

**BOROUGH OF CLAYTON**  
[www.claytonnj.com](http://www.claytonnj.com)  
**REGULAR COUNCIL MEETING**  
**MAY 9, 2024 – 6:30 PM**  
**AGENDA**

1. CALL MEETING TO ORDER
2. INVOCATION AND FLAG SALUTE

ROLL CALL:

ROLLO \_\_\_ VONDRAN \_\_\_ SIMON \_\_\_ SABAN \_\_\_ MOORHOUSE \_\_\_  
CHAPES \_\_\_ MAYOR BIANCO \_\_\_

3. NOTICE OF TIME AND DATE FOR THIS MEETING APPEARED IN RESOLUTION 14-24 OF THE ANNUAL SCHEDULE OF MEETINGS FOR THE YEAR 2024, DATED JANUARY 4, 2024, WHICH WAS PUBLISHED IN THE SENTINEL NEWSPAPER AND THE SOUTH JERSEY TIMES. COPIES ARE ALSO POSTED ON THE BULLETIN BOARD IN THE MUNICIPAL BUILDING IN COMPLIANCE WITH THE SUNSHINE LAW.

**2024 BUDGET PUBLIC HEARING**

OPEN TO PUBLIC

M/ S/

CLOSE TO PUBLIC

M/ S/

**RESOLUTION 110-24 - ADOPTION OF THE 2024 MUNICIPAL BUDGET**

M/ S/

4. **APPROVAL OF MINUTES:**  
None

5. **STANDING COMMITTEE REPORTS:**

VETERAN AFFAIRS / HISTORIC – Councilman Rollo

PUBLIC SAFETY/MUNICIPAL ALLIANCE/SP EVENTS – Councilwoman Vondran

FINANCE / SCHOOL AFFAIRS– Councilman Simon

PUBLIC WORKS / PUBLIC BLDGS / JIF – Councilman Saban

ECONOMIC DEVELOPMENT / PARK & REC – Councilwoman Moorhouse

ENVIRONMENTAL / BOARD OF HEALTH – Councilman Chapes

6. **OTHER REPORTS:**

ADMINISTRATOR – Sue Miller  
BOROUGH CLERK – Christine Newcomb  
ENGINEER – Mark Brunermer  
SOLICITOR – Timothy Scaffidi  
MAYOR – Tom Bianco

7. **COMMUNICATIONS:**

Letter – Historic Preservation request for West Linden Street curbing / Moore Mansion

Email – D Mincer Properties, LLC – Request to Purchase Borough owned lots

NJDOT Letter – Fiscal Year 2025 State Aid Programs – Grant application deadline is July 1<sup>st</sup>, 2024.

8. **APPLICATIONS:**

None

9. **ADOPTION OF ORDINANCES:**

**ORDINANCE 10-2024** – AN ORDINANCE AMENDING CHAPTER 69, PEDDLING AND SOLICITING, ARTICLE I, GENERAL REGULATIONS, SECTION 17, VIOLATIONS AND PENALTIES OF THE CODE BOOK OF THE BOROUGH OF CLAYTON

OPEN TO PUBLIC

M/ S/

CLOSE TO PUBLIC

M/ S/

MOTION TO ADOPT

M/ S/

10. **INTRODUCTION OF ORDINANCES:**

**INTRODUCTION OF ORDINANCE 13-2024** – AN ORDINANCE AMENDING THE SALARIES, WAGES AND COMPENSATION TO BE PAID THE VARIOUS OFFICERS AND EMPLOYEES OF THE BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER AND STATE OF NEW JERSEY

M/ S/

**INTRODUCTION OF ORDINANCE 14-2024** – AN ORDINANCE AMENDING CHAPTER 74 PROPERTY MAINTENANCE

M/ S/

11. **RESOLUTIONS:**

**CONSENT AGENDA:** The items listed below are considered to be routine by the Borough of Clayton and will be enacted by one motion. There will be no formal

discussion of these items. If discussion is desired, then an item or items will be removed from the Consent Agenda and will be considered separately.

**RESOLUTION 110.1-24** – RESOLUTION CONFIRMING COMPLIANCE WITH NJAC 5:30-7; CONDUCTING LOCAL EXAMINATION OF 2024 ANNUAL MUNICIPAL BUDGET BOROUGH OF CLAYTON, COUNTY OF GLOUCESTER

**RESOLUTION 111-24** – AUTHORIZING PAYMENT OF BILLS AND VOUCHERS

**RESOLUTION 112-24** – CALLING FOR THE MODERNIZATION OF THE OPEN PUBLIC RECORDS ACT (OPRA) AND THE SWIFT PASSAGE OF S-2930/A-4045

**RESOLUTION 113-24** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY A MORTGAGE COMPANY FOR TAX YEAR 2024

**RESOLUTION 114-24** – AUTHORIZING A VETERANS DEDUCTION FOR TAX YEAR 2023

**RESOLUTION 115-24** – AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF CLAYTON – FY2025 Congressionally Directed Spending Application submissions

**RESOLUTION 116-24** – MEMORIALIZING THE HIRING OF ALBERT CAPONE, LABORER FOR THE BOROUGH OF CLAYTON

**RESOLUTION 117-24** – MEMORIALIZING THE HIRING OF WAYNE BRUCE, LABORER FOR THE BOROUGH OF CLAYTON

**RESOLUTION 118-24** – MEMORIALIZING THE HIRING OF JUAN GOMEZ-HERNANDEZ, LABORER FOR THE BOROUGH OF CLAYTON

**RESOLUTION 119-24** – AUTHORIZING CHANGE ORDER NO. 2 FOR THE EAST HIGH STREET ROADWAY IMPROVEMENTS

**RESOLUTION 120-24** – AUTHORIZING AGREEMENT FOR CERTAIN PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF CLAYTON – 2025 NJDOT Municipal Roadway State Aid Application

**RESOLUTION 121-24** – WAIVING ANY AND ALL LOCAL PERMIT AND LOCAL CONSTRUCTION CODE PERMIT FEES FOR THE GLOUCESTER COUNTY LIBRARY SYSTEM FOR THE CONSTRUCTION OF A BRANCH LIBRARY IN THE BOROUGH OF CLAYTON

**RESOLUTION 122-24** – APPROVING RAFFLE LICENSES FOR ST. MICHAEL THE ARCHANGEL REGIONAL SCHOOL

**RESOLUTION 123-24** – AUTHORIZING A REFUND OF AN OVERPAYMENT BY AN INDIVIDUAL FOR TAX YEAR 2024

RESOLUTION **124-24** – AUTHORIZING AGREEMENT FOR CERTAIN  
PROFESSIONAL SERVICES ADOPTED BY THE BOROUGH OF CLAYTON –  
Architectural Services – Municipal Roof Project

12. **OLD BUSINESS:**

13. **NEW BUSINESS:**

**MOTION** to hire Melissa Stephens as Part-Time Construction Secretary pending pre-employment requirements

M/ S/

**MOTION** to authorize extending probation period for Sean Donnachie

M/ S/

14. **To Participate in the Public Portion of the meeting, please use the standing microphone. Each member of the public will be asked to identify themselves by stating their name and address for the record. Additionally, there is a 5-minute time limit for each speaker**

**OPEN TO PUBLIC**

M/ S/

**CLOSE TO PUBLIC**

M/ S/

15. **OPEN TO COUNCIL:**

16. **BENEDICTION**

17. **MOTION TO ADJOURN**

M/ S/