

RESOLUTION 61-20

**RESOLUTION ESTABLISHING ESCROW FEE &
SAFETY/STABILIZATION GUARANTEE FOR TRADE & DRIVING
SCHOOL – 700-900 CENCO BOULEVARD, BLOCK 1904, LOTS 21 & 22**

WHEREAS, Michael Lawrence, owner of Trade & Driving School has submitted plans for site improvements at 700-900 Cenco Boulevard, Block 1904, Lots 21 & 22; and

WHEREAS, the Borough Engineer has submitted a letter dated, January 29, 2020, a copy of which is attached hereto, and made a part hereof, establishing the escrow fee amount and requiring a Safety/Stabilization Guarantee prior to the start of construction; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Clayton, in the County of Gloucester and State of New Jersey, that the escrow fee amount and requirement of a Safety/Stabilization Guarantee is approved.

ADOPTED, at a meeting of the Mayor and Council of the Borough of Clayton, in the County of Gloucester, held February 13, 2020.

BOROUGH OF CLAYTON



THOMAS BIANCO, Mayor


Attest:



CHRISTINE NEWCOMB
Municipal Clerk

CERTIFICATION

I, Christine Newcomb, Municipal Clerk of the Borough of Clayton, do hereby certify that the foregoing Resolution was presented and duly adopted by the Borough Council at a regular meeting of the Borough of Clayton Council, held on February 13, 2020.



CHRISTINE NEWCOMB
Municipal Clerk

January 29, 2020

Borough of Clayton
125 North Delsea Drive
Clayton, New Jersey 08312

Attention: Mayor and Council Members

**Reference: Site Improvements – Escrow Fee Amount & Safety / Stabilization Guarantee
Trade & Driving School - 700 - 900 Cenco Boulevard –
Block 1904, Lots 21 & 22
Borough of Clayton, Gloucester County, New Jersey
S&A File No. CB-703**

Dear Mayor and Council Members:

Our office has prepared the escrow fee amount based on the approved plans prepared for the site improvements to the commercial site prepared by Civalier Engineering & Surveying, Inc. of Wenonah, New Jersey.

In accordance with Municipal Land Use Law, Section 40:55D-53, we have determined the escrow fee & safety / stabilization guarantee amounts that must be posted for the site improvements prior to the start of construction. As provided for in the enclosed table, we have calculated the required fee amounts for the observation of the site work and improvements as follows:

Site Improvements	
Escrow Fee Amount	\$ 4,158.25
Safety / Stabilization Guarantee	\$ 5,000.00

By copy of this letter, we are informing the Applicant of the escrow fee amount. The required escrow fee should be posted with Donna Nestore, Chief Financial Officer at the Borough Municipal Building. The Applicant is advised to submit the original safety / stabilization guarantee to the Borough Clerk, Christine Newcomb. Upon receipt, the safety / stabilization guarantee should be forwarded to the office of Timothy Scaffidi, Esquire, Borough Solicitor, for review and approval. By copy of this letter to Christine Newcomb, Borough Clerk, we are requesting that this matter be placed on the agenda for approval at the next available Mayor & Council meeting.

If the escrow becomes depleted due to unforeseen field conditions and/or plan revisions, a letter will be issued to the Applicant requiring additional escrow monies to be put into the inspection escrow account to cover those activities. **With the final acceptance of the constructed site improvements by the Borough of Clayton, the balance of the inspection escrow account will be refunded to the Applicant.**

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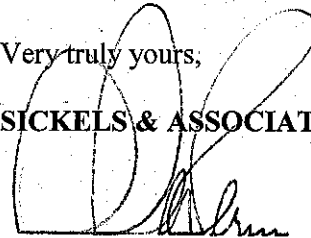
January 29, 2020

**Reference: Site Improvements – Escrow Fee Amount & Safety / Stabilization Guarantee
Trade & Driving School - 700 - 900 Cenco Boulevard –
Block 1904, Lots 21 & 22
Borough of Clayton, Gloucester County, New Jersey
S&A File No. CB-703**

If you have any questions regarding the above matter, please feel free to contact our office at (856) 848-6800 or via e-mail (oap@sickelsassoc.com) at your earliest convenience.

Very truly yours,

SICKELS & ASSOCIATES, INC.



Olivier A. Peña
Senior Construction Technician

OAP

w/ enclosure (escrow fee calculation spreadsheet)

Copy To: Susan Miller, Borough Administrator, w/ enclosure (via e-mail only)
Christine Newcomb, Borough Clerk, w/ enclosure (via e-mail only)
Donna Nestore, Chief Financial Officer, w/ enclosure (via e-mail only)
Joe Hunt, CPWM, Director of Public Works Dept., w/ enclosure (via e-mail only)
Jack Eckler, Construction Code Office, w/ enclosure (via e-mail only)
Timothy D. Scaffidi, Borough Solicitor, w/ enclosure (via e-mail only)
Debbie Schlosser, Planning Board Secretary, w/ enclosure (via e-mail only)
Michael Lawrence, Applicant, w/ enclosure
Saiwood Corp., Owner, w/ enclosure
Gary R. Civalier, P.E., P.L.S, Applicant's Engineer & Surveyor, w/ enclosure (via e-mail only)
Mark R. Brunermer, P.E., C.M.E., Sickels & Associates, Inc., w/ enclosure (via e-mail only)
Patricia Owens, Sickels & Associates, Inc., w/ enclosure (via e-mail only)
David D. Roché, Sickels & Associates, Inc., w/ enclosure (via e-mail only)
Kim Croft, Sickels & Associates, Inc., w/ enclosure (via e-mail only)

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SICKELS & ASSOCIATES, INC.

