

**BOROUGH OF CLAYTON  
ORDINANCE 16 - 2017**

FIXING THE SALARIES, WAGES AND COMPENSATION TO BE PAID THE VARIOUS OFFICERS AND EMPLOYEES OF THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY FOR THE YEAR 2017.

**BE IT ORDAINED**, by the Mayor and Council of the Borough of Clayton, County of Gloucester and State of New Jersey as follows:

1. That the salaries, wages and compensation of the various officers and employees of The Borough of Clayton are hereby fixed at the following rates and amounts;

**YEARLY SALARY RANGES**

**ADMINISTRATION AND FINANCE**

**(NOT TO EXCEED)**

|                                   |        |   |        |
|-----------------------------------|--------|---|--------|
| Mayor                             | \$     |   | 2,290  |
| Mayor – Ceremony Fees             | 0      | - | 3,000  |
| Council Members                   |        |   | 1,617  |
| Administrator                     | 45,000 | - | 70,000 |
| Assistant Administrator           | 0      | - | 15,000 |
| Chief Financial Officer/Treasurer | 20,000 | - | 30,000 |
| Assistant Finance Officer         | 45,000 | - | 55,000 |
| Deputy Treasurer                  | 2,500  | - | 6,000  |
| Purchasing Agent                  | 1,000  | - | 2,500  |
| Payroll Clerk                     | 1,000  | - | 4,000  |
| Clerk                             | 25,000 | - | 40,000 |
| Tax/Utility Collector             | 40,000 | - | 58,000 |
| Tax Search Clerk                  | 3,000  | - | 7,500  |
| Assessment Clerk                  | 2,200  | - | 3,500  |
| Registrar of Vital Statistics     | 1,600  | - | 3,500  |
| Deputy Registrar                  | 300    | - | 595    |

**CONSTRUCTION DEPARTMENT**

|  |        |   |              |
|--|--------|---|--------------|
| Construction Code Official & Building Sub-Code/Inspector | 24,000 | - | 30,000       |
| Electrical Sub-Code Official/Inspector                   | 9,000  | - | 16,000       |
| Plumbing Sub-Code Official/Inspector                     | 7,500  | - | 12,000       |
| Fire Sub-Code Official/Inspector                         | 3,600  | - | 7,000        |
| Occupancy Administrator                                  | 2,500  | - | 7,280        |
| Construction Office Secretary                            | 15,500 | - | 26,000       |
| Occupancy Administrator Secretary                        | 1,500  | - | 3,400        |
| Rental Property Administrator                            | 2,000  | - | 5,300        |
| Housing Safety Secretary                                 | 1,000  | - | 2,000        |
| Code Enforcement Officer                                 | 2,500  | - | 5,800        |
| Temporary Part-time Building Inspector (as needed)       |        |   | \$25.00/hour |

**PUBLIC SAFETY**

|   |         |   |           |
|---|---------|---|-----------|
| Chief of Police                           | 107,245 | - | 110,000   |
| Captain                                   |         |   | Contract* |
| Sergeant (promoted prior to 2007)         |         |   | Contract* |
| Sergeant (promoted after January 1, 2008) |         |   | Contract* |

|                                  |     |           |
|----------------------------------|-----|-----------|
| Patrolman/First Class            |     | Contract* |
| Patrolman/Second Class           |     | Contract* |
| Patrolman/Third Class            |     | Contract* |
| Patrolman/Fourth Class           |     | Contract* |
| Patrolman/Fifth Class            |     | Contract* |
| Patrolman/Sixth Class            |     | Contract* |
| Patrolman/Seventh Class          |     | Contract* |
| Patrolman/Recruit                |     | Contract* |
| Emergency Management Coordinator | 0 - | 2,500     |

## PLANNING AND ZONING

|                          |         |       |
|--------------------------|---------|-------|
| Zoning Officer           | 5,500 - | 8,500 |
| Planning Board Secretary | 2,000 - | 3,000 |

## HEALTH AND WELFARE

|                      |         |       |
|----------------------|---------|-------|
| Overseer of the Poor | 4,500 - | 8,500 |
|----------------------|---------|-------|

## PUBLIC WORKS DEPARTMENT

|   |          |        |
|---|----------|--------|
| Principal Public Works Director           | 60,000 - | 78,000 |
| Recycling Coordinator/Enforcement Officer | 1,500 -  | 4,600  |
| Water Treatment License Holder            | 1,500 -  | 3,000  |
| Licensed Water Operator In Charge         |          | 7,000  |

