

**RESOLUTION  
BOROUGH OF CLAYTON  
TEMPORARY BUDGET**

**R-4-19**

WHEREAS, N.J.S.A. 40A:4-19 provides that temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided; and

WHEREAS, the date of this resolution is within the first thirty days of the year 2019; and

WHEREAS, 26.25% of the total appropriations in the 2018 budget, exclusive of any appropriations made for Debt Service, Public Assistance and Capital Improvement Funds in the 2018 budget is the sum of \$2,135,445.49.

WHEREAS, N.J.S.A. 40A:4-19 provides that temporary appropriations should be made for the amount of such Debt Service in the manner and time provided;

NOW, THEREFORE, BE IT RESOLVED, that the attached temporary appropriations be made and a certified copy be transmitted to the Chief Financial Officer.

ADOPTED, at the reorganization meeting of the Mayor and Council of the Borough of Clayton, held on January 3, 2019.

BOROUGH OF CLAYTON



\_\_\_\_\_  
Thomas Bianco, Mayor

I, Christine Newcomb, Municipal Clerk hereby certify the foregoing to be a true copy of a resolution adopted by the Borough of Clayton at a meeting held on January 3, 2019.



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Christine Newcomb  
Municipal Clerk

**Schedule A**  
**Current Fund**

| <b><u>OPERATIONS WITHIN "CAPS"</u></b>                          | <b>2019</b>               |
|-----------------------------------------------------------------|---------------------------|
| <b><u>GENERAL GOVERNMENT FUNCTIONS</u></b>                      | <b><u>Temp Budget</u></b> |
| <b>General Administration</b>                                   |                           |
| Salaries & Wages                                                | 20,250.00                 |
| Other Expenses                                                  | 1,000.00                  |
| <b>Mayor and Council</b>                                        |                           |
| Salaries & Wages                                                | 3,850.00                  |
| Other Expenses                                                  | 500.00                    |
| <b>Borough Clerk</b>                                            |                           |
| Salaries & Wages                                                | 11,350.00                 |
| <b>Other Expenses</b>                                           |                           |
| Printing & Advertising                                          | 2,300.00                  |
| Codification of Ordinances                                      | 1,050.00                  |
| Miscellaneous Other Expenses                                    | 1,000.00                  |
| <b>Elections</b>                                                |                           |
| Other Expenses                                                  | 500.00                    |
| <b>Financial Administration</b>                                 |                           |
| Salaries & Wages                                                | 26,775.00                 |
| Other Expenses                                                  | 25,000.00                 |
| <b>Audit Services</b>                                           |                           |
| Other Expenses                                                  | 10,000.00                 |
| <b>Collection of Taxes</b>                                      |                           |
| Salaries & Wages                                                | 15,225.00                 |
| Other Expenses                                                  |                           |
| Tax Sale Costs                                                  | 25.00                     |
| Miscellaneous Other Expenses                                    | 1,200.00                  |
| <b>Liquidation of Tax Title Liens &amp; Foreclosed Property</b> |                           |
| Other Expenses                                                  | 500.00                    |
| <b>Costs for Sale of Municipal Property</b>                     |                           |
| Other Expenses                                                  |                           |
| <b>Assessment of Taxes</b>                                      |                           |
| Salaries & Wages                                                |                           |
| Other Expenses                                                  |                           |
| <b>Legal Services &amp; Costs</b>                               |                           |
| Salaries & Wages                                                |                           |
| Other Expenses                                                  | 30,000.00                 |
| Labor Counsel                                                   | 18,000.00                 |
| <b>Engineering Services &amp; Costs</b>                         |                           |
| Engineering                                                     | 10,000.00                 |
| Environmental Engineer                                          | 50,000.00                 |
| <b>Economic Development Committee</b>                           |                           |
| Salaries & Wages                                                |                           |
| Other Expenses                                                  | 5,000.00                  |
| <b>Historical Advisory Committee</b>                            |                           |
| Other Expenses                                                  | 150.00                    |
| <b><u>LAND USE ADMINISTRATION</u></b>                           |                           |
| <b>Municipal Land Use Law</b>                                   |                           |
| <b>Planning Board</b>                                           |                           |
| Salaries & Wages                                                | 680.00                    |
| Other Expenses                                                  | 1,600.00                  |
| <b>Zoning Official</b>                                          |                           |
| Salaries & Wages                                                | 1,625.00                  |
| Other Expenses                                                  | 100.00                    |
| <b>Council on Affordable Housing</b>                            |                           |
| Other Expenses                                                  | 2,000.00                  |
| <b>CODE ENFORCEMENT AND ADMINISTRATION</b>                      |                           |
| <b>Code Enforcement Official</b>                                |                           |
| Salaries & Wages                                                | 1,625.00                  |
| Other Expenses                                                  | 75.00                     |
| <b>Housing Safety</b>                                           |                           |
| Salaries & Wages                                                | 400.00                    |

