

RESOLUTION: 142-19

**RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN
PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF
CLAYTON**

WHEREAS, there exists a need for specialized services on behalf of the Borough of Clayton; and

WHEREAS, funds are or will be available for this purpose; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 requires that notice with respect to contracts for Professional Services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Clayton, County of Gloucester, and State of New Jersey as follows:

1. That Sickels & Associates, Inc., of Woodbury, New Jersey is hereby hired to provide engineering services for the Storm Sewer Discharge and GIS Asbuilt Plan for a total amount not to exceed \$780.00.
2. The term of this contract shall be from June 13, 2019 to June 12, 2020.
3. Donna Nestore, CFO, for the Borough of Clayton certifies that \$780.00 is available through the 2019 Municipal Budget - Engineering.
4. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-11-5(1)(a), and the Fair and Open Process because it is for services performed by persons authorized by law to practice a recognized profession.
5. A copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Borough of Clayton.
6. A notice in accordance with the Local Public Contracts Law of New Jersey shall be published in The Sentinel or South Jersey Times.
7. The Mayor and Clerk of the Borough of Clayton are hereby authorized to execute a Contract outlining the above on behalf of the Borough of Clayton.

ADOPTED at a meeting of the Mayor and Council of the Borough of

Clayton, County of Gloucester, and State of New Jersey on June 13, 2019.

BOROUGH OF CLAYTON



THOMAS BIANCO, Mayor

Attest:



NAOMI MONEY, Deputy Clerk

June 4, 2019

Borough of Clayton
125 N. Delsea Drive
Clayton, NJ 08312

Attention: Joe Hunt, Director of Public Works

**RE: *PROPOSAL FOR PROFESSIONAL SERVICES
STORM SEWER DISCHARGE & GIS ASBUILT PLAN
S&A PROPOSAL NO. 2019-55***

Dear Mr. Hunt,

As a result of discussions with you, Sickels & Associates, Inc. is pleased to submit this proposal for the necessary engineering services on the above referenced project.

For ease of review, the proposal is organized in the following manner: Our Understanding of the Project, Description of Services, Fee Structure, Annual Fee Schedule and Terms and Conditions.

OUR UNDERSTANDING OF THE PROJECT

Our office will work with the Department's staff to prepare an overall Borough map depicting the location of the Municipalities stormwater discharge locations.

The map will be based on the overall map developed by the County as part of their Storm Water Management Plan. The plan will show only the Borough's discharge points and not the County and State's locations. The table labeling the location will be included with the plan.

The map will be provided to the Borough in digital format to forward to the NJDEP. Four (4) paper copies will also be provided for the Borough's office use.

CONSULTING FEE FOR SERVICES RENDERED

Based on the understanding of the project and description of service, our consulting fee to complete the various activities (excluding the alternate items) described herein is estimated at **\$780.00.**

**RE: PROPOSAL FOR PROFESSIONAL SERVICES
STORM SEWER DISCHARGE & GIS ASBUILT PLAN
S&A PROPOSAL NO. 2019-55**

June 4, 2019

Sickels & Associates is prepared to commence work immediately upon receipt of authorization to proceed. This proposal assumes that said authorization will be issued within sixty (60) days from the date of this proposal. The terms and conditions of this proposal shall remain in effect for sixty (60) days.

Our Terms and Conditions and Annual Fee Schedule have been previously approved and are on file with the clerk's office. If you concur with our Description of Services and Consulting Fee, please execute one copy as our formal authorization to proceed and return same to our office.

Once again, we would like to thank you for the opportunity to offer the services of our firm and we look forward to working with you on this venture.

If you have any questions regarding this matter, please contact our office at (856) 848-6800.

Very truly yours,

SICKELS & ASSOCIATES, INC.



Mark R. Brunermer, P.E., C.M.E.
President

MRB:kac

cc: Sue Miller, Administrator
Donna Nestore, CFO
Patricia Owens, S&A, Inc.

File 2019-55

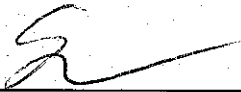
**RE: PROPOSAL FOR PROFESSIONAL SERVICES
STORM SEWER DISCHARGE & GIS ASBUILT PLAN
S&A PROPOSAL NO. 2019-55**

June 4, 2019

PROPOSAL ACCEPTANCE & NOTICE TO PROCEED

Having reviewed the proposal for the various planning, surveying and engineering services, including the Terms and Conditions of the Service Agreement which is a part thereof, acceptance of the proposal is hereby confirmed. Sickels & Associates, Inc. is authorized to proceed with the work.

Accepted this 13th day of June, 2019

By:  Mayor
SIGNATURE TITLE

Tom Bianco
NAME (PLEASE PRINT OR TYPE)

COMPANY

ADDRESS

PHONE NO.

FAX NO.

CLIENT'S E-MAIL ADDRESS