## HOURLY SALARY RANGES

|   |   |                  |                      |
|---|---|------------------|----------------------|
| Purchase Order Clerk                                | } |                  |                      |
| Deputy Tax Collector                                |   |                  |                      |
| Deputy Clerk  |   |                  | Contract*            |
| Deputy Tax Search Clerk                             |   |                  |                      |
| Deputy Assessment Clerk                             | } |                  |                      |
| Water and Sewer Clerk                               |   |                  | Contract*            |
| Shuttle Bus Operator                                |   |                  | Contract*            |
| Public Works Clerk                                  |   |                  | Contract*            |
| Deputy Water and Sewer Clerk                        | } |                  | Contract*            |
| Office Clerk  |   |                  |                      |
| Clerk/Typist  |   |                  | Contract*            |
| Election Workers                                    |   | 200 -            | 210 per election     |
| Dog Clinic Workers                                  |   |                  | 225 per clinic       |
| Part-Time Confidential Police Secretary             |   | 12.00 -          | 15.00                |
| Special Law Enforcement Officer - Class II          |   | 14.00 -          | 16.00                |
| School Crossing Guards (prior to 12/31/09)          |   |                  | 15.22                |
| School Crossing Guards (after to 01/01/10)          |   | 10.00 -          | 11.26                |
| Lead Crossing Guard Stipend (2017-2018 School Year) |   |                  | 15.22 per School Day |
| Liers Clerk (Police Records)                        |   | 12.00 -          | 16.00                |
| Fire Prevention Inspectors                          |   | 14.51/hr + 20.00 | per inspection       |
| Meals on Wheels                                     |   |                  | 11.24                |
| General Laborer                                     |   |                  | Contract*            |

|                                       |       |   |           |
|---------------------------------------|-------|---|-----------|
| Laborers                              |       |   | Contract* |
| Laborer/Truck Drivers                 |       |   | Contract* |
| Streets and Roads Foreman             |       |   | Contract* |
| Utilities Foreman                     |       |   | Contract* |
| Laborer/Utility Technician            |       |   | Contract* |
| Part-time Laborers                    | 8.38  | - | 14.00     |
| Part-time Public Works Clerk          | 10.00 | - | 16.00     |
| Part-time Finance Clerk               | 14.00 | - | 20.00     |
| Part-time Senior Facilities Assistant | 10.00 | - | 14.00     |

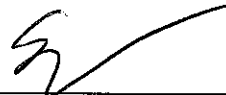
\*Contractual Pay Raises

## OVERTIME RATE

## TIME AND ONE-HALF

2. All full time employees working a minimum of thirty-five (35) hours per week and not covered by a collective bargaining agreement will upon separation and/or retirement, be limited to a maximum payout for accumulated banked sick of \$15,000.00.
3. The said Salaries, Wages and Compensation listed above shall be paid heretofore; and shall be paid in the manner and at the time decided upon by the Mayor and Council.
4. All prior Salary Ordinances are hereby repealed.
5. This Ordinance shall be effective as of January 1, 2017, upon publication and final passage thereof, as provided by law.

BOROUGH OF CLAYTON



Thomas Bianco, Mayor

ATTEST:



Christine Newcomb, Municipal Clerk

**NOTICE OF INTRODUCTION**

**ORDINANCE 16-2017**

**FIXING THE SALARIES, WAGES AND COMPENSATION TO BE PAID THE  
VARIOUS OFFICERS AND EMPLOYEES OF THE BOROUGH OF CLAYTON,  
COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY FOR THE YEAR 2017**

**TAKE NOTE** that the foregoing ordinance was introduced at a meeting of the Mayor and Council of the Borough of Clayton held on July 13, 2017 and was then read for the first time. The said ordinance will be further considered for final passage by the Mayor and Council at the Municipal Building, 125 N. Delsea Drive, Clayton, New Jersey, at a meeting beginning 7:30 p.m. on December 14, 2017, at which time and place, or any time and place to which such meeting be adjourned, all persons interested will be given an opportunity to be heard concerning such ordinance.

**BY ORDER** of the Mayor and Council of the Borough of Clayton.

Christine Newcomb  
Borough Clerk

**NOTICE OF ADOPTION**

**ORDINANCE 16-2017**

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The foregoing Ordinance was finally adopted by Mayor and Council of the Borough of Clayton on December 14, 2017.

Christine Newcomb  
Borough Clerk