

**RESOLUTION: 78-14**

**RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN  
PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF  
CLAYTON**

*WHEREAS*, there exists a need for specialized services on behalf of the Borough of Clayton; and

*WHEREAS*, funds are or will be available for this purpose; and

*WHEREAS*, the Local Public Contracts Law, N.J.S.A. 40A:11-1 requires that notice with respect to contracts for Professional Services awarded without competitive bids must be publicly advertised.

*NOW, THEREFORE, BE IT RESOLVED* by the Mayor and Council of the Borough of Clayton, County of Gloucester, and State of New Jersey as follows:

1. That Sickels & Associates, Inc., of Woodbury, New Jersey is hereby hired to provide assistance with USDA & NJDEIT Funding Assistance Water System Improvements – New Elevated Water Storage Tank project – Proposal No. 2013-22F, for the Borough of Clayton in an amount not to exceed \$4,500.00.
2. The term of this contract shall be from April 10, 2014 to April 9, 2015.
3. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-11-5(1)(a), and the Fair and Open Process because it is for services performed by persons authorized by law to practice a recognized profession.
4. A copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Borough of Clayton.
5. A notice in accordance with the Local Public Contracts Law of New Jersey shall be published in The Sentinel or South Jersey Times.
6. The Mayor and Clerk of the Borough of Clayton are hereby authorized to execute a Contract outlining the above on behalf of the Borough of Clayton.

***ADOPTED*** at a meeting of the Mayor and Council of the Borough of Clayton, County of Gloucester, and State of New Jersey on April 10, 2014.

BOROUGH OF CLAYTON



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THOMAS BIANCO, Mayor

Attest:



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CHRISTINE NEWCOMB, Borough Clerk

April 4, 2014

Borough of Clayton  
125 North Delsea Drive  
Clayton, New Jersey 08312

Attn: Susan Miller, Administrator

**RE: ADDENDUM TO PROPOSAL FOR FUNDING  
ADMINISTRATION WITH USDA & NJEIT FOR WATER  
SYSTEM IMPROVEMENTS – NEW ELEVATED WATER  
STORAGE TANK  
S&A PROPOSAL NO. 2013-22F  
S&A FILE #C100A-06**

Dear Mrs. Miller:

Sickels & Associates, Inc. (S&A) is pleased to present this estimate for additional coordination and phone conferences with the Borough, accountant, solicitor, USDA, NJEIT and Parker McKay for funding requirements. Work consists of coordinatin, preparation of task spreadsheet and fee schedule and gathering information for grant funding and loan closing.

We estimate additional staff time to be \$4,500.00 plus the cost of printing and other reimbursable expenses. We have approximately \$1,095.00 left in the reimbursable budget from our prior proposal (2013-22E). Any prints or reimbursables will be charged against that remaining line item.

We have enclosed two (2) signed copies of this proposal. If you concur with our Description of Services and Consulting Fee, please execute

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*April 4, 2014*

**RE: ADDENDUM TO PROPOSAL FOR FUNDING  
ADMINISTRATION WITH USDA & NJEIT FOR WATER  
SYSTEM IMPROVEMENTS – NEW ELEVATED WATER  
STORAGE TANK  
S&A PROPOSAL NO. 2013-22F  
S&A FILE #C100A-06**

one copy as our formal authorization to proceed and return same to our office.

We would like to thank you for the opportunity to offer the services of our firm and we look forward to working with you on this venture. If you have any questions regarding the above work, please contact Mark R. Brunermer in our office at (856) 848-6800.

Very truly yours,

SICKELS & ASSOCIATES, INC.



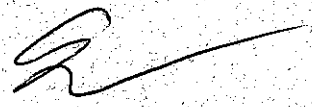
Patricia A. Owens  
Secretary & Treasurer

cc: Christine Newcomb, Clerk  
Donna Nestore, CFO

File: 2013-22F

**AUTHORIZATION TO PROCEED:**

4-10-14  
Date

  
\_\_\_\_\_  
Signature & Title  
Borough of Clayton  
125 North Delsea Drive  
Clayton, NJ 08312

**CERTIFICATE OF AVAILABILITY OF FUNDS**

From: Donna Nestore, Chief Financial Officer, Borough of Clayton

To: Mayor and Council, Borough of Clayton

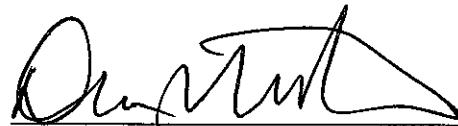
Re: Professional Services –Sickels & Associates  
USDA & NJDEIT Funding Assistance –  
Water System Improvements

Proposal No. 2013-22F

AMOUNT OF CONTRACT: \$4,500.00

Any expenditure required for the above referred contract are properly chargeable to Bond Ordinance 10-15.

I hereby certify that, as of this date, adequate funds have been appropriated in said line and are available to satisfy the expenditure required for the above referenced contract.



DONNA NESTORE  
Chief Financial Officer  
Borough of Clayton

Dated: April 10, 2014