

**BOROUGH OF CLAYTON  
REGULAR COUNCIL WORK SESSION MEETING  
OCTOBER 26, 2023 AT 5:00 PM  
MINUTES**

The Regular Council Work Session meeting of the Borough of Clayton was called to order with Mayor Bianco presiding.

Invocation was given, followed by the flag salute.

ROLL CALL: Rollo here, Vondran here, Simon here, Saban absent, Moorhouse here, Chapes here, Mayor Bianco here

Notice of Time and Date for this meeting appeared in Resolution 14-23 of the annual schedule of meetings for the year 2023, dated January 5, 2023, which was published in the Sentinel Newspaper and the South Jersey Times. Copies are also posted on the Bulletin Board in the Municipal Building in compliance with the Sunshine Law.

**SUNSHINE LAW:**

- A. Posting written notice on the Official Bulletin Board in the Municipal Building.
- B. Mailing written notice to the South Jersey Times and the Sentinel.
- C. Filing written notice with the Clerk of the Borough of Clayton.

**APPROVAL OF MINUTES:**

Regular Council meeting 9/14/23  
M/Simon          S/Moorhouse (All) Council Rollo abstained

Regular Work Session meeting 9/28/23  
M/Simon          S/Chapes (All)

**ADOPTION OF ORDINANCES:**

None

**INTRODUCTION OF ORDINANCES:**

None

**RESOLUTIONS:**

**CONSENT AGENDA:** The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

**RESOLUTION 213-23 – AUTHORIZING PAYMENT OF BILLS AND VOUCHERS**

**RESOLUTION 214-23 – AUTHORIZING A REFUND FOR A CONSTRUCTION PERMIT IN THE BOROUGH OF CLAYTON – Skyline Solar LLC**

RESOLUTION **215-23** – AUTHORIZING A REFUND FOR A CONSTRUCTION PERMIT OVERPAYMENT IN THE BOROUGH OF CLAYTON – Pacific North LLC

RESOLUTION **216-23** – MEMORIALIZING THE HIRING OF SEAN DONNACHIE, LABORER FOR THE BOROUGH OF CLAYTON

RESOLUTION **217-23** – PROVIDING FOR THE INSERTION OF A SPECIAL ITEM OF REVENUE IN THE BUDGET PURSUANT TO NJSA 40A:4-87 – Stormwater Assistance Grant

RESOLUTION **218-23** – MEMORIALIZING THE HIRING OF JAMES TRUELAND, SUB-CROSSING GUARD FOR THE BOROUGH OF CLAYTON

**MOTION** to approve Resolutions 213-23 – 218-23  
M/Moorhouse S/Simon

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Moorhouse yes, Chapes yes

**8. DISCUSSION ITEMS:**

Offer to purchase Borough owned properties from D. Mincer Properties LLC – Block 404, Lots 10 & 12 – Hold off on this – Questionable if buildable.

Letter of intent to retire on April 30, 2024– Dwayne Drew  
M/Simon S/Vondran

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Moorhouse yes, Chapes yes

**OLD BUSINESS:**

Sunoco Station foreclosure – **MOTION** to authorize foreclosure  
M/Simon S/Moorhouse

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Moorhouse yes, Chapes yes

Councilman Chapes asked about the flashing lights at the football field. School needs to use lights during games at Haupt field. Also asked about cross walk lights.

Councilman Simon mentioned they need to appoint a new Architect.

Councilwoman Vondran asked if they could advertise for a patrolman? She was advised that we don't have an opening, but can advertise for a SLEO II.

**NEW BUSINESS:**

**MOTION** to authorize Clerk to advertise for 2024 Professional Services RFP  
M/Rollo S/Chapes (All)

**MOTION** to go out to bid for Vehicle Exhaust System for Fire Department  
M/Chapes S/Vondran (All)

**MOTION** to advertise for SLEO Class II  
M/Vondran S/Chapes

ROLL CALL: Rollo yes, Vondran yes, Simon yes, Moorhouse yes, Chapes yes

Mayor Bianco asked about an ordinance for grass maintenance.

Mark Brunermer added that Cenco and W. Linden were approved.

**To Participate in the Public Portion of the meeting, please use the standing microphone. Each member of the public will be asked to identify themselves by stating their name and address for the record. Additionally, there is a 5-minute time limit for each speaker.**

**OPEN TO PUBLIC**  
M/Moorhouse S/Vondran (All)

**CLOSE TO PUBLIC**  
M/Vondran S/Chapes (All)

**BENEDICTION**

**MOTION TO ADJOURN**  
M/Vondran S/Rollo (All)

Submitted by:



Christine Newcomb  
Municipal Clerk