Safety and Stabilization Guarantee & Escrow Fee Calculation

Trade & Driving School - 700 - 900 Cenco Boulevard - Block 1904, Lots 21 & 22

Borough of Clayton, Gloucester County, New Jersey

January 29, 2020

S&A File No. CB-703

Item No.	Description	Unit Meas.	Quantity	Unit Cost	Total Cost	Work Completed	Value of Work Remaining
Site Work							
1	Site Clearing / Site Demolition	LS	1	\$ 3,575.00	\$ 3,575.00		\$ 3,575.00
2	Site Grading / Earthwork	LS	1	\$ 2,950.00	\$ 2,950.00		\$ 2,950.00
3	Soil Erosion & Sediment Control Measures	LS	1	\$ 1,750.00	\$ 1,750.00		\$ 1,750.00
4	2" Thick, HMA Mix I-5 (Light Duty)	TON	70	\$ 75.00	\$ 5,250.00		\$ 5,250.00
5	3" Thick, HMA Mix I-2 (Light Duty)	TON	105	\$ 80.00	\$ 8,400.00		\$ 8,400.00
6	4" Thick, Dense Graded Aggregate (Light Duty)	SY	575	\$ 8.00	\$ 4,600.00		\$ 4,600.00
7	2" Thick, HMA Mix I-5 (Heavy Duty)	TON	15	\$ 75.00	\$ 1,125.00		\$ 1,125.00
8	4" Thick, HMA Mix I-2 (Heavy Duty)	TON	35	\$ 80.00	\$ 2,800.00		\$ 2,800.00
9	4" Thick, Dense Graded Aggregate (Heavy Duty)	SY	125	\$ 8.00	\$ 1,000.00		\$ 1,000.00
10	2' Thick, 3/4" Crushed Stone (Training Yard)	SY	12,385	\$ 2.00	\$ 24,770.00		\$ 24,770.00
11	Concrete Vertical Curb	LF	25	\$ 35.00	\$ 875.00		\$ 875.00
12	Concrete Sidewalk, 4" Thick	SY	40	\$ 42.50	\$ 1,700.00		\$ 1,700.00
13	Handicap Parking Symbol	UNIT	1	\$ 210.00	\$ 210.00		\$ 210.00
14	Handicap Parking Sign	UNIT	1	\$ 300.00	\$ 300.00		\$ 300.00
15	Traffic Sign (Regulatory)	UNIT	1	\$ 325.00	\$ 325.00		\$ 325.00
16	Concrete Handicapped Ramp Delineation	UNIT	1	\$ 375.00	\$ 375.00		\$ 375.00
17	4" Thick Striping, Long Life Epoxy	LF	280	\$ 3.00	\$ 840.00		\$ 840.00
18	Traffic Markings, Thermoplastic	SF	25	\$ 8.00	\$ 200.00		\$ 200.00
19	Relocate Existing 6' High, Chain Link Fence	LF	270	\$ 22.50	\$ 6,075.00		\$ 6,075.00
Lighting & Landscaping							
20	Wall Mounted Light	UNIT	5	\$ 750.00	\$ 3,750.00		\$ 3,750.00
21	Lithonia LED Lighting, 12' High	UNIT	1	\$ 2,750.00	\$ 2,750.00		\$ 2,750.00
22	Convert Existing Site Lighting to LED	UNIT	6	\$ 1,050.00	\$ 6,300.00		\$ 6,300.00
23	Evergreen Shrub	UNIT	23	\$ 65.00	\$ 1,495.00		\$ 1,495.00
24	Topsoil, Fertilize & Seed	LS	1	\$ 1,750.00	\$ 1,750.00		\$ 1,750.00
Total					\$ 83,165.00		\$ 83,165.00
20% Contingency					\$ 16,633.00		\$ 16,633.00
Total Amount w/ 20% Contingency					\$ 99,798.00		\$ 99,798.00
Amount of Engineering Escrow (5%)					\$ 4,158.25		
Safety and Stabilization Guarantee (minimum \$5,000) ³					\$ 5,000.00		

Notes:

1. This estimate has been prepared for guarantee determination.
2. \$5,000 for the first \$100,000 of bonded improvement costs, plus 2.5% of bonded improvement costs in excess of \$100,000 up to \$1,000,000, plus 1% of bonded improvement costs in excess of \$1,000,000.
3. This estimate is based upon plans dated December 17, 2018, Sheets 1 thru 5, as prepared by Civalier Engineering & Surveying, Inc.