

**BOROUGH OF CLAYTON
RESOLUTION SETTING THE WORK SESSION AND REGULAR MEETINGS OF THE
BOROUGH COUNCIL OF THE BOROUGH OF CLAYTON FOR
THE YEAR 2016, AUTHORIZING AND DIRECTING THE CLERK
OF THE BOROUGH OF CLAYTON TO POST AND FILE A
SCHEDULE OF ALL MEETINGS AS REQUIRED BY THE OPEN
PUBLIC MEETINGS ACT OF 1975; DESIGNATING CERTAIN
NEWSPAPERS TO RECEIVE NOTICES OF MEETINGS AS
REQUIRED UNDER THE OPEN PUBLIC MEETINGS ACT, AND
DESIGNATING THE SENTINEL AND THE SOUTH JERSEY
TIMES AS THE OFFICIAL NEWSPAPERS OF THE
BOROUGH OF CLAYTON**

R-14-16

WHEREAS, the Open Public Meetings Acts of 1975 requires that a schedule of work session and regular meetings of the Borough Council be annually posted and maintained in one public place reserved for public documents, and requires that said annual notice be filed and maintained by the Clerk of the Borough of Clayton; and

WHEREAS, Section 3 of the Open Public Meetings Act requires that certain notices of meetings be submitted to at least two newspapers, one of which shall be the official newspaper and the second newspaper which has the greatest likelihood of informing the citizens of the Borough of Clayton; and

WHEREAS, the Open Public Meetings Act of 1975 requires that notice of any meeting of the Borough Council not provided for on the annual schedule must be (1) posted in at least one public place reserved for public announcements; (2) mailed, faxed, telephoned, telegram, or hand-delivered to at least two newspapers designated by the public body; and (3) filed with the Clerk of the municipality.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Clayton, County of Gloucester, and State of New Jersey that;

1. The second and fourth Thursday of each month is hereby designated as the work session and regular meeting night for the Borough Council of the Borough of Clayton, and a

schedule designating the dates and times of each meeting is annexed hereto.

2. The Clerk of the Borough of Clayton is hereby authorized and directed to post and maintain posted on the official bulletin board located in Borough Hall, 125 Delsea Drive, Clayton, New Jersey, a copy of the attached schedule of work session and regular meetings of the Borough Council for the year 2016; and to file a copy of said schedule in the office of the Borough Clerk.

3. Written notice of the date, time, place, and agenda of any special meeting, rescheduled meeting, hearing or other meeting of the Borough Council not provided for in the attached schedule, as required by the Open Public Meetings Act, shall be posted by the Borough of Clayton on the official bulletin board and filed and maintained in the office of the Borough Clerk.

4. The Sentinel and the South Jersey Times are hereby designated as the official newspapers of the Borough of Clayton and the Borough Clerk is hereby authorized and directed to mail the attached schedule to the offices of said newspapers and to provide notices of all other meetings of the Borough Council in accordance with the provisions of the Open Public Meetings Act.

ADOPTED, at the reorganization meeting of the Mayor and Council of the Borough of Clayton on January 7, 2016.

BOROUGH OF CLAYTON



Thomas Bianco, Mayor

ATTEST:



Christine Newcomb
Municipal Clerk

CERTIFICATION

I, Christine Newcomb, Municipal Clerk of the Borough of Clayton, do hereby certify that the foregoing Resolution was presented and duly adopted by the Borough Council at the reorganization meeting of the Borough of Clayton, held on January 7, 2016.

A handwritten signature in cursive script, reading "Christine Newcomb", written in black ink.

Christine Newcomb
Municipal Clerk

**2016 REGULAR MEETING SCHEDULE
CLAYTON BOROUGH COUNCIL
CLAYTON BOROUGH HALL
125 N. DELSEA DRIVE
CLAYTON, NEW JERSEY 08312**

REGULAR MEETINGS

January 14, 2016
January 28, 2016 (work session)

February 11, 2016
February 25, 2016 (work session)

March 10, 2016
March 24, 2016 (work session)

April 14, 2016
April 28, 2016 (work session)

May 12, 2016
May 26, 2016 (work session)

June 9, 2016

July 14, 2016

August 11, 2016

September 8, 2016
September 22, 2016 (work session)

October 13, 2016
October 27, 2016 (work session)

November 10, 2016
November 22, 2016 (work session)

December 8, 2016
December 29, 2016 (close out)

Regular Council meetings commencing at 7:30 p.m. with executive work session at 7:00p.m.
Work session meetings will commence at 6:30 p.m.

December 29, 2016
Close out meeting to be held at 7:00pm