

BOROUGH OF CLAYTON
ORDINANCE 2 - 2020

FIXING THE SALARIES, WAGES AND COMPENSATION TO BE PAID THE VARIOUS
OFFICERS AND EMPLOYEES OF THE BOROUGH OF CLAYTON, COUNTY OF
GLOUCESTER AND STATE OF NEW JERSEY FOR THE YEAR 2020.

BE IT ORDAINED, by the Mayor and Council of the Borough of Clayton, County of
Gloucester and State of New Jersey as follows:

1. That the salaries, wages and compensation of the various officers and employees of
The Borough of Clayton are hereby fixed at the following rates and amounts;

YEARLY SALARY RANGES

ADMINISTRATION AND FINANCE

(NOT TO EXCEED)

Mayor	\$		2,430
Mayor – Ceremony Fees		0 -	3,000
Council Members			1,715
Administrator	65,000	-	85,000
Assistant Administrator	0	-	15,000
Chief Financial Officer/Treasurer	20,000	-	40,000
Assistant Finance Officer	45,000	-	55,000
Deputy Treasurer	3,000	-	7,000
Purchasing Agent	1,000	-	2,500
Payroll Clerk	1,000	-	4,000
Clerk	35,000	-	55,000
Tax/Utility Collector	45,000	-	65,000
Tax Search Clerk	3,000	-	8,000
Assessment Clerk	2,500	-	4,000
Registrar of Vital Statistics	1,600	-	3,500
Deputy Registrar	300	-	595

CONSTRUCTION DEPARTMENT

Construction Code Official & Building Sub-Code/Inspector	24,000	-	30,000
Electrical Sub-Code Official/Inspector	9,000	-	17,000
Plumbing Sub-Code Official/Inspector	7,500	-	12,000
Fire Sub-Code Official/Inspector	3,600	-	7,500
Construction Office Secretary	} Contract*		
Occupancy Administrator Secretary			
Housing Safety Secretary			
Occupancy Administrator	3,000	-	7,300
Rental Property Administrator	3,000	-	7,000
Code Enforcement Officer	3,500	-	8,000
Temporary Part-time Inspectors (as needed)	\$45.00/hour		

PUBLIC SAFETY

Chief of Police	107,245	-	120,000
Captain	Contract*		
Sergeant (promoted prior to 2007)	Contract*		

Sergeant (promoted after January 1, 2008)		Contract*
Patrolman/First Class		Contract*
Patrolman/Second Class		Contract*
Patrolman/Third Class		Contract*
Patrolman/Fourth Class		Contract*
Patrolman/Fifth Class		Contract*
Patrolman/Sixth Class		Contract*
Patrolman/Seventh Class		Contract*
Patrolman/Recruit		Contract*
Emergency Management Coordinator	0 -	2,500
Police Chaplain		\$25.00/year

PLANNING AND ZONING

Zoning Officer	5,500 -	8,500
Planning Board Secretary	2,500 -	4,000

HEALTH AND WELFARE

Overseer of the Poor	4,500 -	8,500
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PUBLIC WORKS DEPARTMENT

Principal Public Works Director	65,000 -	85,000
Recycling Coordinator/Enforcement Officer	1,500 -	4,600
Water Treatment License Holder	1,500 -	3,000
Licensed Water Operator In Charge		7,000

HOURLY SALARY RANGES

Purchase Order Clerk	}	Contract*
Deputy Tax Collector		
Deputy Clerk		
Deputy Tax Search Clerk		
Deputy Assessment Clerk	}	Contract*
Water and Sewer Clerk		
Shuttle Bus Operator		
Public Works Clerk		
Deputy Water and Sewer Clerk	}	Contract*
Office Clerk		
Clerk/Typist		
Election Workers	200 -	210 per election
Dog Clinic Workers		225 per clinic
Part-Time Confidential Police Secretary	12.00 -	15.00
Special Law Enforcement Officer - Class II	14.00 -	16.00
Special Law Enforcement Officer - Class III	30.00 -	35.00
School Crossing Guards		Contract*
Lead Crossing Guard Stipend (2017-2018 School Year)		Contract*
Substitute Crossing Guard	12.00 -	12.73
Liers Clerk (Police Records)	12.00 -	16.00

Meals on Wheels			12.00
General Laborer			Contract*
Laborers			Contract*
Laborer/Truck Drivers			Contract*
Streets and Roads Foreman			Contract*
Utilities Foreman			Contract*
Laborer/Utility Technician			Contract*
Part-time Laborers	11.00	-	14.00
Part-time Public Works Clerk	11.00	-	16.00
Part-time Finance Clerk	14.00	-	20.00
Part-time Office Clerk	11.00	-	14.00
Part-time Senior Facilities Assistant	11.00	-	14.00
Part-time Social Media Intern	11.00	-	16.00

*Contractual Pay Raises

OVERTIME RATE

TIME AND ONE-HALF

2. All full time employees working a minimum of thirty-five (35) hours per week and not covered by a collective bargaining agreement will upon separation and/or retirement, be limited to a maximum payout for accumulated banked sick of \$15,000.00.
3. The said Salaries, Wages and Compensation listed above shall be paid heretofore; and shall be paid in the manner and at the time decided upon by the Mayor and Council.
4. All prior Salary Ordinances are hereby repealed.
5. This Ordinance shall be effective as of January 1, 2020, upon publication and final passage thereof, as provided by law.

BOROUGH OF CLAYTON



Thomas Bianco, Mayor

ATTEST:



Christine Newcomb, Municipal Clerk

Meals on Wheels			12.00
General Laborer			Contract*
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BOROUGH OF CLAYTON



Thomas Bianco, Mayor

ATTEST:



Christine Newcomb, Municipal Clerk

NOTICE OF INTRODUCTION

**BOROUGH OF CLAYTON
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TAKE NOTE that the foregoing ordinance was introduced at a meeting of the Mayor and Council of the Borough of Clayton held on January 9, 2020 and was then read for the first time. The said ordinance will be further considered for final passage by the Mayor and Council at the Municipal Building, 125 N. Delsea Drive, Clayton, New Jersey, at a meeting beginning 7:00 p.m. on February 27, 2020, at which time and place, or any time and place to which such meeting be adjourned, all persons interested will be given an opportunity to be heard concerning such ordinance.

BY ORDER of the Mayor and Council of the Borough of Clayton.

Christine Newcomb
Borough Clerk

NOTICE OF ADOPTION

**BOROUGH OF CLAYTON
ORDINANCE 2 - 2020**

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The foregoing Ordinance was finally adopted by the Mayor and Council of the Borough of Clayton on February 27, 2020.

Christine Newcomb
Borough Clerk