

ORDINANCE #25-2019

**AN ORDINANCE OF THE BOROUGH OF CLAYTON REQUIRING DIRECT DEPOSIT
OF EMPLOYEE PAY PURSUANT TO N.J.S.A. 52:14-15F**

WHEREAS, the governing body of the Borough of Clayton, finds that the economical and efficient processing of payroll is in the interests of Clayton and its employees; and

WHEREAS, the Borough of Clayton is a municipality subject to the Local Authorities Fiscal Control Law, P.L.1983, c. 313 (N.J.S.A. 40A:5A-1 et seq.); and

WHEREAS, under N.J.S.A. 52:14-15f, municipalities subject to the Local Authorities Fiscal Control Law may determine, by the adoption of an ordinance or resolution, as appropriate, to provide for the mandatory direct deposit of net pay of municipal employees in a specific banking institution based on information provided by the employee; and

WHEREAS, if a municipality enacts such an ordinance or resolution, compliance by employees shall be mandatory;

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the Borough of Clayton, in the County of Gloucester and State of New Jersey as follows:

Section 1. The Code of the Borough of Clayton, Chapter 18 is hereby amended to contain the following new section:

Article III Mandatory Direct Deposit for Borough Employees

Section 18-8 Pursuant to N.J.S.A. 52:14-15f(b), all employees of the Borough shall be required to receive their net pay through direct deposit in a specific banking institution. Compliance with this Section shall be mandatory.

Section 18-9 Should an employee seek a special exemption from the requirement of Section 18-8, such request shall be made in writing to the Chief Financial Officer for consideration by the governing body. A special exemption shall only be granted in exceptional circumstances. Exemptions may also be granted for seasonal or temporary employees.

Section 18-10 Pursuant to N.J.S.A. 52:14-15f(c), the Borough shall make available any information concerning net pay, any accompanying information approved for distribution with net pay, and W-2 forms in accordance with federal law, only on the Internet with restricted access and policies and procedures to protect the integrity and confidentiality of the information.

Section 18-11 The Chief Financial Officer is authorized to issue

any internal policies and procedures necessary to implement the terms of this Article.

Section 18-12 The terms of this Section shall be effective January 1, 2020.

Section 2. The recitals of this ordinance shall be reproduced in the minutes of the meeting where this ordinance is finally adopted and shall serve as the reasoning of the Borough Council.

Section 3. This ordinance shall take effect as provided in law.

BOROUGH OF CLAYTON



TOM BIANCO, Mayor

ATTEST:



CHRISTINE NEWCOMB, Clerk

**BOROUGH OF CLAYTON
NOTICE OF INTRODUCTION**

ORDINANCE #25-2019

**AN ORDINANCE OF THE BOROUGH OF CLAYTON REQUIRING DIRECT
DEPOSIT OF EMPLOYEE PAY PURSUANT TO N.J.S.A. 52:14-15F**

TAKE NOTE that the foregoing ordinance was introduced at a meeting of the Mayor and Council of the Borough of Clayton held on November 14, 2019 and was then read for the first time. The said ordinance will be further considered for final passage by the Mayor and Council at the Municipal Building, 125 N. Delsea Drive, Clayton, New Jersey, at a meeting beginning 7:30 p.m. on December 12, 2019, at which time and place, or any time and place to which such meeting be adjourned, all persons interested will be given an opportunity to be heard concerning such ordinance.

BY ORDER of the Mayor and Council of the Borough of Clayton.

Christine Newcomb
Borough Clerk

**BOROUGH OF CLAYTON
NOTICE OF ADOPTION**

ORDINANCE NO. 25-2019

**AN ORDINANCE OF THE BOROUGH OF CLAYTON
REQUIRING DIRECT DEPOSIT OF EMPLOYEE PAY
PURSUANT TO N.J.S.A. 52:14-15F**

The foregoing Ordinance was finally adopted by the Mayor and Council of the Borough of Clayton on December 12, 2019.

Christine Newcomb
Borough Clerk