

**ORDINANCE #15-2016**

**AN ORDINANCE AMENDING ORDINANCE #11-2016 AND ORDINANCE #14-2016  
(BY-LAWS FOR THE CLAYTON SENIOR CITIZEN CENTER)**

*WHEREAS*, a Committee was established to create a set of By-Laws for the operation of the Clayton Senior Citizen Center; and

*WHEREAS*, the By-Laws for the Clayton Senior Citizen Center were adopted by Ordinance #11-2016 on April 14, 2016; and

*WHEREAS*, the Bylaws for the Clayton Senior Citizen Center were amended pursuant to Ordinance #14-2016 adopted on June 9, 2016;

*WHEREAS*, it has been determined that the further revisions to the Bylaws for the Clayton Senior Citizen Center are needed; and

*WHEREAS*, the revisions to the Bylaws for the Clayton Senior Citizen Center have been presented to Mayor and Council; and

*WHEREAS*, the revisions made to the Bylaws for the Clayton Senior Citizen Center are in the public interest.

***NOW, THEREFORE, BE IT ORDAINED***, by the Mayor and Council of the Borough of Clayton, in the County of Gloucester and State of New Jersey that, the Borough of Clayton does hereby approve amending the By-Laws for the Clayton Senior Citizen Center pursuant to the revisions as referenced below.

**Section 1. Article No. 2, Senior Citizen Center Committee, Section 3.**

**Composition #1 and #2** of the Bylaws are hereby amended to read as follows:

1. A committee of seven (7) adult residents, from each of the Senior Citizen groups established in the Borough of Clayton, appointed by the Mayor and approved by the Borough Council, shall act in an advisory capacity concerning the operation of the Senior Center. Two (2) alternates shall also be appointed by the Mayor and approved by Borough Council and shall be designated as Alternate 1 and Alternate 2.

2. Committee members and alternates shall be appointed for a period of one (1) year and may be re-appointed for additional one (1) year terms. Committee appointments shall be made on or about January 1 and continue through December 31.

**Section 2. Article No. 2, Senior Citizen Center Committee, Section 2.**

**Responsibilities #2 through #7** of the Bylaws are hereby amended to read as follows:

2. The Committee shall review forms for building use make recommendations to the Borough Council for approval or disapproval.
3. The Committee shall make recommendations to the Borough Council for building maintenance and improvements.
4. The Committee shall make recommendations to the Borough Council for the purchase of various supplies necessary for the operation of the building.
5. The Committee shall make recommendations to the Borough Council for capital improvements and equipment to accommodate planned use of the building.
6. The Committee shall provide the Borough Council, through the Council Liaison(s), with a report of the operation of the Senior Citizen Center and any necessary repairs or maintenance which shall be needed. At a minimum, the report of the Committee shall be provided to the Borough Council on a quarterly basis; however a report of the Committee may be prepared and provided on an as needed basis.
7. The Committee shall be responsible for developing and maintaining a list of activities events to be scheduled at the Senior Citizen Center and a monthly calendar of events for the Senior Citizen Center. Such list and calendar shall be presented to the Borough Council for their approval.

**Section 3. Article No. 2, Senior Citizen Center Committee, Section 3.**

**Meetings #1 and #3** of the Bylaws are hereby amended to read as follows:

1. The Committee shall meet quarterly (or more often if needed). The meeting date may be modified to ensure that an adequate number of Committee members are available and present to conduct business. Additional/special meetings may be scheduled at any time, if necessary.

3. In the event an application/request for use of the Senior Citizen Center is submitted and the date of the application/request is prior to a previously scheduled meeting, then a special meeting can be scheduled to review the application/request for recommendation to the Borough Council. If a special meeting cannot be scheduled or quorum cannot be obtained, the Borough Administrator, in such absence of a meeting, may present the application/request to Borough Council for review and recommendation; and

**BE IT FURTHER ORDAINED** that this Ordinance shall take effect immediately upon final passage and publication as required by law.

BOROUGH OF CLAYTON



THOMAS BIANCO, Mayor

Attest:



CHRISTINE NEWCOMB, Borough Clerk

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(BY-LAWS FOR THE CLAYTON SENIOR CITIZEN CENTER)**

**TAKE NOTE** that the foregoing ordinance was introduced at a meeting of the Mayor and Council of the Borough of Clayton held on June 9, 2016 and was then read for the first time. The said ordinance will be further considered for final passage by the Mayor and Council at the Municipal Building, 125 N. Delsea Drive, Clayton, New Jersey, at a meeting beginning 7:30 p.m. on July 14, 2016, at which time and place, or any time and place to which such meeting be adjourned, all persons interested will be given an opportunity to be heard concerning such ordinance.

**BY ORDER** of the Mayor and Council of the Borough of Clayton.

Christine Newcomb  
Borough Clerk

**15-2016**

**NOTICE OF ADOPTION**

**AN ORDINANCE AMENDING ORDINANCE 11-2016 AND ORDINANCE #14-2016 (B-YLAWS OF THE CLAYTON SENIOR CITIZEN CENTER)**

**TAKE NOTE** that the foregoing Ordinance was finally adopted by the Mayor and Council of the Borough of Clayton on July 14, 2016

Christine Newcomb  
Borough Clerk