

RESOLUTION 51-20

RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF CLAYTON

WHEREAS, there exists a need for specialized services on behalf of the Borough of Clayton; and

WHEREAS, funds are or will be available for this purpose; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 requires that notice with respect to contracts for Professional Services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Clayton, County of Gloucester, and State of New Jersey as follows:

1. That Sickels & Associates, Inc., of Woodbury, New Jersey is hereby hired to provide engineering services in connection with the Water Main Extension – NJSH RT. 47 – Clayton Mews Drive to Walnut Street, for a total amount not to exceed \$1,900.00.
2. The term of this contract shall be from January 23, 2020 to January 22, 2021.
3. Donna Nestore, CFO, for the Borough of Clayton certifies that \$1,900.00 is available through the 2020 Water/Sewer Budget.
4. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-11-5(1)(a), and the Fair and Open Process because it is for services performed by persons authorized by law to practice a recognized profession.
5. A copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Borough of Clayton.
6. A notice in accordance with the Local Public Contracts Law of New Jersey shall be published in The Sentinel or South Jersey Times.
7. The Mayor and Clerk of the Borough of Clayton are hereby authorized to execute a Contract outlining the above on behalf of the Borough of Clayton.

ADOPTED at a meeting of the Mayor and Council of the Borough of Clayton, County of Gloucester, and State of New Jersey on January 23, 2020.

BOROUGH OF CLAYTON

A handwritten signature in black ink, appearing to read 'Thomas Bianco', written over a horizontal line.

THOMAS BIANCO, Mayor

Attest:

A handwritten signature in black ink, appearing to read 'Christine Newcomb', written over a horizontal line.

CHRISTINE NEWCOMB, Municipal Clerk

January 2, 2020

Borough of Clayton
125 N. Delsea Drive
Clayton, New Jersey 08312

Attention: Mr. Joe Hunt, CPWM

Reference: *Proposal for Professional Services
Water Main Extension Construction Cost Estimates
NJSH Rt. 47 – Clayton Mews Drive to Walnut Street
S&A Proposal No. 2020-02*

Dear Mr. Hunt:

Sickels & Associates, Inc. would like to thank you for the opportunity to offer this proposal for engineering services in connection with the above referenced project. Per our past discussion, you are looking for a proposal to obtain additional construction cost estimates to install a new 12" water main from Clayton Mews Drive to Walnut Street.

Our staff will field verify the area with the intent to continue installing the water main along the eastern side of the ROW to Academy Street due to other utilities along the west side of the roadway. A field determination will need to be made from Academy Street to Walnut Street as to the most feasible location for the new main. We request you meet with our staff and myself to walk the aforementioned limits to assist with the field location determination. We understand the intent is to direct drill the water main into place to minimize the amount of pavement disturbance along the shoulder of the roadway. The limits between Academy Street and W. Clayton Avenue are anticipated to be complicated.

The work will be broken into several phases for the Borough's budgeting purposes. We have previously provided cost estimates for the new 12" watermain from the Glassboro/Clayton boundary to Clayton Mews Drive. The overall length of these phases of proposed water main installation is estimated to be 6400 linear feet.

CONSULTING FEE FOR SERVICES RENDERED

Based on the understanding of the project and description of service, our total consulting fee to complete the various activities described herein is estimated at **\$1,900.00** plus the cost of reimbursable expenses which will be invoiced separately.

**Reference: Proposal for Professional Services
Water Main Extension Construction Cost Estimates
NJSH Rt. 47 – Clayton Mews Drive to Walnut Street
S&A Proposal No. 2020-02**

January 2, 2020

The above fee is our estimate of the normal services necessary to complete the project based upon the scope of work. However, should the need arise for additional work by virtue of major revisions or redesign as required by the reviewing agencies, or should additional services beyond those outlined in the proposal be required, then said work will be considered as extra and invoiced as Additional Services at the hourly rates per our Annual Fee Schedule within a proposal to the Borough.

Sickels & Associates is prepared to commence work immediately upon receipt of authorization. This proposal assumes that authorization to proceed will be issued within sixty (60) days from the date of this proposal. The terms and conditions of this proposal shall remain in effect for sixty (60) days.

Our Terms and Conditions and Annual Fee Schedule have been previously approved and are on file with the clerk's office. If you concur with our Description of Services and Consulting Fee, please execute one copy as our formal authorization to proceed and return same to our office.

We would like to thank you for the opportunity to offer the services of our firm and we look forward to working with you. Should you have any questions or require further information, please contact us at (856) 848-6800.

Very truly yours,

SICKELS & ASSOCIATES, INC.



Mark R. Brunermer, PE, CME
President

MRB:kc

cc: Timothy Scaffidi, Solicitor *(via email only)*
Sue Miller, Administrator *(via email only)*
Donna Nestore, C.F.O. *(via email only)*
Christine Newcomb, Clerk *(via email only)*
Patricia Owens, S&A, Inc.

File: 2020-02

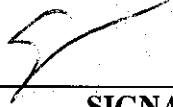
Reference: *Proposal for Professional Services
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NJSH Rt. 47 – Clayton Mews Drive to Walnut Street
S&A Proposal No. 2020-02*

January 2, 2020

PROPOSAL ACCEPTANCE & NOTICE TO PROCEED

Having reviewed the proposal for the various surveying services, including the Terms and Conditions of the Service Agreement which is a part thereof, acceptance of the proposal is hereby confirmed. Sickels & Associates, Inc. is authorized to proceed with the work.

Accepted this 23rd day of January, 2020

By:  Mayor
SIGNATURE TITLE

Tom Bianco
NAME (PLEASE PRINT OR TYPE)

Borough of Clayton
COMPANY

ADDRESS

PHONE NUMBER FAX NUMBER

CLIENT'S E-MAIL ADDRESS