

**RESOLUTION: 121-15**

**RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN  
PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF  
CLAYTON.**

*WHEREAS*, there exists a need for specialized services on behalf of the Borough of Clayton; and

*WHEREAS*, funds are or will be available for this purpose; and

*WHEREAS*, the Local Public Contracts Law, N.J.S.A. 40A:11-1 requires that notice with respect to contracts for Professional Services awarded without competitive bids must be publicly advertised.

***NOW, THEREFORE, BE IT RESOLVED*** by the Mayor and Council of the Borough of Clayton, County of Gloucester, and State of New Jersey as follows:

1. That T & M Associates, of Moorestown, New Jersey is hereby hired to prepare bid specifications for former Wayne's Auto for the Borough of Clayton, in an amount not to exceed \$10,000.00.
2. The term of this contract shall be from June 11, 2015 to June 10, 2016.
3. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-11-5(1)(a), and the Fair and Open Process because it is for services performed by persons authorized by law to practice a recognized profession.
4. A copy of this resolution as well as the Contract shall be placed on file with the Clerk of the Borough of Clayton.
5. A notice in accordance with the Local Public Contracts Law of New Jersey shall be published in The Sentinel or South Jersey Times.
6. The Mayor and Clerk of the Borough of Clayton are hereby authorized to execute a Contract outlining the above on behalf of the Borough of Clayton.

***ADOPTED*** at a meeting of the Mayor and Council of the Borough of

Clayton, County of Gloucester, and State of New Jersey on June 11 2015.

BOROUGH OF CLAYTON



---

THOMAS BIANCO, Mayor

Attest:



---

CHRISTINE NEWCOMB, Borough Clerk

**CERTIFICATE OF AVAILABILITY OF FUNDS**

From: Donna Nestore, Chief Financial Officer, Borough of Clayton


To: Mayor and Council, Borough of Clayton

Re: T&M Associates – Former Wayne's Auto – Bid Spec

AMOUNT OF CONTRACT: \$10,~~300~~.00

Any expenditures required for the above referred contract are properly chargeable to the Redevelopment Ordinance 3-2015.

I hereby certify that, as of this date, adequate funds have been appropriated in said line and are available to satisfy the expenditure required for the above referenced contract.

A handwritten signature in black ink, appearing to read 'Donna Nestore', is written over a horizontal line.

DONNA NESTORE  
Chief Financial Officer  
Borough of Clayton

Dated: June 11, 2015



YOUR GOALS. OUR MISSION.

**VIA EMAIL**

CLAY 00020

June 9, 2015

Borough of Clayton  
125 North Delsea Drive  
Clayton, New Jersey 08312  
Ms. Sue Miller, Borough Administrator

Re: Geophysical Survey/Prepare Bid Specifications  
Former Wayne's Auto  
719 North Delsea Drive  
Clayton, Gloucester County, New Jersey

Dear Ms. Miller:

T&M Associates (T&M) is providing this proposal to prepare bid specifications for the removal of underground storage tanks (USTs) and associated features and perform an associated Site Investigation at the Former Wayne's Auto Site, located at 719 North Delsea Drive, Clayton, New Jersey.

This removal of the USTs and Site Investigation is part of the planned redevelopment of this property by the Borough of Clayton.

In September, 2014 T&M completed a Preliminary Assessment to identify the Areas of Concern on this property. This proposal is based on the findings of the Preliminary Assessment.

T&M will conduct the following tasks:

**Task 1: Geophysical Survey**

T&M recommends a Geophysical Survey of the Former Wayne's Auto Body to determine the presence and location of undocumented USTs and other subsurface features. The results of the Geophysical Survey may be used in the bid specifications to prospective contractors.



## Task 2: Prepare Bid Specifications

T&M will prepare bid specifications so the Borough of Clayton may solicit bids from qualified contractors for the removal of: four (4) (USTs) formerly containing leaded and unleaded gasoline, one (1) 550 gallon waste UST, and one (1) 550 gallon underground storage tank (UST) of unknown contents; two (2) hydraulic lifts; two (2) gasoline dispenser islands and the undocumented USTs and/or oil/water separator identified in the Geophysical Survey in Task 1.

**Total estimated fees for this proposal**

**\$10,300.00**

The Borough understands that these fees are NOT reimbursable through the Hazardous Discharge Site Remediation Fund. The Borough will incur these costs directly. The bid specifications will only be for environmental related activities, and will not include any other site related activities such as building demolition. The Borough will provide the Front End for the bid document, and will directly pay for advertisements to the public. T&M will distribute the public bid specification package from our Moorestown, New Jersey office.

We thank you for this opportunity. Should you have any questions, please do not hesitate to contact us at your convenience. It is our understanding the Borough of Clayton will issue a Municipal Purchase Order in conjunction with a Borough resolution to approve this proposal.

Very truly yours,

T & M ASSOCIATES

ROHAN TADAS, CHMM, LSRP  
SUPERVISING ENVIRONMENTAL SCIENTIST

EDWIN STECK, PE, CME  
SENIOR VICE PRESIDENT



#### LIMITING CONDITIONS/ASSUMPTIONS

- This proposal does not include costs for further environmental investigation.
- T&M bases our proposal on our review of available information. Should site conditions differ, T&M reserves the right to modify our proposal.
- In the event that any condition is observed by T&M that warrants a notification to the NJDEP in accordance with 7:1E-5.3 and/or NJAC 7:26E-1.4, T&M will notify the Borough of Clayton prior to notification to the NJDEP.
- T&M assumes the Borough of Clayton will provide legal access to all areas of the site where field activities to be completed.
- The Borough of Clayton agrees that the Licensed Site Remediation Professional (LSRP) will have final decision on all remedial activities including but not limited to, revisions to previously identified remedial approaches, updating previously conducted activities to meet current regulatory standards, and report language.
- In the event that the Borough of Clayton chooses not to implement remedial actions, and/or comply with timeframes or other requirements established by regulation, statute, or law, the Borough of Clayton agrees that the LSRP may choose to remove him/herself from the project. In the event that the LSRP chooses to remove him/herself, the Borough of Clayton will be provided one (1) week advance notice.
- The Borough of Clayton agrees that this project will not be conducted under Attorney-Client privilege, except as stated in the Site Remediation Reform Act.
- The Borough of Clayton agrees to provide signatory for all documents and forms that are required to be submitted to the NJDEP as part of the remedial activities. The Borough of Clayton agrees that this individual will be the person with the highest level of authority within the Borough of Clayton with the authority to sign these documents.

RT:rt

C: Tim Kinsella, CPG, T&M Associates

N:\CLAY\00020\Admin\Geophysical and Bid Preparation Survey.docx