
- R-13-24 Approving Administrative, Mayoral and Council Appointments
- R-14-24 Borough Council Meetings
- R-15-24 Borough Holidays and Business Hours
- R-16-24 Prosecute Tax Appeals
- R-17-24 Interest Rates/Late Taxes
- R-18-24 Cancellation of Tax overpayments or delinquent amounts less than \$10.00
- R-19-24 Designating Official Newspapers
- R-20-24 Designating Cash Management Plan

- R-21-24 Appointment of Public Agency Compliance Officer
- R-22-24 Appointment of Bond Counsel – PARKER MCCAY
- R-23-24 Appointment of Environmental Engineer/LSRP– SYNERGY ENVIRONMENTAL, David Robinson
- R-24-24 Appointment of Employment Attorney – BROWN & CONNERY
- R-25-24 Appointment of Redevelopment Counsel – PARKER MCCAY
- R-26-24 Appointment of Special/Conflict Solicitor – GARY MAREK, Esquire and ERIC RISO, Esquire
- R-27-24 Appointment of ADA Compliance Engineer – REMINGTON & VERNICK
- R-28-24 Appointment of Continuing Disclosure Services – PHOENIX ADVISORS, LLC
- R-29-24 Appointment of Environmental Counsel – ARCHER LAW
- R-30-24 Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions under Title VII of the Civil Rights Act of 1964”
- R-31-24 Appointment of Architect – PS & S
- R-32-24 Appointment Special OPRA Counsel – GARY MAREK, Esquire
- R-33-34 Appointment of Zoning Officer – ROSE ANN QUIRK-LAFFERTY

MOTION to approve R-1-24 through R-33-24
M/Saban S/Rollo

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Saban yes, Moorhouse yes, Chapes yes

Borough Council Committee Appointments
M/Moorhouse S/Chapes (All)

Mayor’s Appointments for Council Confirmation
M/Rollo S/Vondran (All)

New Business
None

Open to Public
M/Simon S/Chapes (All)

Close to Public
M/Vondran S/Rollo (All)

Stephen Sweeney wished Clayton well. Proud of what they have done in Clayton.

Mayor Bianco thanked the residents, County and State leaders, Council and the Borough employees. Lucky to have the organization and support of the Legislators. He also thanked his wife.

Council members gave closing remarks.

Benediction was given by Commissioner Jim Jefferson

Any Announcements
None

MOTION to Adjourn
M/Vondran S/Rollo (All)

Submitted by:

A handwritten signature in cursive script, appearing to read "Christine Newcomb".

Christine Newcomb
Municipal Clerk