

**RESOLUTION 164-15**

**RESOLUTION APPROVING EMERGENCY REPAIR TO THE WATER  
DISTRIBUTION SYSTEM AT NORTH DELSEA DRIVE**

**WHEREAS**, Paul Pheasant, Director of the Clayton Public Works Department has submitted Certification of Request for Emergency purchase; and

**WHEREAS**, it has been determined that said purchase and repair is an emergency condition; and

**WHEREAS**, Paul Pheasant, Director of Public Works, has issued said request (attached hereto) indicating the reasons said emergency exists; and

**WHEREAS**, Paul Pheasant, Director of Public Works, had obtained a quote from Garrison Enterprise, Inc. to repair said emergency dated August 7, 2015; and

**WHEREAS**, the governing body is in agreement that said emergency contract must be awarded without public bidding pursuant to N.J.S.A. 40A:11-6.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the Borough of Clayton, County of Gloucester, and State of New Jersey as follows:

1. That the governing body does hereby authorize the contract with Garrison Enterprise, Inc. for the repair of said emergency in the amount of \$6,029.54.

**ADOPTED** at a meeting of the Mayor and Council of the Borough of Clayton, in the County of Gloucester, State of New Jersey, held on September 10, 2015.

BOROUGH OF CLAYTON



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THOMAS BIANCO, Mayor

Attest:

Christine Newcomb  
CHRISTINE NEWCOMB  
Borough Clerk

**CERTIFICATION**

I, Christine Newcomb, Clerk of the Borough of Clayton, do hereby certify that the foregoing Resolution was presented and duly adopted by the Borough Council at a regular meeting of the Borough of Clayton Council, held on September 10, 2015.

Christine Newcomb  
CHRISTINE NEWCOMB, Borough Clerk

**CERTIFICATE OF AVAILABILITY OF FUNDS**

From: Donna Nestore, Chief Financial Officer, Borough of Clayton

To: Mayor and Council, Borough of Clayton

Re: Garrison Enterprises, Inc.— Emergency repair —N. Delsea Drive Water Distribution System

AMOUNT OF CONTRACT: \$6,029.54

Any expenditures required for the above referred contract are properly chargeable to 2015 Water/Sewer Budget.

I hereby certify that, as of this date, adequate funds have been appropriated in said line and are available to satisfy the expenditure required for the above referenced contract.

A handwritten signature in black ink, appearing to read 'Donna Nestore', is written over a horizontal line.

DONNA NESTORE  
Chief Financial Officer  
Borough of Clayton

Dated: September 10, 2015

# Memorandum

**To:** Donna Nestore  
CFO

**From:** Duane Paul Pheasant

**Date:** 9/9/2015

**Re:** Delsea Drive Water Leak

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The Borough of Clayton had a water leak on N. Delsea Drive. This resulted in an emergency condition exists in the Borough of Clayton's Water Distribution System. This condition constitutes an emergency affecting the public health, safety and/or welfare of the public. Due to the timing of the emergency we did not have the necessary manpower to fix this in house. The emergency need to be addressed and the Borough Assistant Administrator Contacted Garrison to make the emergency repairs.

Sincerely,

Duane Paul Pheasant

CPWM



# BOROUGH OF CLAYTON

125 NORTH DELSEAD DRIVE

CLAYTON, N.J. 08312

TEL (856) 881-2882 • FAX (856) 881-0153

## PURCHASE ORDER

No.

15-01106

ORDER DATE:

REQUISITION NO:

08/21/15

DELIVERY DATE:

STATE CONTRACT NO:

F.O.B. TERMS:

**NOTICE:** Regular meetings are held on the second and fourth Thursdays of each month. Bills to be considered for payment must be presented properly signed and certified on this form on or before the first Monday of each month.

SHIP TO  
VENDOR

VENDOR #:

GARR1

GARRISON ENTERPRISES INC  
211 WEST ELMER RD  
VINELAND NJ 08360

QUANTITY/UNIT	DESCRIPTION	ACCOUNT NO.	UNIT PRICE	TOTAL COST
1.00	EMERG. REPAIR LABOR	5-55-55-502-299	1,647.1700	1,647.17
1.00	EQUIPMENT	5-55-55-502-299	1,526.4600	1,526.46
1.00	TRAFFIC CONTROL	5-55-55-502-299	2,062.5000	2,062.50
1.00	INSURANCE	5-55-55-502-299	317.3600	317.36
1.00	15 OVHD & PROFIT	5-55-55-502-299	476.0400	476.04
TOTAL				6,029.53

### CLAIMANT'S CERTIFICATION & DECLARATION

I do solemnly declare and certify under the penalties of the law that the within bill is correct in all its particulars; that the articles have been furnished or services rendered as stated therein; that no bonus has been given or received by any person or persons within the knowledge of this claimant in connection with the above claim; that the amount therein stated is justly due and owing; and that the amount charged is a reasonable one.

**X** See attached Fax

VENDOR SIGN HERE

OFFICIAL POSITION

DATE

### OFFICER'S OR EMPLOYEE'S CERTIFICATION

Having knowledge of the facts in the course of regular procedures, I certify that the materials and supplies have been received or the services rendered; said certification is based on delivery slips or other reasonable procedures.

*[Signature]*

SIGNATURE

*Com* 8-25-15

POSITION

DATE

PAYMENT AUTHORIZED - This claim was ordered paid at the meeting held on:

DATE

BOROUGH CLERK

### APPROVED BY

CHAIRMAN

### PAYMENT RECORD

DATE

CHECK NO.

VOUCHER COPY - SIGN AT X AND RETURN FOR PAYMENT

# GARRISON

*Enterprise, Inc.*

211 WEST ELMER ROAD  
VINELAND, NJ 08360-6309  
Phone 856-692-6696, Fax 856-692-1883

Date: 8/7/2015

Invoice # 7141  
Purchase Order #

To: Borough of Clayton  
125 N. Delsea Drive  
Clayton, NJ 08312

FAX: 856-881-9261      claytonnjpw@comcast.net

Work Order# 4048

Date Work was Completed 7/20/2015

Location 935 N. Delsea Drive, Clayton, NJ

Work Performed For the labor, material and equipment to  
repair emergency water main break

Price as per work order # 4048  
See attached cost sheet for details.

**Total Price** \$6,029.54

**Sales Tax** \$0.00

**Total Amount Due this Invoice** \$6,029.54

N.J. Tax Exemption Certificate on File.

**Terms: Net 30 Days:**

A 1-1/2% SERVICE CHARGE PER MONTH WILL BE CHARGED ON ALL OVERDUE ACCOUNTS PAST 30 DAYS.

The annual percentage rate is 18%

**GARRISON ENTERPRISE INC.**  
**2015 COST SHEET**

<b>CUSTOMER</b>	Borough of Clayton
<b>DATE WORKED</b>	7/20/2015
<b>REF. #</b>	4048
<b>LOCATION</b>	935 N. Delsea Drive, Clayton, NJ
	EMERGENCY: Ed Bell
<b>WORK PERFORMED</b>	For the labor, material and equipment to repair emergency water main break

CUSTOMER
PURCHASE
ORDER #

[illegible]