

**BOROUGH OF CLAYTON  
RESOLUTION SETTING THE WORK SESSION AND REGULAR MEETINGS OF THE  
BOROUGH COUNCIL OF THE BOROUGH OF CLAYTON FOR  
THE YEAR 2022, AUTHORIZING AND DIRECTING THE CLERK  
OF THE BOROUGH OF CLAYTON TO POST AND FILE A  
SCHEDULE OF ALL MEETINGS AS REQUIRED BY THE OPEN  
PUBLIC MEETINGS ACT OF 1975; DESIGNATING CERTAIN  
NEWSPAPERS TO RECEIVE NOTICES OF MEETINGS AS  
REQUIRED UNDER THE OPEN PUBLIC MEETINGS ACT, AND  
DESIGNATING THE SENTINEL AND THE SOUTH JERSEY  
TIMES AS THE OFFICIAL NEWSPAPERS OF THE  
BOROUGH OF CLAYTON**

**R-14-22**

**WHEREAS**, the Open Public Meetings Acts of 1975 requires that a schedule of work session and regular meetings of the Borough Council be annually posted and maintained in one public place reserved for public documents, and requires that said annual notice be filed and maintained by the Clerk of the Borough of Clayton; and

**WHEREAS**, Section 3 of the Open Public Meetings Act requires that certain notices of meetings be submitted to at least two newspapers, one of which shall be the official newspaper and the second newspaper which has the greatest likelihood of informing the citizens of the Borough of Clayton; and

**WHEREAS**, the Open Public Meetings Act of 1975 requires that notice of any meeting of the Borough Council not provided for on the annual schedule must be (1) posted in at least one public place reserved for public announcements; (2) mailed, faxed, telephoned, telegram, or hand-delivered to at least two newspapers designated by the public body; and (3) filed with the Clerk of the municipality.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Clayton, County of Gloucester, and State of New Jersey that;

1. The second and fourth Thursday of each month is hereby designated as the work session and regular meeting night for the Borough Council of the Borough of Clayton, and a

schedule designating the dates and times of each meeting is annexed hereto.

2. The Clerk of the Borough of Clayton is hereby authorized and directed to post and maintain posted on the official bulletin board located in Borough Hall, 125 Delsea Drive, Clayton, New Jersey, a copy of the attached schedule of work session and regular meetings of the Borough Council for the year 2022; and to file a copy of said schedule in the office of the Borough Clerk.

3. Written notice of the date, time, place, and agenda of any special meeting, rescheduled meeting, hearing or other meeting of the Borough Council not provided for in the attached schedule, as required by the Open Public Meetings Act, shall be posted by the Borough of Clayton on the official bulletin board and filed and maintained in the office of the Borough Clerk.

4. The Sentinel and the South Jersey Times are hereby designated as the official newspapers of the Borough of Clayton and the Borough Clerk is hereby authorized and directed to mail the attached schedule to the offices of said newspapers and to provide notices of all other meetings of the Borough Council in accordance with the provisions of the Open Public Meetings Act.

**ADOPTED**, at the reorganization meeting of the Mayor and Council of the Borough of Clayton on January 6, 2022.

**BOROUGH OF CLAYTON**



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Thomas Bianco, Mayor

**ATTEST:**



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Christine Newcomb  
Municipal Clerk

**2022 REGULAR MEETING SCHEDULE  
CLAYTON BOROUGH COUNCIL  
CLAYTON BOROUGH HALL  
125 N. DELSEA DRIVE  
CLAYTON, NEW JERSEY 08312**

**REGULAR MEETINGS**

January 13, 2022  
January 27, 2022

February 10, 2022  
February 24, 2022

March 10, 2022  
March 24, 2022

April 14, 2022  
April 28, 2022

May 12, 2022  
May 26, 2022

June 9, 2022

July 14, 2022

August 11, 2022

September 8, 2022  
September 22, 2022

October 13, 2022  
October 27, 2022

November 10, 2022

December 8, 2022  
December 29, 2022 (close out)

Regular Council meetings (2<sup>nd</sup> Thursday) will start at 6:30 p.m. beginning  
with an executive work session prior to regular meeting  
executive work session at 6:30p.m.

Regular Council meeting (4<sup>th</sup> Thursday) of the month will commence at 6:30 p.m.

December 29, 2022 Close-out meeting to be held at 6:00pm  
Official action will be taken at both the Regular Council meetings and the Executive Work  
session meeting