

RESOLUTION 100-15

**APPOINTING CONTACT PERSON FOR THE EMPLOYMENT
PRACTICES LIABILITY HELPLINE
GLOUCESTER, SALEM, CUMBERLAND COUNTIES
MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Governing Body of the Borough of Clayton hereinafter referred to as "Municipality", is a member of the Gloucester, Salem, Cumberland Counties Municipal Joint Insurance Fund, hereinafter referred to as "Fund"; and

WHEREAS, the Fund has purchased Employment Practices Liability coverage from XL Insurance Company; and

WHEREAS, XL Insurance has arranged for the Fund members to have access to an EPL Helpline service and;

WHEREAS, the Helpline will provide the following services:

- Attorney will answer specific HR and Employment Law questions
 - Confidential and timely responses
 - Attorney client privilege
 - Via Website/E-mail
 - By Telephone with written follow up response
- On Line Training
 - Managers/Supervisors
 - Slides, Audio, File Downloads
 - Small Chapters
 - Certificates of Completion
- Additional On Line Resources
 - Question of the Month
 - Case of the Month
 - HR Alerts via e-mail and posted on website
 - Federal/State News Updates
 - HR Posters
 - Model Policies/Handbook

WHEREAS, the Fund requires the Municipality to designate specific managerial or supervisory individuals who will have access to the Helpline;

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Borough of Clayton does hereby appoint Sue Miller, Administrator as its Contact Person.

BE IT FURTHER RESOLVED that the governing body does hereby appoint Timothy Scaffidi, Solicitor, Christine Newcomb, Clerk and Donna Nestore, CFO as their additional Contact Persons.

ADOPTED at a regular council meeting of the Borough of Clayton, which was held on May 14, 2015.

BOROUGH OF CLAYTON



THOMAS BIANCO, Mayor

ATTEST:



CHRISTINE NEWCOMB, Clerk