|                                              |            |
|----------------------------------------------|------------|
| Other Expenses                               | 75.00      |
| <b>Occupancy</b>                             |            |
| Salaries & Wages                             |            |
| Administrative                               | 1,470.00   |
| Secretarial                                  | 840.00     |
| Other Expenses                               | 75.00      |
| <b>Insurance</b>                             |            |
| Liability Insurance                          | 20,000.00  |
| Workmen's Compensation                       | 65,400.00  |
| Group Insurance                              | 240,000.00 |
| Insurance - Other Insurance Premiums         | 5,000.00   |
| Health Benefit Waivers                       |            |
| <b><u>PUBLIC SAFETY FUNCTIONS</u></b>        |            |
| <b>Police</b>                                |            |
| Salaries & Wages                             | 480,000.00 |
| Other Expenses                               | 15,000.00  |
| Car Lease Expense                            |            |
| <b>Emergency Management Services</b>         |            |
| Salaries & Wages                             | 450.00     |
| Other Expenses                               | 150.00     |
| <b>Aid to Volunteer Fire Company</b>         |            |
| Other Expenses                               | 9,250.00   |
| <b>Uniform Fire Safety Act</b>               |            |
| Fire Official                                |            |
| Salaries & Wages                             |            |
| Other Expenses                               |            |
| <b>Prosecutor</b>                            |            |
| Salaries & Wages                             |            |
| <b><u>PUBLIC WORKS FUNCTION</u></b>          |            |
| <b>Road Repairs &amp; Maintenance</b>        |            |
| Salaries & Wages                             | 94,000.00  |
| Other Expenses                               | 15,000.00  |
| <b>Snow Removal</b>                          |            |
| Salaries & Wages                             | 3,500.00   |
| Other Expenses                               | 500.00     |
| <b>Solid Waste Collection</b>                |            |
| Other Expenses                               |            |
| Contractual                                  | 53,000.00  |
| <b>Recycling</b>                             |            |
| Salaries & Wages                             | 1,075.00   |
| Other Expenses                               | 75.00      |
| Contractual                                  | 47,000.00  |
| <b>Public Buildings &amp; Grounds</b>        |            |
| Salaries & Wages                             |            |
| Other Expenses                               | 9,000.00   |
| <b>Equipment Maintenance</b>                 |            |
| Salaries & Wages                             |            |
| Other Expenses                               | 20,000.00  |
| <b><u>HEALTH &amp; HUMAN SERVICES</u></b>    |            |
| <b>Board of Health</b>                       |            |
| Salaries & Wages                             |            |
| Other Expenses                               | 250.00     |
| <b>Registrar of Vital Statistics</b>         |            |
| Salaries & Wages                             | 900.00     |
| Other Expenses                               | 150.00     |
| <b>Environmental Committee</b>               |            |
| Salaries & Wages                             |            |
| Other Expenses                               | 300.00     |
| <b>Administration of Social Services</b>     |            |
| Salaries & Wages                             | 1,575.00   |
| Other Expenses                               | 75.00      |
| <b><u>PARKS AND RECREATION FUNCTIONS</u></b> |            |
| <b>Recreation Committee</b>                  |            |
| Salaries & Wages                             | 1,600.00   |

