

RESOLUTION 262-19

**RESOLUTION APPROVING ESCROW FEE FOR SITE IMPROVEMENTS
FOR CENTER FOR FAMILY SERVICES, BLOCK 1903, LOTS 2 & 3 IN THE
BOROUGH OF CLAYTON**

WHEREAS, Mark R. Brunermer, P.E. of Sickels & Associates, Inc., Engineer for the Borough of Clayton has established the escrow fee for site improvements for Center for Family Services (Block 1903, Lots 2 & 3) to be a total of \$1,500.00 escrow as set forth in his letter dated December 16, 2019, a copy of which is attached hereto and made a part hereof; and

WHEREAS, in accordance with Municipal Land Use Law, Section 40:55D-53, the escrow fee amount must be posted for the site improvements prior to the start of construction; and


WHEREAS, the total escrow fee as above stated is \$1,500.00;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the Borough of Clayton, County of Gloucester, and State of New Jersey, that the aforementioned site improvement escrow fee as submitted by the Borough Engineer be and hereby is approved;

BE IT FURTHER RESOLVED that the escrow fee in the amount of \$1,500.00 shall be furnished by Center for Family Services (Block 1903, Lots 2 & 3), to the Borough of Clayton.


ADOPTED at a meeting of the Mayor and Council of the Borough of Clayton held on December 26, 2019.

BOROUGH OF CLAYTON



THOMAS BIANCO, Mayor

ATTEST:



CHRISTINE NEWCOMB
Borough Clerk

CERTIFICATION

I, Christine Newcomb, Borough Clerk of the Borough of Clayton, do hereby certify that the foregoing Resolution was presented and duly adopted by the Borough Council at a regular meeting of the Borough of Clayton Council, held on December 26, 2019.



CHRISTINE NEWCOMB
Borough Clerk

December 16, 2019

Borough of Clayton
125 North Delsea Drive
Clayton, New Jersey 08312

Attention: Mayor and Council Members

Reference: Site Improvements – Escrow Fee Amount
Center for Family Services – 200 & 202 Carpenter Street
Block 1903, Lots 2 & 3 (Borough of Clayton)
Block 425, Lot 14.01 (Borough of Glassboro)
Borough of Clayton, Gloucester County, New Jersey
S&A File No. CB-648-02

Dear Mayor and Council Members:

Our office has prepared the escrow fee amount based on the approved plans prepared for the site improvements to the commercial site prepared by Consulting Engineer Service of Sicklerville, New Jersey.

We have determined the escrow fee amount that must be posted for the site improvements prior to the start of construction. As provided for in the enclosed table, we have calculated the required fee amount for the observation of the site work and improvements as follows:

Site Improvements	
Escrow Fee Amount	\$ 1,500.00

By copy of this letter, we are informing the Applicant of the escrow fee amount. The required escrow fees should be posted with Donna Nestore, Chief Financial Officer at the Borough Municipal Building. By copy of this letter to Christine Newcomb, Borough Clerk, we are requesting that this matter be placed on the agenda for approval at the next available Mayor & Council meeting.

If the escrow becomes depleted due to unforeseen field conditions and/or plan revisions, a letter will be issued to the Applicant requiring additional escrow monies to be put into the inspection escrow account to cover those activities. **With the final acceptance of the constructed site improvements by the Borough of Clayton, the balance of the inspection escrow account will be refunded to the Applicant.**

December 16, 2019

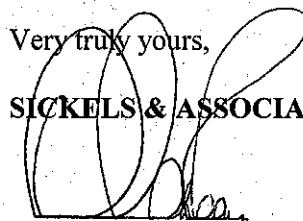
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S&A File No. CB-648-02

If you have any questions regarding the above matter, please feel free to contact our office at (856) 848-6800 or via e-mail (oap@sickelsassoc.com) at your earliest convenience.

Very truly yours,

SICKELS & ASSOCIATES, INC.



Olivier A. Peña
Senior Construction Technician

OAP

Copy To: Mayor and Council Members
 Susan Miller, Borough Administrator (via e-mail only)
 Christine Newcomb, Borough Clerk (via e-mail only)
 Donna Nestore, Chief Financial Officer (via e-mail only)
 Joe Hunt, CPWM, Director of Public Works Dept. (via e-mail only)
 Jack Eckler, Construction Code Office (via e-mail only)
 Timothy D. Scaffidi, Borough Solicitor (via e-mail only)
 Debbie Schlosser, Planning Board Secretary (via e-mail only)
 Center for Family Services, Applicant
 Marie Badden, P.E., Applicant's Engineer (via e-mail only)
 Mark R. Brunermer, P.E., C.M.E., Sickels & Associates, Inc. (via e-mail only)
 Patricia Owens, Sickels & Associates, Inc. (via e-mail only)
 David D. Roché, Sickels & Associates, Inc. (via e-mail only)
 Kim Croft, Sickels & Associates, Inc. (via e-mail only)

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