

RESOLUTION: 176-19

**RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN
PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF
CLAYTON**

WHEREAS, there exists a need for specialized services on behalf of the Borough of Clayton; and

WHEREAS, funds are or will be available for this purpose; and

WHEREAS, the Local Public Contracts Law, N.J.S.A. 40A:11-1 requires that notice with respect to contracts for Professional Services awarded without competitive bids must be publicly advertised.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Clayton, County of Gloucester, and State of New Jersey as follows:

1. That Sickels & Associates, Inc., of Woodbury, New Jersey is hereby hired to provide necessary engineering services associated with Street Lighting Evaluation for a total amount not to exceed \$7,760.00.
2. The term of this contract shall be from August 8, 2019 to August 7, 2020.
3. Donna Nestore, CFO, for the Borough of Clayton certifies that \$7,760.00 is available through Ordinance 15-2018.
4. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-11-5(1)(a), and the Fair and Open Process because it is for services performed by persons authorized by law to practice a recognized profession.
5. A copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Borough of Clayton.
6. A notice in accordance with the Local Public Contracts Law of New Jersey shall be published in The Sentinel or South Jersey Times.
7. The Mayor and Clerk of the Borough of Clayton are hereby authorized to execute a Contract outlining the above on behalf of the Borough of Clayton.

ADOPTED at a meeting of the Mayor and Council of the Borough of

Clayton, County of Gloucester, and State of New Jersey on August 8, 2019

BOROUGH OF CLAYTON



THOMAS BIANCO, Mayor

Attest:



CHRISTINE NEWCOMB, Municipal Clerk

August 2, 2019

Borough of Clayton
125 N. Delsea Drive
Clayton, NJ 08312

Attn: Ms. Donna Nestore

**RE: PROPOSAL FOR PROFESSIONAL SERVICES
STREET LIGHTING EVALUATION
S&A PROPOSAL NO. 2019-74**

Dear Ms. Nestore:

Sickels & Associates, Inc. (herein referred to as S&A) would like to thank you for the opportunity to offer the services of our firm for the necessary engineering services on the above referenced project.

The use of LED fixtures will also reduce the electrical demand for the street lighting program and therefor lower the monthly costs to the Borough for same. The Borough has the desire to proceed with converting the existing high pressure sodium (hps) street lights to LED fixtures.

This proposal is for the submission of the LED street light conversions for the entire Municipality. Our office will review plans and spread sheets that will be utilized by Atlantic City Electric (ACE) for the installation of the new LED street lights. We understand the Borough has submitted a NJ Clean Energy Program application as to the replacement of the high pressure sodium (HPS) streetlights.

OUR UNDERSTANDING OF THE PROJECT

ACE will be providing the Borough plans and spread sheets that depict the locations, style, manufacturer and wattage of the new light fixtures for approximately 610 street lights. Our staff will review the maps to determine if the proposed wattage is adequate for the proposed locations. Our staff will forward any changes to the Borough and Tim Bateman at Atlantic City Electric for their consideration.

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August 2, 2019

Based upon the amount of lights, we anticipate approximately 12 sets of ACE plans to be submitted over a several month period. Our staff will review each phase and submit our comments to the Boro and Ace for their consideration.

We recommend the Police Department staff provide comments as to any parts of the Borough that need improved lighting to determine if a large wattage fixture would be prudent for pedestrian safety. This will assist our review of the plans that will be provided by ACE. Any changes will be sent to ACE so that they can update their invoicing.

We understand the Borough will coordinate with ACE staff for billing information needed and complete the NJ Clean Energy Applications and spread sheet for each phase of work. We understand the Borough will submit the documentation to the NJ Clean Energy Program. The Borough will coordinate with the Program for any questions or additional information that arises during review of the application.

We understand the Borough has been informed the NJDOT will not require an application for replacement of street lights on State Highways.

SUPPLEMENTAL SERVICES

We believe our proposal as presented is comprehensive to satisfy the requirements of the project. However, if deemed necessary by the client or regulatory agencies, we will offer an addendum to perform these additional services.

CONSULTING FEE FOR SERVICES RENDERED

Based on the understanding of the project and description of service, our total consulting fee to complete the various activities described herein is estimated at **\$ 7,760.00** plus the cost of applicable reimbursable expenses which will be invoiced separately.

Sickels & Associates is prepared to commence work immediately upon receipt of authorization to proceed. This proposal assumes that said authorization will be issued within sixty (60) days from the date of this proposal. The terms and conditions of this proposal shall remain in effect for sixty (60) days.

Our Terms and Conditions and Annual Fee Schedule have been previously approved and are on file with the clerk's office. If you concur with our Description of Services and Consulting Fee, please execute one copy as our formal authorization to proceed and return same to our office.

Once again, we would like to thank you for the opportunity to offer the services of our firm and we look forward to working with you on this venture.

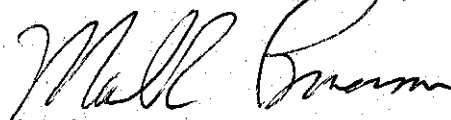
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August 2, 2019

If you have any questions regarding this matter, please contact our office at (856) 848-6800.

Very truly yours,

SICKELS & ASSOCIATES, INC.

A handwritten signature in black ink, appearing to read "Mark Brunermer", written over the printed name.

Mark R. Brunermer, PE, CME
President

MRB:kc

Enclosure

cc: Sue Miller, Administrator, (via email only)
Christine Newcomb, Clerk
Patricia A. Owens, S&A, Inc. (via email only)

File: 2019-74


RE: **PROPOSAL FOR PROFESSIONAL SERVICES
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PROPOSAL ACCEPTANCE & NOTICE TO PROCEED

Having reviewed the proposal for the various planning, surveying and engineering services, including the Terms and Conditions of the Service Agreement, and all sections relating to payment for services, which is a part thereof, acceptance of the proposal is hereby confirmed by the signature below. Sickels & Associates, Inc. is authorized to proceed with the work.

Accepted this 8th day of August, 2019

By:  Mayor
SIGNATURE TITLE

Tom Bianco
NAME (PLEASE PRINT OR TYPE)

Borough of Clayton
COMPANY

ADDRESS

PHONE NO. FAX NO.

CLIENT'S E-MAIL ADDRESS