|                                                            |            |
|------------------------------------------------------------|------------|
| Other Expenses                                             | 2,500.00   |
| <b>Senior Center</b>                                       |            |
| Salaries & Wages                                           | 3,500.00   |
| Other Expenses                                             | 1,500.00   |
| <b>Senior Citizen Transportation</b>                       |            |
| Salaries & Wages                                           | 4,000.00   |
| Other Expenses                                             | 500.00     |
| <b>Summer Recreation for Individuals with Disabilities</b> |            |
| Other Expenses                                             | 500.00     |
| <b><u>OTHER COMMON OPERATING FUNCTIONS</u></b>             |            |
| <b>Celebration of Public Event, Anniversary or Holiday</b> |            |
| Other Expenses                                             | 1,500.00   |
| Special Events                                             | 1,500.00   |
| <b>Veteran's Committee</b>                                 |            |
| Other Expenses                                             | 200.00     |
| <b><u>UTILITY EXPENSES AND BULK PURCHASES</u></b>          |            |
| Electricity                                                | 13,650.00  |
| Street Lighting                                            | 34,250.00  |
| Telephone                                                  | 4,000.00   |
| Fuel Oil                                                   | 15,000.00  |
| Gasoline                                                   | 13,000.00  |
| <b><u>LANDFILL/SOLID WASTE DISPOSAL COSTS</u></b>          |            |
| <b>Solid Waste Disposal</b>                                |            |
| Tipping Fees                                               | 75,000.00  |
| <b><u>UNIFORM CONSTRUCTION CODE</u></b>                    |            |
| <b>State Uniform Construction Code</b>                     |            |
| <b>Construction Official</b>                               |            |
| Salaries & Wages                                           | 23,100.00  |
| Other Expenses                                             | 900.00     |
| Group Insurance                                            | 7,300.00   |
| <b>Sub-Code Official</b>                                   |            |
| Fire Protection                                            |            |
| Salaries & Wages                                           | 1,785.00   |
| <b><u>STATUTORY EXPENDITURES</u></b>                       |            |
| <b>Contribution to:</b>                                    |            |
| Public Employees' Retirement System                        | 102,775.00 |
| Social Security System (O.A.S.I.)                          | 57,750.00  |
| Police and Firemen's Retirement System of NJ               | 361,453.00 |
| Defines Contribution Retirement Program                    | 650.00     |
| Unemployment Compensation                                  | 6,500.00   |
| Length of Service Award Program                            |            |

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2,060,303.00

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**PUBLIC & PRIVATE PROGRAMS OFFSET BY REVENUES**

Glouc County Housing & Comm Dev -  
 Road Improvements Eighth St & Filbert Ave-Incl ADA Curbs  
 NJDOT Trans Trust - Roosevelt Blvd Roadway Impr-Phase 1

**OPERATIONS EXCLUDED FROM "CAPS"**

**LANDFILL/SOLID WASTE DISPOSAL COSTS**

|               |          |
|---------------|----------|
| Recycling Tax | 3,000.00 |
|---------------|----------|

**SHARED SERVICE AGREEMENTS**

|                                            |           |
|--------------------------------------------|-----------|
| Clayton Board of Education                 |           |
| School Resource Officer - Salaries & Wages |           |
| School Resource Officer - Other Expenses   |           |
| Gloucester County                          |           |
| Fleet Maintenance                          | 18,000.00 |

|                                                      |           |
|------------------------------------------------------|-----------|
| Gloucester County Improvement Authority Snow Removal |           |
| Other Expenses                                       | 3,500.00  |
| Elk Joint Municipal Court                            | 26,392.50 |

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|  | <u>50,892.50</u> |
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**CAPITAL IMPROVEMENTS**

|                                          |                  |
|------------------------------------------|------------------|
| Capital Improvement Fund                 |                  |
| Purchase of Municipal Equipment          |                  |
| Purchase of Land & Drainage Improvements | 10,000.00        |
|                                          | <u>10,000.00</u> |

**DEBT SERVICE**

|                                    |            |
|------------------------------------|------------|
| Payment of Bond Principal          | 125,000.00 |
| Payment of Bond Anticipation Notes |            |
| Payment of Note Principal          |            |
| Interest on Bonds                  | 44,540.00  |
| Interest on Notes                  |            |
| Capital Lease - Obligations        |            |
| Principal                          |            |
| Interest                           |            |
| GCIA - Interest                    | 10,125.00  |

|  |                   |
|--|-------------------|
|  | <u>179,665.00</u> |
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|  | <u>2,300,860.50</u> |
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