

ORDINANCE 20-2018

**AN ORDINANCE AMENDING THE EXISTING PERSONNEL POLICY
AND PROCEDURES MANUAL, EMPLOYEE HANDBOOK AND PART-
TIME EMPLOYEE HANDBOOK IN THE BOROUGH OF CLAYTON
(PERSONNEL, BOROUGH)**

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Clayton, County of Gloucester and State of New Jersey that the Personnel Policy and Procedures Manual, Employee Handbook and Part-Time Employee Handbook of the Code of the Borough of Clayton is hereby amended, as per the attached Manual and Handbooks incorporated herein and made a part of this Ordinance.

BE IT FURTHER ORDAINED that this Ordinance shall take effect immediately upon final passage and publication as required by law.

BOROUGH OF CLAYTON



THOMAS BIANCO, Mayor

Attest:



CHRISTINE NEWCOMB, Municipal Clerk

BOROUGH OF CLAYTON

NOTICE OF INTRODUCTION

ORDINANCE #20-2018

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PROCEDURES MANUAL, EMPLOYEE HANDBOOK AND PART-TIME EMPLOYEE
HANDBOOK IN THE BOROUGH OF CLAYTON
(PERSONNEL, BOROUGH)**

TAKE NOTE that the foregoing ordinance was introduced at a meeting of the Mayor and Council of the Borough of Clayton held on September 27, 2018 and was then read for the first time. The said ordinance will be further considered for final passage by the Mayor and Council at the Municipal Building, 125 N. Delsea Drive, Clayton, New Jersey, at a meeting beginning 6:30 p.m. on October 25, 2018, at which time and place, or any time and place to which such meeting be adjourned, all persons interested will be given an opportunity to be heard concerning such ordinance.

BY ORDER of the Mayor and Council of the Borough of Clayton.

Christine Newcomb
Borough Clerk

BOROUGH OF CLAYTON

NOTICE OF ADOPTION

ORDINANCE 20-2018

**AN ORDINANCE AMENDING THE EXISTING PERSONNEL POLICY AND
PROCEDURES MANUAL, EMPLOYEE HANDBOOK AND PART-TIME
EMPLOYEE HANDBOOK IN THE BOROUGH OF CLAYTON (PERSONNEL,
BOROUGH)**

The foregoing Ordinance was finally adopted by the Mayor and Council of the Borough of Clayton on October 25, 2018.

Christine Newcomb
Borough Clerk